



New Parent Handbook

2021-2022

The **Agnes Irwin** School

Empowering Girls Since 1869

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Dear New Agnes Irwin Family,

Welcome to Agnes Irwin! We are honored that you have entrusted your daughter's education to The Agnes Irwin School and thrilled to welcome your family to our vibrant community.

Our educators are dedicated to truly knowing each of the students in our care, and through that knowledge, enabling each girl to thrive. We've been empowering girls to learn, to lead, and to live a legacy for more than 150 years — and have maintained an unwavering commitment to this mission throughout the pandemic, designing an academic program to meet girls' needs in an unprecedented time.

Significant investments in technology, staffing, facilities, and curriculum have enabled us to maintain safe, on-campus education for our students. We've employed new approaches in our classrooms — from 1:1 coding kits throughout our Lower School, to outdoor programs, to personal art and ceramics kits for our middle and upper school artists — so that whether our students are learning in-person or virtually, our teachers are prepared to create a vibrant learning environment for every girl, every day. We've worked hard to develop creative ways to continue our beloved traditions in ways that bring our community together.

We encourage you to become involved in everything Agnes Irwin has to offer. Our community of dedicated faculty, staff, administration, alumnae, and students look forward to getting to know your daughter and discovering the talents that she will bring to our school. Welcome home!

Warmly,

Sally B. Keidel, *Head of School*



Preparing for School

To help you and your daughter get ready for school and become familiar with the wonderful world of AIS, we've created this handy pocket guide filled with a variety of general information about school life. We hope this information will answer most of your questions as your daughter prepares for the exciting school year ahead and as you become part of a very special educational community. For more details about any of the information contained in this guide, please contact us by phone or email using the Resources section (page 24) or refer to the school's website, **agnesirwin.org**.

Mark your calendar!

STUDENT ORIENTATION

9/8 Orientation for All New Students

FIRST DAY OF SCHOOL

9/9 Classes Begin

BACK TO SCHOOL NIGHTS

9/22 Middle School Back to School Night

9/23 Lower School Back to School Night

9/30 Upper School Back to School Night

FAMILY INFORMATION

In the spring, all new families will receive instructions via email on how to access **AIS-ON** (agnesirwin.myschoolapp.org), our school's intranet, to verify and update family contact information, as well as students' transportation and medical information. Families will be able to create and manage their own login credentials through the system.

HEALTH FORMS

All students must submit an AIS Physical Examination Form, a student health record from their previous school and a Dental Exam Form prior to the start of school. All Health forms can be located in the Forms and Documents Resource Board on AIS-ON and new parents should complete the online Health History for each new student over the summer.

DINING SERVICES AND MEAL PLANS

Lower School

A snack is provided at morning recess for all children. If your daughter is in PreK, she should bring a lunch. The purchase of a beverage or full lunch, including beverage, is optional for K-4 students. Lunch enrollment forms and pricing for 2021-2022 will be available on the Dining Services Resource Board on AIS-ON.

Middle and Upper Schools

Your daughter may bring snack or lunch from home or purchase snack or lunch daily once a deposit is made to CulinArt Group, our dining services provider.

For more information on making a deposit or purchasing food, visit the Dining Services Resource Board on AIS-ON.

TRANSPORTATION

Lower, Middle, and Upper School

Bus: Twenty public school districts provide bus service to Agnes Irwin, and many families meet the school buses at transfer locations near their homes. Please contact the school district in which you reside to arrange busing to AIS.

In addition, you must indicate in AIS-ON that transportation is required. All of your daughter's school and lunch bags should be labeled with her name, the school district, and bus number for identification in case they are lost.

Commuter or SEPTA Train: Morning and afternoon shuttles from Villanova Station for the Norristown High Speed Line and SEPTA's Paoli/Thorndale Line (the R5) are provided free of charge by the school. A van schedule will be available closer to the first day of school. If a student misses a shuttle, she should wait for the next one. Call 610.801.1869 if the last shuttle is missed.

