

GHS School Site Council Meeting

Admin Chair: Greg Kapaku, Principal

Chairman: Coyolxauhqui Anhder, GHS Parent

Date: February 9, 2021

Location: Virtual Via Zoom Conference

Time: 4:00pm – 5:30pm

Zoom Meeting Link

<https://gilroyunified-org.zoom.us/j/84271655125?pwd=aVpmZ3h5emZrTm1CK2RpQWR6WjZFQT09>

Meeting ID: 842 7165 5125

Passcode: 237754

Agenda:

1. Call meeting to order at 4:07pm

2. Roll Call/ Introduction of Visitors

*Coyolxauhqui Anhder - coyolxauhquianhder@gmail.com

*Jennifer Spinetti - jennifer.spinetti@gilroyunified.org

*Greg Kapaku - greg.kapaku@gilroyunified.org

Teacher/Staff

*Karen Hockemeyer

*Janet Lee

*Jan Alonso

*Mary Ann Clements-Mukai

Parent Member Emails:

*Dawn Johnson

*Carissa Purnell

Iris Vasquez

Fortune Gonzales

Student Members:

*Autumn Gimenez

*Alyssa Matinez

Other Admin / Staff:

Bruce Corbett

Jeremiah Brantner

Vicente Ramirez-Carillo

Michael Matusiewicz

Chris Leong

Visitors:

Gina and Brian
 Moji Kazemi
 Ada Perales
 Priscilla Cabrera
 Christina Corona
 Veila Codiga
 Nicole Abbott
 Jorge Ortiz Hernandez
 Salvador Dela Cruz
 Leah Burling

3. Approval of Agenda - Motion by Spun, Seconded by Purnell - Motion carried.

4. Review and Approve January Meeting Minutes Motion by Anhders, seconded by Spinetti - Motion carried.

Correction: Move Admin Representatives to Public Observers since not voting members Spinetti - Seconded by Hockemeyer - Motion carried.

5. Public Comment/Questions

Alonso:

Future agenda at the end - before or after new business?

Question: Okay to ask questions during the meeting? Or addressing?

Kapaku: Sharing information, cannot address questions

Public can address questions

Suggest leave public comment where it is at.

Closed public comment at 4:15pm

6. Review SPSA GOALS (Informal Item/Ongoing) - Presentation by Jeremiah Brantner

Branter: Introduction to SPSA - blueprint for how school will address LCAP goals.

Currently, there are three specific goals. WASC and other plans / goals work together.

Goal #1: Curriculum

Goal #2: Focus on Student Populations (SPED, Low SES, Mckinney-vento) - removing EL standards and wanting a 4th goal to focus succinctly on EL Students

What are strategies to achieve these goals?

13 strategies to achieve this goal. GHS would like to remove EL learners into a new goal to target and focus on the new strategies.

7. Examine/Revise Planned Improvement Goals

Goal #4 to address EL and migrant students

New Goal #4: Focus specifically on EL students (will be presented on Weds 2/10 to ELAC)

Presented here at SSC to get input moving forward with all stakeholders involved.

Strategy #1: Provide tech and support for students (distribution of chromebooks and hotspots) - remains LCAP Goal #2

Strategy #5 (Addressing migrant and EL students): Increasing student graduating rates into goal #4

Strategy #9 (Ways to assist EL) - increase teachers ability to adapt with additional professional development to identify and accommodate students - move to Goal #4

Strategy #10 (EL) - Data analysis

Having an additional goals allows us to target funds more specifically within the goal. Currently, funds for LCAP Goal #2 are blended amongst the strategies as opposed to a specific learning goal. Providing specific coursework around English fluency in all subject areas.

Purnell: Does the addition of a goal impact the budget allocation? Is there CARES money available to help potentially provide additional support with this goal/strategies?

Kapaku: It redirects funds from the existing accounts to address the needs of each strategy/activity.

Anhders: What does that mean? Accounts and money moved? Where is it going from? What are we taking?

Kapaku: Moving a fourth goal does not diminish the money, it just removes the funding and move it. Will review and submit in June for funding, strategies, and activities to fund new strategies.

Anhders: Proposal to make a fourth goal? Or how will the money be spent?

Kapaku: Making a fourth goal and update strategies and activities. Go back through other goals and make changes to cover for next year 21-22 school year and will finalize it and vote as a SSC.

Anhders: Reviewing the money, funding, etc?

Kapaku; Yes, that will be brought back in budget review and SSC.

Purnell: How are the gains for our EL students on the CA dashboard in terms of their proficiency?

Kapaku: Compared to other groups, it's low. It's higher than the state averages. Right now, the dashboard is outdated this year. We will not get new data this year. CAASPP is still on this year.

Purnell: Acknowledge that some students need more and this is good to help support students who have the highest needs.

Kapaku: It's an important group and their needs are unique and we are doing everything we can to support them and that's why we want goal #4 in the SPSA. Also welcome to Enequina. We have some ideas from ELAC parents and work with SSC to come up with strategies and activities to benefit students.

Spinetti: Also agree with filtering funds out will help make sure there is focused money that goes to so that other strategies take the money away from the goal. I approve moving moving this out and shifting to a specific EL and migrant populations.

8. Mid-Year Budget Review - (Informal Item) - Kapaku

Preliminary budget provided that we work with.

