

OFFICIAL MINUTES

Chatfield Public Schools School Board ISD #227

Regular Board Meeting

Date / time 4/14/2021 7:00 PM | *Meeting called to order by* Board Vice Chair Katie Priebe

In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Wednesday December 9, 2020.

Roll call was taken with these members present: Priebe, Harstad, Thompson, McMahon & Keefe. Isensee was absent. All present said the Pledge of Allegiance.

To view this meeting online: [CCTV- Chatfield Public Schools \(chatfieldschools.com\)](https://www.chatfieldschools.com/CCTV-ChatfieldPublicSchools)

Approval of Agenda

McMahon/Thompson motion to approve the agenda with these additions & removals:

ADD:

8. Consent Items

- b. Approve the following job postings
 - viii. Long-term Sub – 1st Grade Teacher
 - ix. 8th Grade Volleyball Coach
- c. Approve new hires:
 - iii. Madalyn Kammer & Shane Fox/Co-assistant track coaches
 - iv. Robyn Lampert/HS English Teacher
 - v. Barb Schroeder/Long-term Kindergarten sub
- e. Approve the following resignations
 - iii. Kaitlin Ellringer/8th Grade Volleyball coach
- g. Approve May meeting date change only: 05/12/2021 to 05/05/2021
- h. Approve Food Service Management contract 1-year renewal
- i. Approve Prom DJ Contract/DJ Tony Becker

REMOVE:

8. Consent Items

- d. Approve the following 2021-2022 Winter Varsity Coaches
 - i. Brenda Nelson-Strande/Dance
 - ii. Brian Baum/Girls Basketball
 - iii. Jeff DeBuhr/Boys Basketball
 - iv. Matt Mauseth/Wrestling

Motion carried 5-0

Approval of Claims & Accounts

Harstad presented claims & accounts and recommended their approval as presented.
Thompson/McMahon motioned their approval. Motion carried 5-0

Reports

Harstad & McMahon – Facilities & Finance Committee: there was a lot of discussion items on the agenda this evening. Many of them will be brought to the whole board for their thoughts and approval.

Thompson, McMahon & Keefe – Negotiations: meetings progressed well with the new principals' contract. The recommendation is for the board to approve their contract later in the agenda.

Keefe – HVED Committee/SpEd Advisory Council: they are looking at ways to reach out to parent & students with available resources. Possibly a fall festival this Sept-Oct to get things rolling in that direction.

Abbi Gillespie & Hunter Bernau – Student Council: These two felt honored to be selected to tour each the principal candidates prior to their interviews with the selection committee. They were happy to see that Eric Nelson, whom they gave their highest rating to, was the one selected. Both are also glad to be back to in-person learning. They feel each student has better learning opportunities by being back in the classroom. Mr. Harris thanked them both for their assistance in hiring a new principal.

Shane McBroom – Elementary Principal: MCA testing has started in his building. Kindergarten Round-up will look a little different this year. Five weeks of summer school programming planning is in the works. Parents should start looking for letters to come in the mail soon. Even though field trips will be limited, Eagle Bluff is still a go – just no overnights this year. A complete copy of his report is attached.

Randy Paulson – High School Principal: Thanked Chad Olson for his service in the FOCUS ALP classroom. Our Rube-Goldberg Team is once again National Champions. The Speech team moves on to sections. There will be no additional staff FTE's with the changes he's wanting to implement. Prom is a go although with many COVID19 guidelines. Plans are being made to hold graduation as an in-person ceremony this year. He closed with congratulating are state champion wrestlers. A complete copy of his report is attached.

Ed Harris - Superintendent: Thanked the principal search committee for their time in finding a new principal. County COVID19 case numbers continue to remain low. We are working on a budget for the last round of COVID19 relief funding. He met with the Finance & Facilities Committee earlier this evening to discuss some new projects. The non-renewals on the Action agenda are not for performance or budgetary concerns. He recommended the board approve the principals' agreement. A complete copy of his report is attached.