Car: Lower School families will receive a laminated card with your daughter's name printed on it to be used at pickup. Please place this card in your front windshield. For an efficient pickup, please arrive at your appointed dismissal time and stay in car line.

Shuttle: The Agnes Irwin School, in conjunction with The Shipley School, now offers a morning shuttle service to school for students living in the Collegeville area, through King Limousine. Please reach out to admission@agnesirwin.org if you have questions about this service.

STUDENT IDS AND SCHOOL SAFETY

Middle and Upper School students are issued a school identification card that can be used to gain access to school buildings from 7:00 a.m. to 6:00 p.m. and to purchase meals and snacks in the cafeteria. Students are required to bring the badge to school each day and wear it at all times.

All visitors are required to sign in and present their license at the reception desk where they will obtain a yellow visitor's lanyard, which must be worn while on campus. All faculty, staff, and students wear their school identification badges during the school day so that all persons on campus are clearly identified.

SCHOOL DAY, ARRIVAL, AND DISMISSAL

Lower School

PreK–4 students may arrive as early as 7:30 a.m. in the Lower School's main office and in the Owl Lobby beginning at 7:45 a.m. Girls must be in their classroom by 8:15 a.m. If your daughter arrives after 8:15 a.m., she should enter through the Lower School main entrance for a late pass.

Dismissal Times

PreK:	2:35 p.m.
Kindergarten:	2:50 p.m.
Grades 1-2:	3:05 p.m.
Grades 3-4:	3:20 p.m.

Middle and Upper School

Middle School Drop-off: 7:45-8:00 a.m. Attendance is taken at 8:05 a.m. in Parliament. Girls who arrive late must go to the attendance office to sign in.

Upper School Drop-off: From 8-8:30 a.m. each morning, the Fitness Center, Student Life Center, and the Library are open. Teachers and the support services team also hold office hours during that time. Attendance is taken at 8:30 a.m. and at the beginning of each class, and girls who do not have a first period class or arrive late to school must sign in at the attendance office. The school day ends at 3:30 p.m.

Middle and Upper School Pick-up:

Middle School: 3:35-3:45 p.m.
At 4:00, middle schoolers must report to *4 O'Clock Study* (see page 7).
Upper School: 3:15-4:00 p.m.

Between 3:30-4:00 p.m. students may only be picked up at the Dorrance entrance (by the West-Wike Theatre).

Athletic dismissals will be communicated by coaches for Middle and Upper School girls.

Students may not be on campus after 6:00 p.m. unless they are at school for a faculty supervised activity.

ATTENDANCE

If your daughter is going to be late or absent from school, please send a note to the email address for your division by 8:05 a.m. for Middle School, 8:30 a.m. for Upper School, and 8:30 a.m. for Lower School. In the Lower School, if your daughter's dismissal plans change, you must notify the Lower School office (using the email below or calling 610.801.1340) by 12:00 p.m.

Lower School:

LSattendance@agnesirwin.org

Middle School:

MSattendance@agnesirwin.org

Upper School:

USattendance@agnesirwin.org

SUMMER READING

Lower School

Summer reading for children in the Lower School is strongly encouraged. For PreK and K students, please try to read with your daughter every day. For students entering grades 1-4, a list of suggested fiction and non-fiction titles, as well as books that you can read to your daughter, are published on the Summer Assignments resource board on AIS-On. In addition to general reading, students in grades 3-4 have required reading. In early June, these assignments will be posted on the website below, which is also accessible via the Summer Assignments resource board in AIS-ON.

Middle and Upper Schools

In addition to Middle School math assignments, Middle and Upper School students have required summer reading and assignments based on grade level. Assignments and recommended book lists will be posted on the website below, which is also accessible via the Summer Assignments resource board in AIS-ON in early June.

agnesirwin.org/summerreading

SCHOOL SUPPLIES

Lower School

School supplies are provided by the school for all Lower School students. It is suggested that PreK and K students purchase an AIS school bag in the AIS Shop. Bookbags with wheels are not permitted.

