

**INDEPENDENT SCHOOL DISTRICT NO. 2711  
MESABI EAST SCHOOLS  
AURORA, MN 55705**

**MINUTES OF REGULAR BOARD MEETING  
June 24, 2019**

CALL TO ORDER: The Regular Board Meeting was called to order by Chair Walt Hautala at 5:00 p.m. on June 24, 2019 in the Board Room (204), with the following in answer to roll call.

ROLL CALL:

Present: Directors Amanda Gross, Rob Hill, Walt Hautala,, Gene Maki, Cyndi Worshek, Kathy Undeland, Superintendent Allen

Absent: None.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Moved by Director Undeland seconded by Director Hill to approve the agenda as presented.

All in favor—-Motion passed.

Revised 2018-2019 Budget: Moved by Director Maki, seconded by Director Worshek to accept the revised 2018-2019 budget as presented.

All in favor—-Motion passed.

Proposed 2019-2020 Budget: Moved by Director Undeland, seconded by Director Hill to accept the proposed 2019-2020 budget as presented.

All in favor—-Motion passed.

Non-Renewal of Probationary Teacher: Member Undeland introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NON-RENEWAL OF THE TEACHING CONTRACT  
OF JEFFREY POPPEMA, A PROBATIONARY TEACHER**

WHEREAS, Jeffrey Poppema is a probationary teacher in Independent School District No. 2711.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 2711, that, pursuant to Minnesota Statutes 122A.40, Subd. 5, the teaching contract of Jeffrey Poppema, a probationary teacher in and of Independent School District No. 2711, is hereby terminated at the close of the current 2018-2019 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and non-renewal of his contract to the extent of 1.00 FTE as provided by law and statute, and that notice be in substantially the following form:

**NOTICE OF TERMINATION  
AND NON-RENEWAL**

Mr. Jeffrey Poppema

Dear Mr. Poppema:

You are hereby notified that at a Special meeting of the School Board of Independent School District No. #2711 held on June 24, 2019, a resolution was adopted by a majority vote to terminate your contract to the extent of 1.00 FTE with the school district at the end of the 2018-2019 school year and not to renew your contract to the extent of 1.00 FTE for the 2019-2020 school year. Said action of the board was taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

Kathy Undeland  
Clerk of the School Board  
Independent School District #2711

The motion for the adoption of the foregoing resolution was duly seconded by Member Gross and upon the vote being taken thereon, the following voted in favor thereof: Director Hill, Director Hautala, Director Maki, Director Worshek, Director Undeland, Director Gross

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted.

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Chairperson

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Clerk

Non-Renewal of Probationary Teacher: Member Undeland introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NON-RENEWAL OF THE TEACHING CONTRACT  
OF RACHEL BROPHY, A PROBATIONARY TEACHER**

WHEREAS, Rachel Brophy is a probationary teacher in Independent School District No. 2711.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 2711, that, pursuant to Minnesota Statutes 122A.40, Subd. 5, the teaching contract of Rachel Brophy, a

probationary teacher in and of Independent School District No. 2711, is hereby terminated at the close of the current 2018-2019 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and non-renewal of her contract to the extent of 1.00 FTE as provided by law and statute, and that notice be in substantially the following form:

**NOTICE OF TERMINATION  
AND NON-RENEWAL**

Ms. Rachel Brophy

Dear Ms Brophy:

You are hereby notified that at a Special meeting of the School Board of Independent School District No. #2711 held on June 24, 2019, a resolution was adopted by a majority vote to terminate your contract to the extent of 1.00 FTE with the school district at the end of the 2018-2019 school year and not to renew your contract to the extent of 1.00 FTE for the 2019-2020 school year. Said action of the board was taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

Kathy Undeland  
Clerk of the School Board  
Independent School District #2711

The motion for the adoption of the foregoing resolution was duly seconded by Member Hautala and upon the vote being taken thereon, the following voted in favor thereof: Director Hautala, Director Maki, Director Undeland, Director Gross, Director Hill

and the following voted against the same: Director Worshek

whereupon said resolution was declared duly passed and adopted.

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Chairperson

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Clerk

Non-Renewal of Probationary Teacher: Member Worshek introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NON-RENEWAL OF THE TEACHING CONTRACT  
OF EMILY SOLBERG, A PROBATIONARY TEACHER**

WHEREAS, Emily Solberg is a probationary teacher in Independent School District No. 2711.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 2711, that, pursuant to Minnesota Statutes 122A.40, Subd. 5, the teaching contract of Emily Solberg, a probationary teacher in and of Independent School District No. 2711, is hereby terminated at the close of the current 2018-2019 school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding termination and non-renewal of her contract to the extent of 1.00 FTE as provided by law and statute, and that notice be in substantially the following form:

**NOTICE OF TERMINATION  
AND NON-RENEWAL**

Ms. Emily Solberg

Dear Ms. Solberg:

You are hereby notified that at a Special meeting of the School Board of Independent School District No. #2711 held on June 24, 2019, a resolution was adopted by a majority vote to terminate your contract to the extent of 1.00 FTE with the school district at the end of the 2018-2019 school year and not to renew your contract to the extent of 1.00 FTE for the 2019-2020 school year. Said action of the board was taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

Kathy Undeland  
Clerk of the School Board  
Independent School District #2711

The motion for the adoption of the foregoing resolution was duly seconded by Member Undeland and upon the vote being taken thereon, the following voted in favor thereof: Director Maki, Director Worshek, Director Undeland, Director Gross, Director Hill, Director Hautala

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted.