Approval of Consent Items

McMahon/Harstad motion to approve the Consent Items.

- a. Approve the following Meeting Minutes
 - i. March 10, 2021 Monthly Meeting
 - ii. March 10, 2021 Special Meeting

- b.** Approve the following job postings:
 - i. Afternoon Weight-room Coach (internal posting)
 - ii. Summer School Teachers (internal posting)
 - iii. Summer School Paras (internal posting)
 - iv. ECCE Early Childhood Teacher
 - v. Business Education Instructor
 - vi. HS SpEd Instructor
 - vii. Assistant Track Coach
 - viii. Long-term Sub - 1st Grade Teacher
 - ix. 8th Grade Volleyball Coach
- c.** Approve new hires:
 - i. Nick Gardner/Elem Para
 - ii. Greg Silha/Afternoon Weight-Room Coach
 - iii. Madalyn Kammer & Shane Fox/Co-assistant Track Coaches
 - iv. Robyn Lampert/HS English Teacher
 - v. Barb Schroeder/Long-term Kindergarten Sub
- d.** Removed (see above)
- e.** Approve the following resignations
 - i. Brian Nolan/Assistant Track Coach
 - ii. Chad Olson/FOCUS ALP
 - iii. Kaitlin Ellringer/8th Grade Volleyball
- f.** Approve Angela Fitzpatrick/Maternity leave 09/08/21-11/05/21
- g.** Approve May meeting date change only: 05/12/21 to 05/05/2021
- h.** Approve Food Service Management contract 1-year renewal
- i.** Approve Prom DJ Contract/DJ Tony Lee Becker

Motion approved 5-0

1st Reading of District Policies

Vice Chair Priebe noted that the following district policies are before the board for their first reading. The board should refer any questions to Mr. Harris.

- a.** 901 Community Education
- b.** 902 Use of School District Facilities & Equipment
- c.** 906 Community Notification of Predatory Offenders
- d.** 907 Rewards

2nd Reading of District Policies

Harstad/Thompson motion to approve the following policies:

- a.** 605 Alternative Programs
- b.** 606 Textbooks & Instructional Materials
- c.** 610 Field Trips
- d.** 534 Unpaid Meal Charges

Motion carried 5-0

Approved policies can be found at: [Forms & Policies - Chatfield Public Schools \(chatfieldschools.com\)](https://chatfieldschools.com/forms-and-policies)

Action Items

- a. Member Josh Thompson introduced the following resolution:
RESOLUTION RELATING TO THE NONRENEWAL OF THE TEACHING CONTRACT OF A
PROBATIONARY TEACHER(S)

WHEREAS, Logan Clark, Stephanie Fingerson, & Ariana Caddell are probationary teachers in Independent School District No. 227;

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 227, Chatfield that pursuant to Minnesota Statutes section 122A.40, subdivision 5, the 1.0 FTE teaching contract of Logan Clark, Stephanie Fingerson, and Ariana Caddell, probationary teachers in Independent School District No. 227, are hereby nonrenewed at the close of the current 2020-2021 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding the nonrenewal of the contract as provided by law. The Board has reviewed and hereby approves the letter to be hand delivered to the teacher.

Member Matt McMahon motioned for its adoption. Member Jill Harstad duly seconded. Upon vote being taken thereon the following voted in favor thereof: Priebe, Thompson, Harstad, Keefe & McMahon. And the following voted against the same: none Whereupon said resolution was declared passed and adopted.

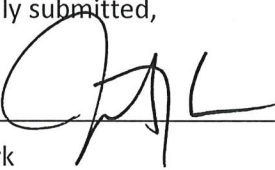
- b. Harstad/Keefe motion to approve the 2021-2023 Principal CBA/Shane McBroom, Eric Nelson.
Motion carried 5-0

Adjournment

McMahon/Keefe motion to adjourn at 7:27pm. Motion carried 5-0

Respectfully submitted,

/s/



Board Clerk

Superintendent Report 04/14/2021

<https://www.evernote.com/shard/s265/sh/4aae319c-98aa-cc74-e149-2bfa9067fef2/a9f1b880fffeb731c2dcf423d4a18035>

May SB Meeting

May 12 is the Academic Banquet. Move to May 5.