Middle and Upper Schools

Middle School students are provided a list of necessary supplies by grade along with an academic planner. Upper School students should bring essentials like binders/dividers, pens and pencils, and loose-leaf paper until their teachers give specific instructions per course.

AFTER-SCHOOL PROGRAMS

Lower School

After School is an enrichment based program offering activities ranging from music and language to dance and developmental sports skills. Courses are supervised by AIS faculty and staff along with Upper School student assistants who are trained to provide the best possible care for our Lower School students. Information on registration and fees can be found on the Lower School Resource Board in AIS-On.

Middle School

After 4:00 p.m., students in grades 5-8 waiting for pickup must attend *4 O’Clock Study*, which runs until 6:00 p.m. This is offered free of charge and provided on a drop-in basis. For pickup after 4:00 p.m., parents should call the main desk at 610.801.1869.



Uniforms and Dress Code

LOWER SCHOOL

PreK & K

- ☐ Plaid tunic
- ☐ White turtleneck or polo shirt with collar
- ☐ Navy cardigan
- ☐ White or navy socks
- ☐ Navy or white tights, navy leggings, or yoga pants
- ☐ Sneakers (athletic style-tie or Velcro, no light-ups or slip-ons)

PreK Optional Items

- ☐ PreK students may wear shoes of their choice on non-PE days
- ☐ PreK students may also wear navy pants or shorts in lieu of the plaid tunic

Grades 1–4

- ☐ Navy or yellow tunic
- ☐ White turtleneck or polo shirt with collar
- ☐ Yellow or navy cardigan
- ☐ Yellow, white, or navy socks
- ☐ Navy or white tights, navy or yellow leggings, or yoga pants
- ☐ Sneakers (athletic style-tie or Velcro, no light-ups or slip-ons)

PreK-4 P.E. Attire

- ☐ Navy shorts, navy leggings, or sweatpants
- ☐ Outdoor jacket or AIS sweatshirt that does not inhibit running
- ☐ Athletic sneakers that tie or are Velcro. Sneakers do not have to be white, but the soles must not be colored because they damage the gym floors.

MIDDLE SCHOOL

- ☐ AIS navy kilt
- ☐ 5th–7th grades: Yellow (not gold) polo shirt with collar, turtleneck, and/or oxford-style shirt*
- ☐ 8th grade only: White polo shirt with collar, turtleneck, and/or oxford-style shirt*
- ☐ Navy sweater or sweatshirt*
- ☐ Navy tights or leggings*
- ☐ AIS gym shorts or other plain navy shorts under kilt*
- ☐ Shoes must have back and closed toe; no boots or slippers
- ☐ AIS backpack

Grades 5-6 P.E. Attire

Items may be purchased at the AIS Shop.

Items must be plain or AIS logos only.

- ☐ AIS gray t-shirt
- ☐ Navy shorts*
- ☐ Navy, gray, or white sweatshirt*
- ☐ Navy sweatpants/yoga pants*

Grades 7-8 P.E. Attire

All items must be plain or spirit gear purchased at the AIS Shop.

- ☐ Navy, gray, or white shirt*
- ☐ Navy shorts*
- ☐ Navy, gray, or white sweatshirt or fleece*
- ☐ Navy sweatpants, yoga pants, or leggings*

**Items must be plain, with no insignias or logos except AIS.*

UPPER SCHOOL

Required Items

- ☐ AIS yellow or plaid kilt, at least mid-thigh in length
- ☐ White or navy polo shirt*, turtleneck*, or AIS rugby shirt
- ☐ Sneakers

Optional Items

- ☐ Solid navy or white sweater* or sweatshirt*
- ☐ Navy or white fleece/vest*
- ☐ School-provided blazer (seniors only)
- ☐ Solid navy or black leggings, tights, or fitted yoga pants for under kilt
- ☐ Classic navy chinos (Lands' End, uniform style #40373-7AL2)

Upper School Friday Dress

Each Friday, uniforms are optional. Friday dress is professional casual and must be school appropriate. Dress slacks, mid-thigh dresses/skirts, and sleeveless shirts and dresses are appropriate.

