

**INDEPENDENT SCHOOL DISTRICT NO. 2711  
MESABI EAST SCHOOLS  
AURORA, MN 55705**

**MINUTES OF REGULAR BOARD MEETING  
June 4, 2018**

CALL TO ORDER: The Regular Board Meeting was called to order by Chair Walt Hautala at 5:30 p.m. on June 4, 2018 in the Robert L. Olson Conference Room, with the following in answer to roll call.

ROLL CALL:

Present: Directors Donna Stevens, Rob Hill, Walt Hautala, Gene Maki, Kathy Undeland, Cyndi Worshek, Superintendent Allen.

Absent: None.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Moved by Director Worshek seconded by Director Stevens to approve the agenda as amended by adding 9.15 and 9.16.

DISTRICT PATRON AND VISITOR COMMENTS: Tiffany Bockelmann gave a Q-Comp report to the board.

Consent Agenda: Moved by Director Undeland, seconded by Director Maki to approve the consent agenda as presented: Computer checks, Payroll and Hand Payables in the amount of \$ 1,263,341.31; Regular Board Meeting Minutes of May 7, 2018 and the Special Board Meeting Minutes of May 14, 2018.

All in favor---Motion passed.

ARCC Specific Services Contract: Moved by Director Undeland, seconded by Director Hill to approve the renewal of the ARCC Specific Services Contact for 2018-2019 school year in the amount of \$41,323.35.

All in favor---Motion passed.

Leave of Absence: Moved by Director Undeland, seconded by Director Stevens to approve a one-year unpaid leave of absence for Amanda Slattery to pursue a Special Education Coordinator position with the Special Education Cooperative.

All in favor---Motion passed.

Elementary Teacher Resignation: Moved by Director Worshek, seconded by Director Maki to accept the resignation of Dominique Leoni effective the end of the 2017-2018 school year with appreciation for her dedicated service to the district.

All in favor---Motion passed.

MSHSL Membership Resolution: Moved by Director Hill, seconded by Director Maki to approve the Resolution for Membership in the Minnesota State High School League for the 2018-2019 school year.

Roll Call:

Ayes: Director Hill, Director Hautala, Director Maki, Director Undeland, Director Worshek, Director Stevens

Nayes: None --- Motion passed.

Resolution Establishing Dates for Filing Affidavits of Candidacy: Moved by Director Undeland, seconded by Director Hill to approve the attached Resolution Establishing Dates for Filing Affidavits of Candidacy.

Roll Call:

Ayes: Director Hautala, Director Maki, Director Undeland, Director Worshek, Director Stevens, Director Hill

Nayes: None ---Motion passed.

Summer Cafeteria Worker Assignment: Moved by Director Undeland, seconded by Director Maki to assign Renee Grivette to the position of Summer Cafeteria Worker up to 15 hours per week from June 4, 2018 to June 29, 2018.

All in favor---Motion passed.

Summer Marching Band/Summer Band Lessons: Moved by Director Worshek, seconded by Director Undeland to approve funding for the 2018 Summer Marching Band not to exceed \$3,800 (\$2,750 for band director, \$750 for an assistant band director, and \$300 for a flag coach) and Summer Band Lessons not to exceed \$2,500.

All in favor---Motion passed.

Greenhouse Manager: Moved by Director Maki, seconded by Director Stevens to approve the job description, salary and to post for a greenhouse manager.

Moved by Director Maki seconded by Director Stevens to amend the above motion to include the summer stipend.

All in favor---Motion passed.

Greenhouse Assistant Manager: Moved by Director Undeland, seconded by Director Stevens to approve the postings and recommended salary for Assistant Greenhouse Manager including annual and summer stipends.

All in favor---Motion passed.

Resolution to Make Application to and Accept Funds from the Department of Iron Range Resources and Rehabilitation (DIRRR) for a Road Relocation: Moved by Director Undeland, seconded by Director Hautala to approve the Resolution to Make Application to and Accept Funds from the Department of Iron Range Resources and Rehabilitation (DIRRR) for a Road Relocation.

Roll Call:

Ayes: Director Maki, Director Undeland, Director Worshek, Director Stevens, Director Hill, Director Hautala

Nayes: None---Motion passed.

Proposed Placement on Unrequested Leave of Absence: Member Hautala introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING TO PLACE  
SARAH DOUGLAS ON UNREQUESTED LEAVE OF ABSENCE,  
TO THE EXTENT OF 1.0 F.T.E.**

**BE IT RESOLVED** by the School Board of Independent School District No. #2711, as follows:

1. That it is proposed that Sarah Douglas, a teacher of said school district, be placed on Unrequested Leave of Absence to the extent of 1.0 F.T.E., effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to M.S. 122A.40. Pay and fringe benefits may be affected based on any fractional F.T.E. retained.

