Open Session – Meeting Minutes
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
Wednesday, March 24, 2021

Approved on Wednesday, April 28th at 6:30 pm

Attendees: Bill Aull, Jessica Bronzert, Katie Davidson, Emily Fowler, Ed Haynes, Lauren Millovitsch, Caroline Mones, Jason Yanni, Jeremy Shook

Absent: n/a

School Leadership Present: Andrew Moceri, Sherri Fletcher, Tim Hoffman, Sam Ranallo, Shelly Sims, Lori Reuter, Lauri Schatz, Jeff Burr

1. Call to Order and Attendance: (6:31 pm)

2. Conflict of Interest Reminder per NCGS 138A-15(e): *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

3. Mission, Vision & Values Moment (6:33 pm) – Jessica Bronzert

4. Public Comment: (6:33 pm)

There is no public comment.

5. Board Business (6:45 pm)

a.) Approval of Meeting Minutes – Jason Yanni and Katie Davidson

1. Approval of Meeting Minutes from the February 24th Open Session
2. Approval of Meeting Minutes from the March 3rd Open Session
3. Approval of Meeting Minutes from the March 8th Open Session
4. Approval of Meeting Minutes from the March 8th Closed Session
5. Approval of Meeting Minutes from the March 15th Open Session

Motion to approve the minutes for 2/24 and 3/3.

Move to motion made by: Jason Yanni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: Jeremy Shook

Motion to approve the minutes for 3/8.

Move to motion made by: Jason Yanni
Second motion made by: Katie Davidson
Motion passed: Yes
Anyone abstained: Bill Aull, Jessica Bronzert, Ed Haynes, Jeremy Shook

Motion to approve the minutes for 3/15.

Move to motion made by: Jason Yanni
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: Ed Haynes, Jeremy Shook

6. Administrative Matters (6:36 pm)

a.) Good News – Andrew Moceri

Tim Hoffman shared some Upper School good news – academic and athletic.

b.) Summer Program (For Approval) – Andrew Moceri

Susan York discussed the 2021 summer program.

The Board approves the 2021 Summer Program for math and science students in grades for 4-12 with no additional expense incurred by PLP.

Move to motion made by: Jason Yanni
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: No

c.) Update on End of Year Events – Andrew Moceri

Lori Reuter shared upper school including end-of-year activities and celebrations.

Shelly Sims shared plans for Lower School end-of-year activities and celebrations.

d.) Recap Operational Plans for Remainder of the Year – Andrew Moceri

Andrew discussed the current situation for North Carolina charter middle school students. Governor Cooper's office updated the toolkit. PLP full-time instruction for middle school students will begin Monday, April 19, 2021 (Plan A).

Attestation and temperature checks became optional under the NC toolkit. PLP will continue to use the attestation document for K-5 (Pik My Kid) and replicate Pik My Kid for middle school students recognizing that we're moving to 100% capacity.

They will move away from the daily temperature checks for children, and they aren't seeing fever as a prevalent symptom at Pine Lake. They will still use it for adults and visitors.

The Board did not vote again because of the previous vote for Plan A during the March 15, 2021 Board meeting.

7. Financial Matters (7:03 pm)

a.) February 2021 Dashboard – Sherri Fletcher and Andrew Moceri

b.) February 2021 Capital Campaign Update – Sherri Fletcher and Andrew Moceri

c.) 2020-2021 Reforecast – Sherri Fletcher and Bill Aull

d.) 2020-2021 Financial Considerations

e.) GEER Grant (For Approval) – Sherri Fletcher and Andrew Moceri
The Board approves the GEER grant submission as proposed.

(Specifically, PRC 169 related to nursing staff and PRC 170 for supplemental instruction service.)

Move to motion made by: Jason Yanni
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: No

8. Nominations Update (7:23) – Lauren Millovitsch

Lauren shared that the selected candidates were interviewed on March 17, 2021. Emily Fowler submitted her resignation via email to leave her seat effective June 30, 2021, leaving two open positions on the Board.

The Board held a discussion regarding the top Board candidates with focus on Fred Shilmove and Latrice Lee.

Lauren moved to appoint Fred Shilmover for a two-year appointed term.

Move to motion made by: Lauren Millovitsch
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: Katie Davidson (was unable to participate in interviews)

Lauren moved to appoint Latrice Lee to a one-year appointed term.

Move to motion made by: Lauren Millovitsch
Second motion made by: Emily Fowler
Motion passed: Yes
Anyone abstained: Katie Davidson

9. Sunday email updates (8:08 pm): The Board agreed that the Sunday emails can come from Andrew as operational updates.

10. Adjourn (8:10 pm)

Move to motion made by: Jason Yanni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: None