Examples of inappropriate items:

Tank tops, shorts, denim, ripped/un-hemmed clothing, sweatpants, pajamas, athletic pants, jeggings, or any clothing with slogans or writing across the buttocks.

AISSHOP

Uniform items, spirit gear and other branded merchandise may be purchased at the AIS Shop, located in the Middle/Upper School building. The shop is open 7:30 a.m.-3:00 p.m. Monday through Friday during the academic school year. The AIS Shop is open on a limited basis during the summer months. Shop 24/7 at agnesirwin.org/AISshop.

RenAISSance Store

Purchase gently used uniform items at our RenAISSance Store, located at 672 Conestoga Road. The hours of operation are posted on the Parents' Council Resource Board on AIS-ON as well as the all-school calendar. Please contact Cathy Ferguson at cferguson@agnesirwin.org if you have any questions or would like to volunteer.

Important Information

SUMMER AT AIS

The eight-week co-ed program for rising PreK through Grade 8 runs from June 14 – August 13, 2021. AIS also offers summer refresher courses and courses for credit for grades 9-12. To learn more and to register, visit **SummerAtAIS.org** or email summer@agnesirwin.org.

UPPER SCHOOL ATHLETICS PRESEASON

Prior to the beginning of school, the tennis, cross country, field hockey, soccer and volleyball teams will hold preseason beginning August 23, 2021. Please keep an eye on your mailbox and inbox for information regarding preseason and conditioning programs from Athletics Director Courtney Lubbe (clubbe@agnesirwin.org or 610.801.1217).

BRIDGE PROGRAM

New and current students entering Grade 9 at Agnes Irwin are invited to join new students at The Haverford School to participate in the Bridge Program during a week in the summer. Bridge is a fun orientation to high school that explores math, science, humanities, and drama. There are no tests or homework. This program is free of charge and lunch is included.

INSTRUMENTAL LESSONS

Students in grades 2-4 learn to play the soprano recorder in music, and our middle schoolers learn to play the recorder, guitar, and ukulele as part of our music curriculum. Upper schoolers may join numerous clubs including rock band, piano ensemble, or chamber music. We network with local music schools, conservatories, and teachers to recommend private instrumental instruction. For more information, contact Department Chair Murray Savar at 610.801.1334 or msavar@agnesirwin.org.

NEW STUDENT ORIENTATION

Lower School

In late August, check your mailbox for a welcome back-to-school letter from your daughter's homeroom teacher. PreK, K and new students in grades 1-4 are invited to meet their homeroom teacher and see their classroom in early September, before the first day of school. This is an informal opportunity to get acquainted with their surroundings before Opening Day. There is no need to RSVP.

Middle and Upper Schools

New Student Orientation will take place on September 8, prior to the first day of school. Check your email for more information to come.

Friendship Families Program

Join the AIS community before school begins! The Friendship Families Program pairs incoming parents and students of Lower and Middle Schools with current AIS families. Each new Upper School student will be assigned a hostess in her grade. During the summer, your Friendship Family or hostess will reach out to welcome you.

DIVISION HANDBOOKS

A digital handbook outlining the practices, policies, and guiding principles of the school and each division is shared with families in the fall. The handbook is posted in AIS-On.

SCHOOL ABSENCES

If your daughter is late or absent from school due to illness or other reasons, please refer to the attendance section of the divisional handbook for our policy. If you need clarification, please call your division assistant (see page 24 for telephone numbers).

HEALTH REQUIREMENTS

Students who have a diagnosis of anaphylaxis, seizures, asthma, or diabetes are required to have an action plan completed annually and signed by her doctor. You can find required health forms in AIS-ON.