2. That said proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence as provided by statute, and said notice may include a date for a hearing, if one is requested, and be in substantially the following form:

**NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE  
OF ABSENCE TO THE EXTENT OF 1.0 F.T.E. AND  
NOTICE OF HEARING DATE, IF REQUESTED**

Ms. Sarah Douglas

Dear Ms. Douglas:

You are hereby notified that at the Regular meeting of the School Board of Independent School District No. #2711, held on June 4, 2018, consideration was given to your placement on unrequested leave of absence as a teacher of the school district to the extent of 1.0 F.T.E., and a resolution was thereafter adopted by a majority vote of the Board proposing your placement on unrequested leave of absence to the extent of 1.0 F.T.E., effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to Minnesota Statute 122A.40.

Pay and fringe benefits may be affected based on any fractional F.T.E. retained.

Your proposed placement on unrequested leave of absence to the extent of 1.0 F.T.E. is not the result of the implementation of an education district agreement.

By statutory provisions, you are entitled to a hearing before a hearing officer appointed by the School Board providing that you make a request in writing within fourteen (14) days after receipt of this notice. If no hearing is requested in writing within such period, it shall be deemed acquiescence by you to the School Board's proposed action. Please advise if such a hearing is requested.

Yours very truly,

Donna Stevens  
Clerk of the School Board  
Independent School District No. #2711

4. That each and all of the following grounds of said notice for your proposed placement and of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40 and are hereby adopted as though fully and separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member Worshek, and upon vote being taken thereon, the following voted in favor thereof: Director Undeland, Director Worshek, Director Stevens, Director Hill, Director Hautala, Director Maki

and the following voted against the same: None.

whereupon said resolution was duly passed.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk

Proposed Placement on Unrequested Leave of Absence: Member Hautala introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING TO PLACE  
EMILY SOLBERG ON UNREQUESTED LEAVE OF ABSENCE,  
TO THE EXTENT OF 1.0 F.T.E.**

**BE IT RESOLVED** by the School Board of Independent School District No. #2711, as follows:

1. That it is proposed that Emily Solberg, a teacher of said school district, be placed on Unrequested Leave of Absence to the extent of 1.0 F.T.E., effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to M.S. 122A.40. Pay and fringe benefits may be affected based on any fractional F.T.E. retained.
2. That said proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.
3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence as provided by statute, and said notice may include a date for a hearing, if one is requested, and be in substantially the following form:

**NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE  
OF ABSENCE TO THE EXTENT OF 1.0 F.T.E. AND  
NOTICE OF HEARING DATE, IF REQUESTED**

Ms. Emily Solberg

Dear Ms. Solberg:

You are hereby notified that at the Regular meeting of the School Board of Independent School District No. #2711, held on June 4, 2018, consideration was given to your placement on unrequested leave of absence as a teacher of the school district to the extent of 1.0 F.T.E., and a resolution was thereafter adopted by a majority vote of the Board proposing your placement on unrequested leave of absence to the extent of 1.0 F.T.E., effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to Minnesota Statute 122A.40.

Pay and fringe benefits may be affected based on any fractional F.T.E. retained.

Your proposed placement on unrequested leave of absence to the extent of 1.0 F.T.E. is not the result of the implementation of an education district agreement.

By statutory provisions, you are entitled to a hearing before a hearing officer appointed by the School Board providing that you make a request in writing within fourteen (14) days after receipt of this notice. If no hearing is requested in writing within such period, it shall be deemed acquiescence by you to the School Board's proposed action. Please advise if such a hearing is requested.

Yours very truly,

Donna Stevens  
Clerk of the School Board  
Independent School District No. #2711

4. That each and all of the following grounds of said notice for your proposed placement and of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40 and are hereby adopted as though fully and separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member Stevens, and upon vote being taken thereon, the following voted in favor thereof: Director Worshek, Director Stevens, Director Hill, Director Hautala, Director Maki, Director Undeland

and the following voted against the same: None.

whereupon said resolution was duly passed.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk

Proposed Placement on Unrequested Leave of Absence: Member Worshek introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING TO PLACE  
DENNIS GAUTHIER ON UNREQUESTED LEAVE OF ABSENCE,  
TO THE EXTENT OF 1.0 F.T.E.**

**BE IT RESOLVED** by the School Board of Independent School District No. #2711, as follows:

1. That it is proposed that Dennis Gauthier, a teacher of said school district, be placed on Unrequested Leave of Absence to the extent of 1.0 F.T.E., effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to M.S. 122A.40. Pay and fringe benefits may be affected based on any fractional F.T.E. retained.
2. That said proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.
3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence as provided by statute, and said notice may include a date for a hearing, if one is requested, and be in substantially the following form:

**NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE  
OF ABSENCE TO THE EXTENT OF 1.0 F.T.E. AND  
NOTICE OF HEARING DATE, IF REQUESTED**

Mr. Dennis Gauthier

Dear Mr. Gauthier:

You are hereby notified that at the Regular meeting of the School Board of Independent School District No. #2711, held on June 4, 2018, consideration was given to your placement on unrequested leave of absence as a teacher of the school district to the extent of 1.0 F.T.E., and a resolution was thereafter adopted by a majority vote of the Board proposing your placement on unrequested leave of absence to the extent of 1.0 F.T.E., effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to Minnesota Statute 122A.40.

