



POSITIONS FOR OFFICE FURNITURE INSTALLERS

\$15-\$22/reg hr DOQ –(OT pay 1.5X/hr. is paid for any time after 4:30pm, or any weekends.)

About ACI Workspace Solutions

In business since 2006, we offer the opportunity to be part of a great team of office furniture installers that deliver quality workmanship to our growing list of clients.

Job Description:

Assembling and installing office workstation product according to drawings and instructions at various customer locations. Knowledge of office furniture products and panel system installation is preferred but not required.

Responsibilities:

The ability to follow instructions given by designated supervisor as well as give instructions when designated as “supervisor”.

Follow all company policies and procedures.

Have developed knowledge of product lines and installation techniques through observation, and assembly experience gained, and by actively pursuing training opportunities.

Accurately completes all required written and electronic documentation.



Requirements:

Core hours 7:00 AM – 3:30 PM. Over-time available and sometimes required

Good mechanical and carpentry skills

Effective utilization of hand/power tools

Ability to communicate professionally

Demonstrate a cooperative attitude and effective communication skills with co-workers, clients, and vendors in a team environment

Good organizational skills

Decision-making and problem solving skills

Attention to detail and accuracy

Ability to multi-task and complete work by assigned due dates

Ability to perform effectively and efficiently in a fast-paced, deadline-driven environment

Ability to take direction

Neat, clean appearance

Valid Driver's license with transportation as sites are throughout the Metro area

Significant Physical Demands:

Walking/Sitting/Standing Ability to lift and carry up to 75 pounds. Visual acuity.

COVID-19 precautions

- Personal protective equipment provided or required
- Social distancing guidelines in place

We provide face masks for job sites. Limited exposure to other people and workers in this job.