To receive prescription or over-the-counter medication during the day, PA state law requires a doctor-completed Medication Administration Form, also found on AIS-ON. Please supply the medication in its original box or prescription container.

ILLNESS

If your daughter gets sick, we ask that you refrain from sending her to school until she is fever-free (temperature below 100°) for a full 24 hours without the use of fever-reducing medications. If your child has a stomach virus, she must be free of diarrhea and/or vomiting for 24 hours and keeping down food prior to her return to school.

MEDICATION POLICY

Students are **not** permitted to carry prescription or over-the-counter medications (including cough drops in the Lower School) in school, keep them in their lockers, or self-administer. If your daughter requires medication during school hours, you must forward the medication to the school nurse in the original prescription container the morning it is to be administered. PA state law requires a Medication Administration Form be completed, signed by both physician and parent, and forwarded with the medication.

Upper School students with asthma or anaphylaxis may carry Benadryl, EpiPen® and/or an inhaler on their person when an Asthma Action Plan or Anaphylaxis Emergency Action Plan is on record.

Middle School students may carry and self-administer inhalers when an Asthma Action Plan is on record. Any use of rescue medication must immediately be reported to the school nurse. Middle School students with anaphylaxis must have two (2) EpiPens and an Anaphylaxis Emergency Action Plan forwarded to the school nurse prior to the first day of school. For **Lower School** students,

all medications for asthma or allergies must be forwarded to the school nurse similarly with updated action plans.

Diabetic students may carry diabetic supplies and insulin on their person at all times. Extra supplies should be forwarded to the school nurse prior to the first day of school. A Diabetes Action Plan must be completed and forwarded to the school nurse prior to start of every new year.

Your daughter's medical history/condition, prescription, asthma and allergy information **must be on record and updated annually** and are accessible in AIS-ON, our online system for family and student information.

All required allergy and medical forms are accessible in AIS-ON.

FOOD AND ENVIRONMENTAL ALLERGY PRACTICE

All allergies are handled individually for each student based on her needs. Please contact the school nurse with any questions.

TECHNOLOGY USE

AIS provides access to an all-school network and the Internet. We expect students to apply the same standards of behavior in their online life as they employ in face-to-face conduct. Third and fourth Grade Lower School students sign a Digital Citizenship contract in their homeroom at the start of the school year. Middle and Upper School students will sign a contract in their division handbooks acknowledging that they have received and agree to the acceptable use policy outlined in the handbook. Each Middle School student is assigned a Chromebook to use for academic work.

INCLEMENT WEATHER AND EMERGENCY CLOSINGS

In the event of a school emergency or unplanned closing, the school will post a notification on the website homepage at **agnesirwin.org**. We also will use the school's automated message system to notify parents/families. This includes notice of inclement weather delays or cancellations. The school's **snow closing number is 498**. Please check with your local school districts regarding weather-related changes in transportation if your daughter uses public school bus service.



Getting Involved

There are many, many ways for you to get involved in school life at Agnes Irwin!

Throughout the year, a wide range of athletic competitions, arts events, community service initiatives, Parents' Council activities and parent gatherings take place. You can help organize them, volunteer at them or simply attend!

Our very active Parents' Council is dedicated to fostering positive school spirit and supporting the school through a variety of activities and events. There are many leadership opportunities, as well as numerous smaller volunteer opportunities, and we invite you to join the many wonderful parents who have already committed to help, serve and provide support for the community, the faculty and staff, and our daughters. It's a great way to create meaningful relationships and serve the AIS community!

SPORTS EVENTS

Agnes Irwin fields 14 Varsity teams in the Upper School as part of the InterAc League over three seasons—fall, winter, and spring – so there is no shortage of athletics events to attend. We encourage students and families to attend the competitions and cheer on our teams. Keep up with our teams at **agnesirwin/athletics**. Our school mascot is the owl, so you'll be seeing and hearing a lot about owls!