Pay and fringe benefits may be affected based on any fractional F.T.E. retained.

Your proposed placement on unrequested leave of absence to the extent of 1.0 F.T.E. is not the result of the implementation of an education district agreement.

By statutory provisions, you are entitled to a hearing before a hearing officer appointed by the School Board providing that you make a request in writing within fourteen (14) days after receipt of this notice. If no hearing is requested in writing within such period, it shall be deemed acquiescence by you to the School Board's proposed action. Please advise if such a hearing is requested.

Yours very truly,

Donna Stevens  
Clerk of the School Board  
Independent School District No. #2711

4. That each and all of the following grounds of said notice for your proposed placement and of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40 and are hereby adopted as though fully and separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member Undeland, and upon vote being taken thereon, the following voted in favor thereof: Director Stevens, Director Hill, Director Hautala, Director Maki, Director Undeland Director Worshek,

and the following voted against the same: None.

whereupon said resolution was duly passed.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk

Proposed Placement on Unrequested Leave of Absence: Member Worshek introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING TO PLACE  
DENISE ERCHUL ON UNREQUESTED LEAVE OF ABSENCE,  
TO THE EXTENT OF .10 F.T.E.**

**BE IT RESOLVED** by the School Board of Independent School District No. #2711, as follows:

1. That it is proposed that Denise Erchul, a teacher of said school district, be placed on Unrequested Leave of Absence to the extent of .10 F.T.E., effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to M.S. 122A.40. Pay and fringe benefits may be affected based on any fractional F.T.E. retained.
2. That said proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.
3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence as provided by statute, and said notice may include a date for a hearing, if one is requested, and be in substantially the following form:

**NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE  
OF ABSENCE TO THE EXTENT OF .10 F.T.E. AND  
NOTICE OF HEARING DATE, IF REQUESTED**

Ms. Denise Erchul

Dear Ms. Erchul:

You are hereby notified that at the Regular meeting of the School Board of Independent School District No. #2711, held on June 4, 2018, consideration was given to your placement on unrequested leave of absence as a teacher of the school district to the extent of .10 F.T.E., and a resolution was thereafter adopted by a majority vote of the Board proposing your placement on unrequested leave of absence to the extent of .10 F.T.E., effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to Minnesota Statute 122A.40.

Pay and fringe benefits may be affected based on any fractional F.T.E. retained.

Your proposed placement on unrequested leave of absence to the extent of .10 F.T.E. is not the result of the implementation of an education district agreement.

By statutory provisions, you are entitled to a hearing before a hearing officer appointed by the School Board providing that you make a request in writing within fourteen (14) days after receipt of this notice. If no hearing is requested in writing within such period, it shall be deemed acquiescence by you to the School Board's proposed action. Please advise if such a hearing is requested.

Yours very truly,

Donna Stevens  
Clerk of the School Board  
Independent School District No. #2711

4. That each and all of the following grounds of said notice for your proposed placement and of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40 and are hereby adopted as though fully and separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member Hill, and upon vote being taken thereon, the following voted in favor thereof: Director Hill, Director Hautala, Director Maki, Director Undeland Director Worshek, Director Stevens

and the following voted against the same: None.

whereupon said resolution was duly passed.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk

Paraprofessional Resignation: Moved by Director Stevens, seconded by Director Hill to accept the resignation of Debra Erickson as Paraprofessional effective June 1, 2018 with appreciation for her dedicated service to the district.

All in favor---Motion Passed.

High School Principal Resignation: Moved by Director Maki, seconded by Director Worshek to accept the retirement resignation of Erik Erie as High School Principal effective June 30, 2018 with appreciation for his dedicated service to the district.

All in favor---Motion passed.

REPORTS: Under Separate Cover.

MEETING SCHEDULE: Regular School Board Meeting – Monday, July 2, 2018 – 5:30 p.m. – Board Room.  
Special School Board Meeting – Tuesday, June 19, 2018 – 4:00 p.m. – Board Room

Minutes

June 4, 2018

Adjournment: Moved by Director Hill, seconded by Director Stevens to adjourn at 6:55 p.m.

All in favor---Motion passed.

ATTEST:

---

Chair

---

Clerk