

On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service.

An updated Executive Order was issued extending through May 27, 2021.

This meeting will be live streamed through the school district's Zoom account on YouTube.

It is anticipated that the Board will entertain a motion to enter executive session at 5:40 p.m. to discuss the employment history of two particular persons, and collective negotiations of Food Service and Monitor contracts pursuant to the Taylor Law.

Tenure Review

Public Hearing for proposed 2021-2022 School Budget- 6:00 p.m.

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. President's Comments

- Remarks
- Correspondence

IV. Superintendent's Report

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

V. Student Representative- Ms. Carlyn Bjorling

VI. Warrant Review- March (Mrs. Personale and Mrs. Pedzich)

(BOARD ACTION)

- A-75 General 13578-13650 (Check Print)
- A-76 General 9006019-9006078 (ACH), Void 9006077
- A-77 General 13573-13577 (In House)
- A-79 General 13651, 13653-13698 (Check Print)
- A-80 General 9006079-9006122 (ACH)
- A-81 General 13652 (In House)
- C-19 Cafeteria 2299-2311
- C-20 Cafeteria 2312-2313
- F-33 Federal 664-666 (Check Print)
- F-34 Federal 9000218-9000221 (ACH)
- F-35 Federal 667-668 (Check Print)
- F-36 Federal 9000222-9000223 (ACH)
- H-28 Capital 391-392 (Check Print)
- H-29 Capital 9000067-9000068 (ACH)

VII. Minutes

(BOARD ACTION)

- April 21, 2021- Regular Board Meeting
- April 28, 2021- Special Board Meeting

VIII. Educational Presentation- Comprehensive Counseling Plan

The BOE will receive an update about the content and activities associated with our Comprehensive Counseling Plan. This annual update will be facilitated by Leanne Ducharme, Curriculum Area Lead Teacher for Counseling K-12.

IX. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Election Inspectors

Election Inspectors for the May 18, 2021 vote: Mary Cartwright, Jenifer Cheney, Jim DeMay, Karen DeMay, Sandy Delmonte, Judy Flamini, Pam Gilson, Joan Houle, Diane Olivet, Dick Onze, Elaine Williard, Larry Williard, on call inspectors, Tammy Brand, Cary Burke, Anne Ceddia, Jamie Farr, Katie McFarland, Diane Rocca, Jim Simmons, Vern Tenney and others as need to be approved by the Board.

2. Election Inspector Pay Ray

Increase the pay rate to \$12.50/hr. for election inspectors beginning with the 2021-2022 election on May 18, 2021.

3. Course Name Change- Final Approval

At the April CIE meeting, the Council reviewed and approved the following course name change request. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

- ELA Workshop to Writing Workshop

4. K-5 Math Program Recommendation- Final Approval

At the April CIE meeting, the Council reviewed and approved the adoption of the new Everyday Math Program. A thorough review occurred through a pilot program, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

5. Surplus Items

Mr. Brian Amesbury, Elementary School Principal, is requesting approval to declare as surplus item, a Baldwin upright piano, SN 227713 from Room 132. The piano has reached its end of life and is no longer in playing condition.

Ms. Stephanie Knapp, Director of Special Programs, is requesting approval to declare as surplus one WISC-IV scoring template and technical/interpretive manual. The district uses WISC-V for cognitive testing.

6. Student Teacher Placements

Mr. Marissa Logue, Academy Principal recommends the following:

- Alex Boucher, Nazareth College with Diana Chase, 10/25 - 12/9/2021

7. Student Teacher Placement- Fall Semester- Amend Dates

Mrs. Heidi Robb and Mr. Brian Amesbury, Primary-Elementary Principals recommend the following change to Sarah Kelly which was Board approved on April 5, 2021:

- Sarah Kelly, SUNY Geneseo with Jen Bay, 9/7/21 - 10/22/2021

8. Donation

Mrs. Marissa Logue is request approval to accept a donation from Countryside Family Chiropractic, PLLC, for the Academy Players in the amount of \$500.

9. Agreements

The negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Bus Drivers Association for the 2021-2022, 2022-2023 and 2023-2024 school years and authorization for the Superintendent to sign the contract for the District.

An agreement with NYSSBA and School Aid Specialist regarding state aid maximization. The district will be using to maximize our student enrollment counts. There will be no cost to this agreement unless they recover additional state aid payments.

10. Spring Athletic Program Volunteers

Mr. Jim Simmons, Athletic Director, is requesting approval of the below spring athletic program volunteers:

- Baseball- Al Almansberger, Dave Maine, Justin D'Amato
- Boys Lacrosse- Collin Carson, John Herriman, Rich Wellington
- Girls Lacrosse- Todd Moore, Fran Peletier
- Softball- Michelle Broderick, JoLynne Weitzal
- Track and Field- Kasey Smith, Jack Coons

11. Four County School Boards Association Ballot- Election

Approval of the official ballot for Four County School Board Association for election of officers for a term on one year starting on July 1, 2021.