AIS/EA DAY

This annual rivalry with Episcopal Academy has become one of the highlights of the fall athletics season, drawing many alumnae back to campus for an afternoon of sports and fun. AIS and EA compete in tennis, cross country, field hockey and soccer, and to the victor goes a banner to hold for a year. Blue and gold reigns for attire!

ARTS EVENTS

There is a vibrant arts scene at Agnes Irwin, with ample student-led showcases in the visual and performing arts. All three divisions offer unique opportunities for our girls to shine. Listed are some of our major arts events, but there are plenty of smaller events over the year that you can attend.

Winter Concerts: A seasonal showcase of the instrumental and singing talents of students in all three divisions.

Spring Concerts: Concerts including both instrumental and choral music take place in the spring for all grades.

Instrumental Concerts: An opportunity for the school's musicians to demonstrate their skills.

Upper School Musical: An impressive and well-attended fall production, pooling the talents of Upper School performers, stage crew, production crew, and set and costume designers.

Upper School Drama: Taking place in the spring, the Upper School drama regularly receives rave Cappie reviews.

All School Arts Show: Artwork created throughout the fall is showcased throughout the Upper and Middle School.

Impulse Arts Night: The official kick-off to Arts Week in the Upper School, featuring a lively open mic night of music, poetry, and drama.

Dance Motion: A creative showcase of Upper School dance talent, directed by professional dancers and including some student choreography, hosted each winter.

Middle School Musical: An opportunity for seventh and eighth graders to take the stage for what is always a highly polished production.

Sixth Grade Medieval Night: A signature sixth grade event that brings together English, history, art and music.

Fifth Grade Musical Tale: The culminating event for fifth grade music studies, with every student performing and providing creative input.

Fourth Grade Musical Revue: An exciting conclusion to the Lower School music experience, featuring scenery created by the fourth graders themselves.

SERVICE EVENTS

Learning through community outreach makes service relevant to each girl's life and reinforces the connection of AIS values to her everyday experiences. From our PreK students to our seniors, each student has the opportunity to put her values into action through grade-specific service learning projects, division-wide programs and all-school collaborations.

Martin Luther King, Jr. Day of Service:

Every year, AIS Lower, Middle, and Upper School students participate in a range of community service activities both on and off campus.

Dolly Gaul Day: A day of exciting service projects for Lower School students, named in memory of beloved former teacher Dolly Gaul.

Canned Food Drive: A community-wide collection of canned foods to benefit local food pantries, held in conjunction with AIS/EA Day as well as at other times.

Grade-Level Service Projects: Each division has at least one service-learning project that is closely linked to the curriculum. Projects often vary from year to year and are sparked by ongoing work in social studies, science, language arts, math and sometimes by current events.

In Upper School, girls have the freedom to initiate service projects based on their interests in order to fulfill the Community Service requirement for graduation.

PARENT EVENTS

Back to School Nights: These back-to-school nights, held in early fall, are a chance for parents to meet teachers, visit classrooms, and learn about the curriculum.

Back-to-School Information Meetings:

Held each fall, these morning gatherings by divisions provide parents with the opportunity to hear from the Division Director and other school administrators about the year ahead.

Parent Socials: Class Parents organize social gatherings throughout the year so that parents can stay connected and build new friendships.

Winter Class Coffees: Grade specific Class Coffees are informational gatherings for parents. Presentations will be made by Division Directors as well as by teachers, counselors, and athletics staff.

PARENTS' COUNCIL

Every Agnes Irwin parent is automatically a member of Parents' Council, and encouraged to attend meetings and participate in support of community as they are able. The Parents' Council is led by a 12-member Executive Committee with the support of Class Parents for each grade and various Committee Chairs who plan and organize events and activities throughout the year.

PARENTS' COUNCIL EVENTS

Agnes Irwin Cup Golf Outing: The annual fall golf tournament brings together parents and alumnae for a fun-filled afternoon on the links, ending with an awards reception and dinner. Great opportunity for business sponsorships.