High School Principal Search

- Thank you to the committee and the students for the time and effort to select the next CHS Principal. [Selection Committee and Sub Groups](#)
- 14 applicants. 6 interviews. 3 nights of committee work.
- Eric Nelson (Eagan, MN) was the committee and administrations #1 choice. He has 17 years of experience as an assistant principal and principal. Prior to that he was a Dean of Students and a Social Studies/History Teacher. Eric is currently an assistant principal in the Cambridge-Isanti school district. He has enthusiastically accepted the position pending Board approval (see Action Items below). We are extremely excited for his arrival. Welcome Eric !

COVID 19 Report

- Nothing new to report.
- County case rates continue to be low as do our school rates.
- Tentative plans are being made for prom and spring banquets. I anticipate a more traditional type of graduation with attendance limitations/social distancing and live streaming. Those plans are a little too far out at this time to make firm.
- It has been confirmed that the last round of COVID relief funding amounted to \$249,330. We will be working on a budget for this in the near future. These funds may be expended up to September of 2022.

Finance and Facilities Committee

- 5:30 meeting with FB, SB, Track head coaches
 - SB batting cage
 - FB and Track Storage
 - Possible Projects
 - SB Shed
 - FB Press Box

1st Reading of District Policies

[\(Forms & Policies - Chatfield Public Schools \(chatfieldschools.com\)\)](#)

901 Community Education

No changes.

902 Use of District Facilities and Equipment

No changes.

906 Community Notification of Predatory Offenders

No changes.

907 Rewards

No changes.

2nd Reading of District Policies

([Forms & Policies - Chatfield Public Schools \(chatfieldschools.com\)](https://chatfieldschools.com))

605 Alternative Programs

No changes.

606 Textbooks and Instructional Materials

No changes.

610 Field Trips

No changes.

534 Unpaid Meal Charges

Includes prohibition of taking a meal away from a student with an overdrawn lunch account.

Action Items

Resolution Relating to Non-Renewals of Teaching Contracts for 2021-2022

Our past practice is to repost positions that are hired late or mid-year. These non-renewals are not for performance or budgetary reasons. Logan, Stephanie, and Ariana are encouraged to reapply for the 2021-2022 school year.

- Logan Clark (MS English)
 - ♦ August 2020 hire
- Stephanie Fingerson (5th Grade)
 - ♦ August 2020 hire
- Ariana Caddell (4th Grade)
 - ♦ December 2020 hire

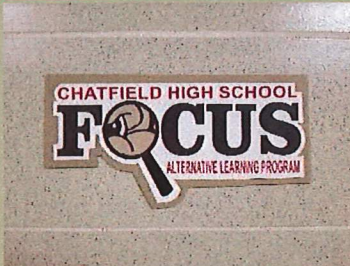
2021-2023 Principal CBA (Shane McBroom, Eric Nelson)

The School Board Negotiations Committee and the principals have a tentative agreement for the 2021-2023 principal contract. The agreement is equivalent to a 2.5 and 2.5 percent increase for Y1 and Y2. No other language or benefit changes. This fits with our budget projection and is similar to other past agreements. I recommend approval.



High School Board Report Go Gophers!

Good Luck to Chad Olson



Chad Olson will be leaving us at the end of the school year. He has taken a new position in Virginia, MN at their Area Learning Center. He is looking forward to moving up north to be closer to friends and possibly getting his SpEd degree at Bemidji State. I want to thank Chad for his two years of service as our lead teacher in our FOCUS ALP program.

Best wishes to Chad!

