



## Administrator Meeting

*September 30, 2019*

### AGENDA

- I. September - October Calendar
- II. Administration Responsibilities
  - a. Department Meetings
  - b. Walkthroughs
- III. Alpha 1
  - a. TPESS
  - b. Campus Visit
- IV. Dean of Instruction
  - a. Textbook Advisory Committee for ELA
  - b. Failure Report by grade level
  - c. Failure Report RTI
- V. PEIMS
  - a. PEIMS Snapshot Coding
    - i. At-Risk Report
    - ii. Economically Disadvantage
- VI. Campus Testing Coordinator
  - a. PSAT / SAT
- VII. Special Education
  - a. PEIMS Snapshot Verification
- VIII. Early College High School
  - a. Submission of Spring Rosters
- IX. Safety / Behavior Coordinator
  - a. Fire Drill
  - b. Lockdown Drill – during Lunch
- X. 504 / RTI
  - a. Math / ELA Failure Report
- XI. Other Information

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