- President- Russ Harris, Newark
- First Vice President- Joe McNamara, Seneca Falls
- Second Vice President- Carrie Resch, Wayne
- Banking- Reliant Community Credit Union
- Signatories on Bank Accounts- Marla Iverson
- Treasurer- Sue Campbell
- President- Russ Harris
- First Vice President- Joe McNamara

12. Budget Transfer

The below transfer is over \$20,000 and requires Board of Education approval. This is necessary for purchasing Everyday Mathematics as the math program curriculum from the Primary-Elementary Building.

| | | | |
|-------|-------------------|---------------------------------|-----------|
| From: | A2250.490-00-0000 | Special Programs BOCES Services | \$282,165 |
| To: | A2110.450-12-0000 | Instructional Supplies- PES | \$ 73,619 |
| To: | A2110.480-12-0000 | Instructional Textbooks- PES | \$208,546 |

13. 2021-2022 School Board Meeting Dates

The following dates for school board meetings for the 2021-2022 school year:

July 1, July 26, August 30, September 13, September 27, October 18, November 8, November 22, December 13, January 10, January 31, February 14, March 7, March 21, April 4, tentative April 18, April 27, May 9, May 23, June 6

14. Recommendations of the Committee on Preschool Special Education

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

15. Recommendations of the Committee on Special Education

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Years of Service</u> |
|------------------|-----------------|------------------|-------------------------|
| Lorelei Knopf | Teacher Aide | 6/29/2021 | 23 |
| Patricia Mondore | Teacher Aide | 6/25/2024 | 26 |

B. Removals

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|-----------------------|-----------------|---|------------------|
| Jennifer Bergstresser | Teacher Aide | Resignation in order to accept another position in the District | 4/25/2021 |

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Rate</u> |
|----------------------------|---------------------------|------------------|-------------|
| Jennifer Bergstresser | Custodian | 4/26/2021 | \$16.50/hr. |
| Barbara Snover | Substitute Teacher Aide | 5/3/2021 | \$12.50/hr. |
| Jaime Shelters | Substitute School Monitor | 5/5/2021 | \$12.50/hr. |
| Hsiao-ching (Connie) Huang | Teacher Aide | 5/11/2021 | \$12.60/hr. |
| Christine Pickles | Substitute Teacher Aide | 5/5/2021 | \$12.50/hr. |

2. Instructional Personnel

A. Resignation

- 1) Irene Leggiero, Special Education Teacher at the Primary-Elementary school, has resigned from the District effective June 30, 2021.
- 2) Samantha Makitra has resigned from her Interim Substitute Teacher position effective April 26, 2021.
- 3) Emily Monahan, PES Contract Substitute Teacher, has resigned from the District effective April 26, 2021.

B. Leave of Absence



- 1) Nicole Santillo, English Teacher at the Middle School, has requested a leave of absence from September 20, 2021 through December 13, 2021.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Genevieve Hamilton has been working as a 1.0 FTE Long-term Substitute Interventionist position at the Primary-Elementary School for the 2020-2021 school year. She will be re-appointed to this same position for the 2021-2022 school year.
2) Amanda Sawall received her Bachelor's degree in adolescent education from St. John's University. She earned her Master's degree in Library and Information Science from the University of Pittsburgh. She has been working public education for 10 years. Ms Sawall will be appointed to a 1.0 FTE, 3-year probationary position as a Library Media Specialist effective September 1, 2021. This position is available as a result of a retirement.
3) Mary Kate Cywinski received her Bachelor's degree in Geology from St. Lawrence University. She earned her Master's degree in Social Work from SUNY at Buffalo. She has worked as a Social Worker since 1996 and has been working for District as a teacher aide for the past 6 years. Ms. Cywinski will be appointed to a 1.0 FTE 4-year probationary position as a School Social Worker effective July 1, 2021.

Table with 4 columns: Name, Certification, Effective, Step/Rate. Rows include Genevieve Hamilton, Amanda Sawall, and Mary Kate Cywinski.

4) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

Table with 4 columns: Name, Position, Building, Effective. Row includes Colleen Pictor-Sall.

5) Co-Curricular

The following individuals have been recommended for a co-curricular assignment at a rate in accordance with contract:

Table with 2 columns: Name, Position. Rows include Lisa Hough and Heidi Bjorling.

6) Contract Substitute Teacher

The following individual has been recommended to a Contract Substitute Teacher position for the remainder of the 2020 – 2021 school year at the contractual rate:

Samantha Makitra – Primary/Elementary School

7) 2020-2021 Coach

The following individuals have been recommended to a Coach position at the contractual rate:



| | |
|-----------------------|--|
| Christopher Rodriguez | Unified Basketball |
| Zach Gisleson | Strength, Fitness & Conditioning, Spring – 0.5 FTE |
| Kim Condon | Strength, Fitness & Conditioning, Spring – 0.5 FTE |

End of Consensus Agenda

X. Board Committee Reports

- Audit Committee
- Policy Committee- Mrs. Beth Thomas **(BOARD ACTION)**
 - > Policy 1120 Administrative Organization / Operations- Second Reading

XI. District Committee Reports

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee
- Council for Instructional Excellence (CIE)
- **Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller**
- **Safety / Health / Security Committee- Mr. John Polimeni**
- **COVID19 Safety Committee- Dr. Jen Schneider**

XII. Closing Remarks

(President, Board of Education and/or Superintendent)

XIII. Upcoming Events

- May 18- School Vote
- May 19- Special Board Meeting- 8:00 p.m.
- May 26- CIE
- May 31- Memorial Day
- June 7- Regular Board Meeting
- June 9- CIE
- June 14- Special Board Meeting
- June 21- Regular Board Meeting