

COOPERATIVE EDUCATIONAL SERVICES

Representative Council Agenda

May 6, 2021

3:00 P.M.

Via Zoom or in person participation (limited space)

In accordance with [State of Connecticut Executive Order 7b \(March 14, 2020\)](#), public C.E.S. Representative Council meetings will be held virtually through Zoom teleconference until further notice. Public comment items should be sent to Barbara Pace at paceb@cestrumbull.org prior to 2 p.m., on the day of the meeting. All items submitted prior to the start of the meeting will be shared with members of the Representative Council.

The meeting on Thursday, May 6, 2021, 3:00 pm, may be accessed on your computer

Topic: Rep Council 20-21

Time: May 6, 2021 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/7774701868?pwd=RWZXTGJ1K3lXyk1JWmtWSmNKNKGtsZz09>

Meeting ID: 777 470 1868

Passcode: 900881

A recording of the meeting will be made available within seven (7) days on the C.E.S. website.

I. CALL TO ORDER AND VERIFICATION OF QUORUM

II. APPROVAL OF MINUTES

Recommended Resolution: That the minutes of the April 1, 2021 meeting be approved as submitted. **(ATTACHMENT A)**

III. CONSENT AGENDA ITEMS

Resignation: A. Chiarelli (SR); S. Jackson (TSP)

Retirement: K. Lunnie (Six to Six); D. Tomasko (TLC).

Terminations: D. Joyner (Transportation); N. Chucta (Related Services)

Recommended Resolution: That the Council approves the consent agenda as presented.

IV. OPPORTUNITY FOR PUBLIC COMMENT:

1. Update from Mike Ward regarding The CES Foundation.
2. Stephanie Wanzer – CESEA President

V. NEW BUSINESS

1. 2021-22 Operating Budget – the budget has been reviewed by the Finance Committee, which recommends its adoption to the Council.

Recommended Resolution: That the Council approves the 2021-22 Operating Budget in the amount of \$52,147,090, including tuition rates and other service rates, as submitted, and expenditures and staff authorized contingent upon award of grant notices where applicable.

(Budget information was emailed to all Board members on 4/27/21.)

2. Annual Budget Operation Resolution:

Recommended Resolution: Be it resolved that the 2021-22 approved budget is designated as a spending plan to be executed by C.E.S. In the event of increased or decreased revenues from either state grants or service fees/tuitions, the Executive Director is authorized to increase or decrease programming, including staff, commensurate with revenue and service needs. Such actions shall be reported to the Council at the next regular meeting and shall be ratified for record through inclusion on the Consent Agenda. This budget resolution shall cover the period of July 1, 2021 through June 30, 2022.

3. Bethel Property – Sale and Mortgage:

Recommendation Resolution:

RESOLVED, that Cooperative Educational Services, a regional educational service center established pursuant to Section 10-66a of the Connecticut General Statutes C.E.S., together with EdAdvance, a regional educational service center established pursuant to Section 10-66a of the Connecticut General Statutes, is **hereby** authorized to purchase from GCF Holdings LLC, a Connecticut limited liability company (the “Seller”), each as to a one-half undivided interest as tenants in common, the real property and improvements commonly known as 16-18 Trowbridge Drive, Bethel, Connecticut (the “Property”), in accordance with the terms and conditions of that certain Contract of Sale by and among the Seller, C.E.S. and EdAdvance dated March 11, 2021 (the “Contract of Sale”) for a purchase price of up to \$1,900,000.00 (the “Purchase Price”); and it is

FURTHER RESOLVED, that C.E.S., together with EdAdvance, is **hereby** authorized to accept the donation from the Seller of certain equipment, furniture and fixtures located at the Property in accordance with the terms and conditions of that certain Donation Agreement by and among the Seller, C.E.S., and EdAdvance dated March 11, 2021 (the “Donation Agreement”); and it is

FURTHER RESOLVED, that C.E.S. is **hereby** authorized to enter into a certain Agreement Between Tenants in Common by and between the School and EdAdvance, in accordance with terms and conditions mutually agreeable to C.E.S. and EdAdvance (the “TIC Agreement”); and it is

FURTHER RESOLVED, that C.E.S. is **hereby** authorized to grant to EdAdvance a mortgage loan in the amount of up to SEVEN HUNDRED THOUSAND and 00/00 DOLLARS (\$700,000.00), as evidenced by a promissory note secured by a mortgage in favor of C.E.S. with respect to EdAdvance’s one-half undivided interest in the Property (collectively, the “Financing Documents” and, together with the TIC Agreement, the Donation Agreement and the Contract of Sale, collectively, the “Transaction Documents”), in accordance with terms and conditions mutually agreeable to C.E.S. and EdAdvance; and it is

FURTHER RESOLVED, that Dr. Charles Dumais, Executive Director of C.E.S. (the “Executive Director”), or any individual acting at the

Executive Director's direction, be, and hereby is, authorized and empowered in the name of and on behalf of C.E.S. to execute and deliver any and all documents necessary to effectuate the Transaction Documents and the transactions completed thereby; and it is

FURTHER RESOLVED, that the Executive Director, or any individual acting at the Executive Director's direction, be, and hereby is, authorized and empowered to negotiate the terms of and to execute and deliver for and on behalf of C.E.S., the Transaction Documents and each of the instruments, documents and agreements as may be necessary to consummate the purchase of the Property as set forth above and the other transactions as set forth above, and/or take such actions as may be necessary or convenient to carry out any of the foregoing resolutions, all with such changes, and in such form, as such the Executive Director, or any individual acting at the Executive Director's direction, may approve, the execution and delivery of each document to be conclusive evidence of said approval; and it is

FURTHER RESOLVED, that the Executive Director, or any individual acting at the Executive Director's direction, be, and hereby is, authorized to do and perform all such further acts and things as may be necessary or convenient in order to consummate the transactions authorized in the foregoing resolutions and any actions heretofore or hereafter taken by the Executive Director, or any individual acting at the Executive Director's direction, in carrying out the purposes of these resolutions are hereby confirmed, approved and ratified in all respects.

VI. REPORTS

1. Representative Council President – Karen Kleine
2. Executive Director – Chip Dumais
3. Associate Executive Director – Chris LaBelle
4. Director, Professional Development Services – Esther Bobowick
5. Director, RCA – Mark Ribbens
6. Director, Six to Six Magnet School – Anna Nelmes-Stoughton
7. Director of Finance & Operations – Peggy Sullivan
8. Director, Special Education – Mike McGrath
9. Director, School Readiness – Linda Page
10. Early Childhood Coordinator – Suzanne Clement

VII. ADJOURNMENT TO EXECUTIVE SESSION TO DISCUSS THE PERFORMANCE OF THE EXECUTIVE DIRECTOR