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Chairperson

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Clerk

Proposed Placement of Unrequested Leave of Absence: Member Hill introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING TO PLACE  
LYNNE BURY ON UNREQUESTED LEAVE OF ABSENCE,  
TO THE EXTENT OF 0.50 F.T.E.**

**BE IT RESOLVED** by the School Board of Independent School District No. #2711, as follows:

1. That it is proposed that Lynne Bury, a teacher of said school district, be placed on Unrequested Leave of Absence to the extent of 0.50 F.T.E., effective at the end of the 2018-2019 school year on June 28, 2019, pursuant to M.S. 122A.40. Pay and fringe benefits may be affected based on any fractional F.T.E. retained.
2. That said proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.
3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence as provided by statute, and said notice may include a date for a hearing, if one is requested, and be in substantially the following form:

**NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE  
OF ABSENCE TO THE EXTENT OF 0.50 F.T.E. AND  
NOTICE OF HEARING DATE, IF REQUESTED**

Ms. Lynne Bury  
PO Box 125  
Biwabik, MN 55780

Dear Ms. Bury:

You are hereby notified that at the Special meeting of the School Board of Independent School District No. #2711, held on June 24, 2019, consideration was given to your placement on unrequested leave of absence as a teacher of the school district to the extent of 0.50 F.T.E., and a resolution was thereafter adopted by a majority vote of the Board proposing your placement on unrequested leave of absence to the extent of 0.50 F.T.E., effective at the end of the 2018-2019 school year on June 28, 2019, pursuant to Minnesota Statute 122A.40.

Pay and fringe benefits may be affected based on any fractional F.T.E. retained.

Your proposed placement on unrequested leave of absence to the extent of 0.50 F.T.E. is not the result of the implementation of an education district agreement.

By statutory provisions, you are entitled to a hearing before a hearing officer appointed by the School Board providing that you make a request in writing within fourteen (14) days after receipt of this notice. If no hearing is requested in writing within such period, it shall be deemed acquiescence by you to the School Board's proposed action. Please advise if such a hearing is requested.

Yours very truly,

Kathy Undeland  
Clerk of the School Board  
Independent School District No. #2711

4. That each and all of the following grounds of said notice for your proposed placement and of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, and are hereby adopted as though fully and separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member Gross, and upon vote being taken thereon, the following voted in favor thereof: Director Worshek, Director Undeland, Director Gross, Director Hill, Director Hautala, Director Maki

and the following voted against the same: None.

whereupon said resolution was duly passed

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Chairperson

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Clerk

Elementary Teacher Hire: Moved by Director Undeland, seconded by Director Worshek to approve Jaclyn Lammi as 1.0 FTE Elementary Teacher, BA, Step 2 effective the 2019-2020 School year with wages and benefits pursuant to the Master Agreement with Education Minnesota - Mesabi East Local #1255.

All in favor—-Motion passed.

Milk Quotes: Moved by Director Worshek, seconded by Director Maki to approve Johnson Milk Company as the provider of milk products to the school district for the 2019-2020 school year as presented: 110,000 1/2 pints of 1% milk - \$24,750; 10,000 1/2 pints of skim milk in paper containers - \$1,728; 25,000 1/2 pints of chocolate skim milk - \$5,625; 25,000 1/2 pint of strawberry milk - \$5,625.

All in favor—-Motion passed.

Bread Quotes: Moved by Director Worshek, seconded by Director Hill to approve Pan-O-Gold as the provider of bakery products to the school district for the 2019-2020 school year as presented: 2,000 loaves 1-1/2 # white wheat whole grain sandwich style - \$2,560; 1,200 Dozen 4" white whole grain hamburger buns - \$1,564.80; 600 dozen white whole grain coney buns – \$1,956.

All in favor—-Motion passed.

High School Principal Resignation: Moved by Director Worshek, seconded by Director Gross to accept the resignation of Bill Wietman effective July 1, 2019 with appreciation for his dedicated service to the school district.

All in favor—-Motion passed.

Physical Education/Health Teacher Hire: Moved by Director Hautala, seconded by Director Hill to approve Tara Lere as Physical Education/Health Teacher effective the 2019-2020 school year, MA Step 8 with wages and benefits pursuant to the Master Agreement with Education Minnesota - Mesabi East Local #1255.

All in favor—-Motion passed.

Q-Comp Annual Report: Moved by Director Undeland, seconded by Director Gross to approve the Q-Comp Annual Report for 2018-2019 as presented.

All in favor—-Motion passed.

Resolution Regarding Board Control of Extracurricular Activities: Moved by Director Worshek, seconded by Director Hill to approve the Resolution Regarding Board Control of Extracurricular Activities.

All in favor—-Motion passed.

Roll Call:

Ayes: Director Undeland, Director Gross, Director Hill, Director Hautala, Director Maki, Director Worshek  
Nays: None.

Special Education Teacher Resignation: Moved by Director Maki, seconded by Director Gross to accept the resignation of Mary Beth Skorich effective June 4, 2019 with appreciation for her dedicated service to the school district.

All in favor—-Motion passed.

Range Mental Health Professional Services Contract: Moved by Director Undeland, seconded by Director Hill to approve the Professional Service Contract with Range Mental Health and ISD #2711 for Child Therapeutic Support Services. This contract will continue until June 30, 2020.

All in favor—-Motion passed.

Adjournment: Moved by Director Hill seconded by Director Gross to adjourn at 5:36 p.m.

All in favor—-Motion passed.

ATTEST:

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Chair

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Clerk