

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
March 26, 2021 - Special Meeting**

The Elizabeth City-Pasquotank Board of Education met virtually and via livestream, on Monday, March 26, 2021, at 12:00 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
Mr. George Archuleta
Mrs. Virginia Houston
Dr. Shelia Williams

Ms. Pam Pureza
Mr. Daniel Spence

The following staff members were present:

Rhonda James-Davis, Interim Superintendent
Rachael Haines, Chief Finance Officer
Dr. Amy Spencer, Chief Academic Officer
Karen Dameron, Interim Chief Human Resources Officer
Tammy W. Sawyer, Director of Community Schools/PIO
Executive Asst to the Superintendent and Board

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 12:02 p.m.

2.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting. Rodney Walton was not present during the initial roll call, but joined for closed session.

3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflict exists.

4.Approval of Agenda (Action)

A motion was made by Sharon Warden, seconded by George Archuleta, and carried, as confirmed by roll call, to approve the agenda. Rodney Walton was not present.

5.Agenda Items

Closed Session

A motion was made by Dr. Shelia Williams, seconded by Daniel Spence, and carried, as confirmed by roll call vote, for the Board to enter into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6). Rodney Walton was not present.

Closed session began at 12:09 p.m. The following Board Members were present: Sharon Warden, Chair; Pam Pureza, Vice-Chair; George Archuleta; Virginia Houston; Daniel Spence; Rodney Walton; and Dr. Shelia Williams. The following staff members were present: Rhonda James-Davis, Interim Superintendent; Karen Dameron, Interim Chief of Human Resources Officer.

A motion to come out of closed session was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

6.Meeting Called to Back to Order by Chair - Open Session

Chair Warden called the meeting to order. Tammy Sawyer called the roll and recorded members in attendance.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair
Mr. George Archuleta
Mrs. Virginia Houston
Mr. Rodney Walton

Ms. Pam Pureza
Mr. Daniel Spence
Dr. Shelia Williams

The following staff members were present:

Rhonda James-Davis, Interim Superintendent
Rachael Haines, Chief Finance Officer
Karen Dameron, Interim Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Tammy W. Sawyer, Director of Community Schools/PIO/Executive to the Superintendent and Board of Education

Prior to making the motion, Virginia Houston asked if the motion should include what the action is. Virginia Houston made a motion, seconded by Rodney Walton, that the board take action to approve the one item discussed in closed session. The motion failed with five members voting no, one member voting yes. The member voting to approve the motion was George Archuleta.

7.Other

There was no other business before the board.

8.Adjournment

Dr. Shelia Williams made a motion, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call vote, to adjourn the meeting.

Chair

Secretary