



St. Peter's School Association

Minutes of the SPSA Meeting, Wednesday 28th April 2021, Googlemeet

Agenda Item	Discussion	Action
1. Welcome & Apologies	<p>Attendees: Mrs Sandle & Mrs Barribal (Co-heads), Sukeshi Kothari & Nicola Jeffs (Co-Chairs), Alex Nunn (Treasurer), Andrea Nunn (Vice Treasurer), Geraldine Bradbury (Co-Secretary),</p> <p>Class Reps & Parents: Bekele Woyecha, Symone King, Beckie Leppington, Anitha Jeffers, Maheen Mirza.</p> <p>Apologies: Sarah O' Shaughnessy (Co-secretary), Vicky Paxton (Vice Chair), Jo Davies, Dawn</p> <p>Minutes taken by: Geraldine Bradbury</p>	
2. Minutes / Matters Arising	Approved by the Committee	
3. Update from Heads	<p>The Heads made the following points:</p> <ul style="list-style-type: none"> - Removing staggered drop offs is going well, will look to remove staggered pick-ups, in due course, when it feels safe to do so, as it is not as easy to manage volumes of people on the school grounds - Heads have confirmed that there will be no trips this academic year, except for the Y6 to Chessington - Heads are considering a new reception parents evening / after 21/06, for those parents who have accepted a place - Ranger Russ will be visiting the school again - Unfortunately there definitely can't be a summer fair this year 	
4. Finance update	<p>a) Update on Fundraising to date for 20/21</p> <ul style="list-style-type: none"> - Recent fundraising activities (Mufti Day and 2nd hand Uniform Sale) have raised £743 - There is approx. £24, 690 available, after annual commitments, this will leave a healthy balance of around £15,000 <p>b) What should funds be spend on?</p> <ul style="list-style-type: none"> - Heads have asked for a contribution towards a number of Birdfeeders – to 	

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	<p>create wildlife zones around the school (ideally outside classrooms)</p> <p>- It was agreed that toys / equipment for outdoor play should be purchased (Contact Mrs Stone to find out what would be helpful to have)</p> <p>- The SPSA have agreed contribute towards a 'celebration' day in the summer, to reward pupils for their resilience over the past year. This will now override previous ideas about Summer Parties in classrooms. The idea of a picnic will be incorporated.</p>	<p>? contact Mrs Stone re equipment</p> <p>Heads to develop budget for day and pass to Alex Nunn</p>
<p>5. Fundraising finalisation</p>	<p>Summer – Term 1</p> <p>1) Bag to School (11th May 2021) Please note the date is the 11th May Please use black bin liners for clothes</p> <p>2) Tea Towels (Nicola Jeffs) Fundraiser – children will draw pictures to be included on tea towels</p> <p>3) Design a Mini Garden / Competition</p> <ul style="list-style-type: none"> ➤ It was agreed that this was a nice idea - but should not be a fundraiser ➤ Should be a small prize ➤ There are existing documents on the G Drive <p>Summer – Term 2</p> <p>4) 2nd Hand Uniform Sale (New Reception Parents to be included?) Can progress as usual Could tie in with Heads New Parents Evening maybe??</p> <p>5) Raffle (mixed prizes for Adults & Kids) Kids' raffle could be announced at the Celebration Day</p> <p>6) Mufti Day (Chairs to organise with Heads)</p>	<p>Beckie L agreed to undertake Bag to School promo for next week</p> <p>Nicola will be progressing Tea Towels over next few weeks (Sarah O'S can help)</p> <p>Louise Andrews may be able to lead – thanks!</p> <p>Jo Davis?</p> <p>Needs a lead</p> <p>Chairs to organise</p>

	<p>7) Ice cream Fridays</p> <ul style="list-style-type: none"> ➤ It was agreed that these would take place after May ½ term ➤ Every Friday – for approx. 1 hour ➤ Buy ice cream and take home – can't stay on school grounds ➤ Can sell hotdogs too – use microwave ➤ Need 3 stalls – upper playground / lower playground / drive ➤ Will need about 3 volunteers per stall (9 in total) for ice cream ➤ Will need to accept cash and card ➤ Shop around at supermarkets for best prices ➤ Good to have a range of stock ➤ Rota to be developed <p>8) Sponsored run / walk / cycle – parents & children To be postponed until Park Runs are back again, to keep in line with Covid guidance</p> <p>Social events (not Fundraisers)</p> <p>9) Reception Parents – coffee & cake sessions after 21/06</p> <p>10) Heads will be organising a Celebration / Party day (see finance update), likely to be a disco room, picnic outside, party games, SPSA agreed provide some funding for this. This is to say thanks to the Children and to try and make up for so many lost social events. This will take place in school time.</p> <p>11) Park-meet ups for New Reception Parents in July 2021</p> <p>Ongoing fundraising to be promoted by the Committee</p> <p>12) Easy Fundraising</p> <p>13) Amazon Smile</p> <p>14) Stikins</p>	<p>Andrea Nunn has agreed to lead Simone & Maheen may be able to volunteer. Other volunteers via Class reps Group Thank you! More volunteers wanted please!</p> <p>Volunteers: Jo Davies / Jen Jones/ Sarah O'Shaugnessy – thanks!</p> <p>Heads to organise with funding from SPSA. Amount tbc.</p>
<p>6. Recruitment of SPSA Social Media Role (Non-committee member)</p>	<p>The SPSA are looking for someone to keep Facebook and Twitter pages updated with events and key messages</p>	<p>Rachel Smith has volunteered – thank you!</p>

7. Date of next meeting	20 th September 2021 Hopefully, this will be a physical meeting – time and venue to be confirmed Poll to be sent to reps to agree timings	Geraldine to create poll for timings for next meeting
8. AOB	Need to do an inventory of what the SPSA owns in terms of equipment etc / Key contacts / suppliers etc	Geraldine Bradbury