Rube Goldberg Team: National Champs Again



Congratulations Chatfield High School Rube Goldberg Team and their machine, *The NERD Degree*. They competed in this year's competition with their Sci-ANTS Fair themed chain reaction machine with 75 steps that ends with "shaking and pouring a box of Nerds candy." Chatfield won FIRST Place for Division II and the

award for Best Final Step. Team members include Abbi Gillespie, Lauren Cole, Katie Dornack, Tessa McMahon, Nathan Dietz, Marlee Musty and Coach Mrs. Gathje.

Speech Team Moves on to Sections and Two 1st Place Winners



Congratulations to the Chatfield Speech team and Coaches Rachel Schieffelbein and Stephanie Copeman for placing 2nd at Sub Sections!

Every speaker on the team qualified for Sections!

Lillian Hanson, 1st in Discussion
Peyton and Sydney Ellis, 1st in Duo
Nick Fryer, 2nd in Poetry
Becca Copeman, 2nd in Humorous

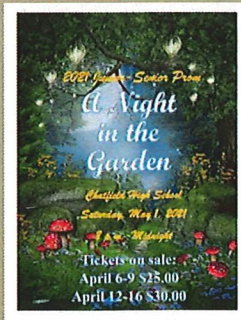
Josie Koenigs, 2nd in Great Speeches
Claudia Meier, 2nd in Extemporaneous Speaking
Emilie Copeman, 3rd in Poetry
Nick Long, 3rd in Storytelling
Eddie Thorn, 3rd in Drama
Elizabeth Schieffelbein, 4th in Creative Expression
Elijah Lawson, 5th in Prose
Katelyn Dornack, 5th in Humorous
Aletta Strande, 6th in Storytelling

Well done Speech Team and good luck to the entire team at Sections!!

Staffing Changes for 2021-22 School year

I have included an attachment to my April Board Report regarding staffing changes. Please let me know if you have any questions. Thank you.

Junior Senior Prom



This year's 2021 Junior Senior Prom is scheduled to be in-person on May 1st with the Grand March starting at 8:00 PM. The Prom couples will go through Grand March and it will be live streamed for the public. We are hoping to have multiple video cameras to get multiple angles for the live stream. Under COVID guidelines, we are able to have six students (three couples) per pod in the gym where they will sit to eat, drink and have their own area to dance. Currently students are signing up and the last day for Prom sign up is Friday, the 16th. We will need extra time to organize and set up tables and seating arrangements. Thank you to Laura

Adams, Prom Advisor. She has been hard at work behind the scenes. Please keep in mind that this is subject to change.

Graduation Plans: In-Person

Our initial plans for graduation is a more traditional style in the gym. We will need to meet the COVID guidelines which should include the Graduates and four tickets per graduate for their parents and special guests. The parents and special guests will need to sit together during the ceremony. For safety purposes, we will also keep the ceremony shorter than in the past. As always, we will have the entire program live streamed for our home viewers. Please keep in mind these plans are still in the works and changes may occur.

State Wrestlers: Great Season



Congratulations to Seth Goetzinger on his undefeated season and his State Championship at 170. Seth is part of a very small group of wrestlers from Chatfield that has achieved this outstanding honor. Seth will join our show case of individual state winners. Congratulations to Grady Schott. Grady went to State undefeated and with one loss to a multi-year champion, he comes home with a 2nd place state medal at 182. What a wonderful season and good luck to Grady next year.

Congratulations to our State Participant AJ Karver. AJ was injured during his first match but has a lot to be proud of making it to state level of competition and winning the 1st place title at sections. Congratulations to head coach Matt Mauseth and to all of our coaches and volunteers for another fantastic season. Our Chatfield Wrestlers, Coaches and Parents have much to be proud of!



Please call or e-mail me if you have any questions. See you Wednesday night.

Randy Paulson

Chatfield High School

Expanding Programs and Services for Students (No additional staff FTE's)

Add a Special Education Teacher to Lead the FOCUS ALP Program and reduce costs.

