

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
March 22, 2021 - Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met via livestream, on Monday, March 22, 2021, at 5:00 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
Mr. George Archuleta
Mrs. Virginia Houston
Mr. Rodney Walton

Ms. Pam Pureza
Mr. Daniel Spence
Dr. Shelia Williams

The following staff members were present:

Rhonda James-Davis, Interim Superintendent
Rachael Haines, Chief Finance Officer
Karen Dameron, Interim Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Tammy W. Sawyer, Director of Community Schools/PIO
Executive Asst to the Superintendent and Board

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 5:02 p.m.

2.Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance was led virtually by Miles Everett, 4th grade student at P.W. Moore Elementary School.

3.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting. Daniel Spence joined the meeting virtually.

4.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5.Approval of Agenda

A motion was made by Dr. Shelia Williams, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call, to approve the agenda.

6.Closed Session

A motion was made by Dr. Shelia Williams, seconded by Pam Pureza, and unanimously carried for the board to enter into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6).

Closed session began at 5:14 p.m. The following Board Members were present: Sharon Warden, Chair; Pam Pureza, Vice-Chair; George Archuleta; Virginia Houston; Daniel Spence; Rodney Walton; and Dr. Shelia Williams. The following staff members were present: Rhonda James-Davis, Interim Superintendent, Karen Dameron, Interim Chief Human Resources Officer. The Board and staff discussed personnel matters during the closed session.

A motion to come out of closed session was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 6:10 p.m.

7.Meeting Called to Back to Order by Chair - Open Session

Chair Warden called the meeting to order at 7:01 p.m.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair
Mr. George Archuleta
Mrs. Virginia Houston
Mr. Rodney Walton

Ms. Pam Pureza
Mr. Daniel Spence
Dr. Shelia Williams

The following staff members were present:

Rhonda James-Davis, Interim Superintendent
Rachael Haines, Chief Finance Officer
Karen Dameron, Interim Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Stephanie Ambrose, P.W. Moore Principal
Juvanda Crutch, PCHS Principal
Jamie Liverman, Pasquotank Elementary Principal
Amber Godfrey, Director of Technology
Tammy W. Sawyer, Director of Community Schools/PIO/Executive to the Superintendent and Board of Education

Chair Warden made a motion, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call vote, to change the meeting times of the board beginning in April 2021 to committee meetings beginning at 5:00 p.m. and regular meetings beginning at 6:00 p.m.

8.Superintendent's Report

Rhonda James-Davis, Interim Superintendent, shared the Superintendent's Report. The report included a celebration of Women's History Month and featured items shared from students at Northeastern and Pre-K. Tammy Sawyer, Director of Community Schools/PIO and Executive Assistant to the Superintendent and Board, also shared that Mrs. James-Davis was recognized by the local chapter of 100 Black Men for Women's History Month. Mrs. James-Davis also shared that ECPPS' Annual United Way Campaign was complete with a campaign total of \$7,670. She shared graduation rain dates with board members as well as upcoming registration dates. Mrs. James-Davis' report also provided an update on Return to Campus highlighting the number of parents responding to the survey for Plan A as well as transportation updates related to Plan A.

9.Approval of Minutes

A motion was made by George Archuleta, seconded by Rodney Walton, and unanimously carried, as confirmed by roll call vote, to approve the minutes for February 22, 2021, March 2, 2021, and March 15, 2021.

10. Public Forum (Citizen Comments to the Board)

Warren Knox shared public comments regarding concerns with the district transition to Plan A.

11. Consent Agenda

A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and unanimously carried, as confirmed by roll call vote, to approve all items on the consent agenda. The consent agenda included: FBT-02 (Budget Amendments #106, #203, #306, FBT-03 (Fundraisers)

12. Other Agenda Items

Financial, Business and Technology Committee

Sharon Warden, Chair

Rachael Haines, Chief Finance Officer, shared information with the board on a change in 12-month payroll installments for staff.

Dr. Amy Spencer, Chief Academic Officer, presented school calendar revisions for the 2020-2021 calendars and requested board approval. The revisions included adding teacher workdays on March 30 and April 1, 2021. March 30th will be a remote learning day for students with April 1st being a teacher workday for staff - students will not have instruction. This is in preparation for beginning Plan A on April 12, 2021. A motion was made by Rodney Walton, seconded by Virginia Houston, and carried, as confirmed by roll call vote, to approve the calendar revisions as presented. George Archuleta was not available during this roll call vote.

Personalized Education Committee

Pam Pureza, Chair

Dr. Amy Spencer, Chief Academic Officer, presented curriculum updates which included information on the professional development for staff on the teacher workdays during the week of March 29th.

Consolidated School Improvement Plan presentations were shared by Kris Reis, H.L. Trigg Principal; Dr. Nathan Soule, Northeastern Principal; Tony Coley, Northside Principal, and Dr. Katina Jones-Waples, Sheep-Harney Principal.

Excellent Educators Committee

Dr. Shelia Williams, Chair

Chair Warden shared that Daniel Spence would serve as the Teacher of the Year Committee Representative for the Board.

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to approve the items recommended during closed session for Excellent Educators. Daniel Spence could not vote on this particular item due to low bandwidth as he was participating virtually.

12. Other

No further business was shared by the board.

14.Adjournment

A motion was made by George Archuleta, seconded by Dr. Shelia Williams, and unanimously carried, by show of hands, to adjourn. The meeting adjourned at 8:15 p.m.

Chair

Secretary