

DCA Scrip Rebate Enrollment Form

Program rules and guidelines

- 1) All scrip orders must be placed online on the shopwithscrip.com web site using Electronic Funds Transfer (PrestoPay).
- 2) Scrip gift card and certificate payments are not tax deductible because you receive dollar for dollar value.
- 3) If the account used to pay for your scrip order has non-sufficient funds (NSF), you will be charged a \$30 fee payable to DCA. After two NSFs are tendered on your account, your scrip ordering privileges will be restricted to money order only.
- 4) Scrip gift cards/certificates are purchased on your behalf and cannot be returned for an exchange or refund.
- 5) When you pick up your scrip gift cards/certificates, open your order and verify its accuracy. For orders picked up in the DCA office, your signature on the Order Pickup List indicates you have received your order in its entirety. In the unlikely event you should find a discrepancy in your scrip order, please contact the DCA Scrip Coordinator within 7 days.
- 6) Scrip gift cards/certificates are the same as cash, and should be handled accordingly. DCA will not be responsible for gift cards/certificates that are lost, stolen or misplaced while in your possession.
- 7) You must sign the WAIVER OF RESPONSIBILITY below before gift cards/certificates will be released with your child. These forms will be kept on file, and Donelson Christian Academy accepts no responsibility for gift cards/certificates delivered in this manner.
- 8) The revenue will be split 50/50 between you and DCA. Rebates will accumulate during one year from June 1 to May 31. Checks will be issued to individuals for their portion of their rebates in June for the previous June 1 to May 31 year.
- 9) After receiving this completed enrollment form, the DCA Scrip Coordinator will set up an account for you on the scrip company's shopwithscrip.com web site. You will receive an email with your logon ID, password, and instructions on how to enter an order. Enter your orders online on this web site by the order deadline dates. The Scrip Coordinator verifies and submits all verified orders at the same time on the order dates.
- 10) Reports are available on the shopwithscrip.com web site to monitor your rebate status. Take half of the amount in the Scrip Rebate column in the reports to determine your individual rebates.

Yes! I'm ready to participate in the DCA Scrip Rebate Program

First Name		Last Name	
Street Address			
City	State	Zip	
Phone	Email Address <i>(required for shopwithscrip.com logon ID)</i>		

I have read and understand the policies and guidelines listed above, and I agree to abide by these policies

Signature

Date

Check delivery method for your DCA Scrip:

_____ Pick up in DCA Front Office

_____ Send home with my child Child's Name _____ Grade/Classroom _____

WAIVER OF RESPONSIBILITY: I understand that DCA Scrip gift cards/certificates are the same as cash and once it is delivered to my child, Donelson Christian Academy is no longer responsible.

Signed _____

Date _____