Serving Student Needs

Our FOCUS ALP program will better serve individual student needs through combining Alternative Learning Program services with Special Educational Services as there are several SPED students in the FOCUS program.

New Cost Savings

A portion of the gen ed expenses for the ALP teacher can now be supported by SPED funding.

Special Education License Requirement

Our licensure requirements for the ALP Instructor will change from regular education to special education licensure.

More efficient and better services

This will help reduce the case load for the SPED department.

Add a Business Education Teacher to Lower Class Sizes, Offer Future Program Diversity and reduce costs.

Reduce Class Sizes

Hiring a business education (BE) teacher will reduce class sizes in some social studies classes as well as Economics and Finance classes from 37-43 to 32 or less. Hiring a BE teacher without adding to staff levels is achieved by reassigning Mitch Lee to the junior high English opening and backfilling his position with the BE Teacher.

New Cost savings

Business teachers qualify for CTE funding (up to 1/3 of the cost of salary and benefits).

Serving High School Student Needs

The State of Minnesota has identified 6 career fields that school districts should be striving to develop (see link below). CHS significantly lacks in the Business, Management, and Administration area. Hiring a Business Education teacher will help address this down the road by hopefully developing additional opportunities for students to become college/career/workforce ready.

https://www.minnstate.edu/system/cte/consortium_resources/documents/POS-Career-Wheel-8x11-2016.pdf#:~:text=not%20present%20%20%20KNOWLEDGE%20%20%20,%20Administrati%20...%20%207%20more%20r%20ows%20

Serving Middle School Student Needs

A Business Education teacher will better serve middle school students by teaching computer literacy such as hardware familiarity, file management, keyboarding, Microsoft Office, as well as internet familiarity and safety.

CHATFIELD ELEMENTARY REPORT TO THE SCHOOL BOARD



April 14, 2021

MCA Testing

Our students have started testing in Reading and will continue into Math in the coming days. Our 5th graders also take the Science test. It will be interesting to see how our students perform considering the circumstances of the last 13 months.

2021-2022 Kindergarten Round-Up

Plans are in place for a different look to our Kindergarten Round-up. We are creating a video for our new families showcasing our staff and some of the daily activities that our future Kindergartners can expect for next year. We are also planning an activity in the fall to get our kindergarten students into the building to explore the classrooms and building before the year starts. A special thank you to Kaitlin Dunlay, Carmen Berge and Kristine Welper for their work in putting this together.

Summer School Programming

We are working through the plans for a summer school reading and math program to support those identified through our Intervention Programs. The goal is to have 5 weeks of programming for our students to help fill in some gaps that have been created. Letters will be going out to those that have been selected for programming this week.

Field Trip Opportunities

We are looking at opportunities that provide a save avenue for our students to experience some field trips this spring. Eagle Bluff will happen for both 5th and 6th grade but will look a little different. The students will not be able to stay overnight.

Severe Weather Awareness Week – This Week

Is this week and we have the Statewide Tornado Drill tomorrow at 1:45. Classrooms have spent time this week building weather safety into their lessons.

2:15 due to MCA testing

Upcoming Dates

4/29-30	5 th Grade to Eagle Bluff
5/10-11	6 th Grade to Eagle Bluff
5/18 or 19	Fourth grade field trip to Mabel Farm Safety
5/21	Special Athletic Track Meet (High School)
5/21	Teachers submit 2021-2022 Class Lists to office
5/26	Post Class lists to JMC or on elementary web site
5/27	Tentative Date for End of the Year Celebration K-3
5/28	Tentative Date for End of the Year Celebration 4-6
5/28	1 st Grade field trip to Whitewater State Park
5/31	No School
6/2	End of the year program
6/2	Students meet 2021-2022 teachers 8:15-8:25 a.m.
6/3	Last Day of School

Thank you for the continued support of the great things that hare happening at Chatfield Elementary.
Shane