Hay Fair: Hay Fair serves as the kick-off event for AIS/EA Day Spirit Week and includes free family-friendly activities, a silent auction, and live music.

Owldays: Join parents and alumnae for a fall evening of discounted shopping, dining and cheer at Eagle Village.

Staff Appreciation Lunch: Parents provide and serve lunch to AIS faculty and staff, who are always extremely appreciative of the delicious food! Nothing says thank you like a well-prepared meal!

rAISe: Parents' Council's largest fundraiser of the year is an evening party that includes a live auction, dinner, and entertainment. The auction features one-of-a kind items and opportunities. Not to be missed!

May Fair: A Lower School tradition and rite of passage, students in grades PreK-4 dance around the Maypole, culminating with the weaving of the Maypole ribbons by the fourth grade. A spring carnival follows with food, games, raffles, and much more.

Spring Market: This all day shopping event open to the public will feature parent and outside vendors. Stop by 672 Conestoga Road with your friends to visit vendors from near and far.



Supporting AIS

Since the founding of The Agnes Irwin School in 1869, a culture of philanthropy has strengthened our school's mission to empower girls to learn, to lead, and to live a legacy.

Our community understands the importance of investing in the future of our students. Support from our current parents, alumnae, parents of alumnae, faculty and staff, grandparents, and friends, enables our school to provide an environment where girls are nurtured to be their best selves. Here are some ways that you can become part of our community of giving:

The Agnes Irwin Fund is the cornerstone of our fundraising efforts and supports our school's operating budget each fiscal year. Gifts have a direct impact on every Agnes Irwin girl, supporting areas including our faculty and staff; diversity, equity and inclusion; athletics; the arts; facilities; technology; tuition assistance; and curriculum.

Pennsylvania State Tax Credit Programs offer businesses and individuals the opportunity to redirect tax dollars to girls at Agnes Irwin. By participating through the Educational Improvement Tax Credit (EITC) and/or Opportunity Scholarship Tax Credit (OSTC) programs, participants can receive state tax credits up to 90% of their contribution.

Parents' Council Events support specific needs and initiatives that are identified by our Parents' Council Executive Committee in conjunction with the priorities of the Head of School and faculty. For more information on Parents' Council, please see page 20.

To learn more about how you can support AIS, please visit agnesirwin.org/support-ais.



Resources

We're here to help! Feel free to contact us with any questions. In the summer, the division offices are open from 9:00 a.m. - 3:00 p.m., Monday through Friday, should you need assistance. The hours of operation for the campus during the academic year are 7:30 a.m. - 6:00 p.m., Monday through Friday.

DIVISION CONTACTS

Lower School | 610.801.1340

Carol Hillman

Administrative Assistant

chillman@agnesirwin.org

Middle School | 610.801.1197

Heather Kalodner

Administrative Assistant

hkalodner@agnesirwin.org

Upper School | 610.801.1156

Donna Page

Administrative Assistant

dpage@agnesirwin.org

SNOW CODE: 498

TELEPHONE NUMBERS

Admission Office	610.801.1202
AIS Shop	610.801.1286
Alumnae Office	610.801.1253
Athletics Office	610.801.1225
Development Office	610.801.1258
Dining Services	610.801.1287
Head of School's Office	610.801.1297
Lower School Nurse	610.801.1191
Main Receptionist	610.801.1869
Middle/Upper School Nurse	610.801.1185
Summer at AIS Office	610.801.1284

EMAIL FORMAT

The email address format for all AIS faculty and staff is the first initial and the full last name at agnesirwin.org.

Example: jsmith@agnesirwin.org



The **Agnes Irwin** School

275 S. Ithan Avenue
Rosemont, PA 19010
610.801.1869

agnesirwin.org

Keep in touch! Follow us on social media:



@agnesirwinschool



@agnesirwinschool



@agnesirwin