Kilroy Unified School District Kilroy High School - 021		2020-2021 Revised Adopted								
PRELIMINARY ALLOCATIONS SUBJECT TO CHANGE										
Updated: 06/04/20										
		Budget				Expenditures				
Cost Center	Description	2020-21 Projected Allocation	2019-20 Carryover	Total Allocation	Total Budget Payments	Expensed	Encumbered	Total Year-to-Date Activity	% of Budget Spent	
Unrestricted Fund (000)										
010000	Site Discretionary	203,907.00	0.00	203,907.00	203,907.00	16,801.58	49,233.51	65,045.11	118,805.49	31.90%
	Sub-total	\$203,907.00	\$0.00	\$203,907.00	\$203,907.00	\$16,801.58	\$49,233.51	\$65,045.11	\$118,805.49	31.90%
Unrestricted Fund (010)										
715000	SNAP	\$1,175.00	0.00	\$1,175.00	\$1,175.00	6,199.99	4,993.46	11,049.44	20,005.58	59.63%
735000	School Library Imp Bk Grant	29,359.00	0.00	29,359.00	29,359.00	0.00	0.00	0.00	29,359.00	18.41%
	Sub-total	\$40,534.00	\$0.00	\$40,534.00	\$40,534.00	\$6,199.99	\$4,993.46	\$11,049.44	\$49,364.58	18.41%
787700	Supplemental/Concentration Tutor Site Allocation									
889000 CODE 0001	LCAP CDAL 1	\$1,290.00	19,188.00	\$20,478.00	\$20,478.00	2,049.22	21,986.73	23,434.95	26,983.05	46.48%
889000 CODE 0002	LCAP CDAL 2	74,304.00	67,159.00	141,463.00	141,463.00	7,857.22	26,572.25	34,429.47	107,033.53	24.34%
889000 CODE 0003	LCAP CDAL 3	5,204.00	4,784.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	38.43%
	787700 Total	\$13,808.00	\$91,131.00	\$104,939.00	\$104,939.00	\$9,906.44	\$48,558.98	\$57,864.42	\$144,016.58	26.30%
	Sub-total	\$171,842.00	\$91,131.00	\$262,973.00	\$262,973.00	\$16,105.43	\$52,928.43	\$69,013.86	\$193,459.14	26.30%
Restricted Fund (000)										
010000	General Donations	0.00	3,299.28	3,299.28	3,299.28	0.00	1,338.00	3,338.00	3,961.28	25.21%
800000	Restricted Lottery	59,247.00	0.00	59,247.00	59,247.00	1,551.50	0.00	1,551.50	57,695.50	2.67%
920000	Vice for Agriculture	6,387.00	0.00	6,387.00	6,387.00	235.12	1,863.34	2,098.46	6,306.64	24.89%
951000	Kilroy Foundation	0.00	2,990.57	2,990.57	2,990.57	0.00	1,945.80	1,945.80	1,944.77	61.68%
	Sub-total	\$65,634.00	\$6,289.85	\$71,923.85	\$71,923.85	\$1,786.62	\$3,347.14	\$6,135.76	\$69,008.19	9.11%
	Total	\$442,903.00	\$99,420.85	\$542,323.85	\$542,323.85	\$34,673.63	\$106,317.40	\$140,991.03	\$461,332.82	

* See some Tech 2 are allocated within Cost Center 787700, 889000 CODE 0001
The and CA1002 2, 7891000 are allocated within Cost Center 010000, Site Discretionary

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Gilroy High School 2020-21 BUDGET															
Program/Budget	Fund	Resoures	Year	Object	Sub-Oh	Goal	Function	Cost-Ce	Site/Manager	Allocation			Carry-Over 19-20	2020-21	To Date
											Unrestricted			BUDGET	2/9/21
Site Discretionary	0	0	0	XXXX	0	1110	1000	18300	21						
										\$203,907.00			0	\$203,907.00	\$132,863.78
Site Technology	18	0	0	4420	0	1110	1000	787700	21		*This program is to be used for Technology items only. \$10,000		\$19,188.00	\$50,418.00	
GOAL 1 - LCAP	18	0	0	XXXX	0	1110	1000	787700	21	\$31,230.00	Unrestricted			\$2,072.50	\$48,345.50
Supplemental/Concentration															
GOAL 2 - LCAP	18	0	0	XXXX	0	1110	1000	787700	21	\$74,304.00	*Provide equitable support for all learners.	\$67,159.00		\$141,463.00	\$104,113.00
GOAL 3 - LCAP	18	0	0	XXXX	0	1110	1000	787700	21	\$5,294.00	*Provide equitable support for all learners.	\$4,784.00		\$10,078.00	\$10,078.00
DMF	18	0	0	4140	0	1110	1000	715600	21	\$31,175.00	Unrestricted			\$31,175.00	\$13,999.74
*This program is to be used for Approved Textbooks only															
SLIBG	18	0	0	XXXX	0	1110	1000	739500	21	\$29,359.00	Unrestricted			\$29,359.00	\$5,010.00
Restricted Lottery	60	6300	0	4210	0	1110	1000	630000	21		*This program is to be used for Instructional Classroom Supplies and Reference and Licensing: 442			\$59,247.00	\$57,695.50
				4425					Restricted	\$59,247.00				\$1,551.50	\$57,695.50
Donations	60	9010	0	XXXX	0	1110	1000	70000	21	\$0.00	Restricted		\$5,299.28	\$5,299.28	\$3,961.28
								70050	21		Restricted			\$1,338.00	\$3,961.28
								7010	21	\$8,387.00	Restricted	\$8,387.00		\$8,387.00	\$6,306.64
								911700	21	\$0.00	Restricted	\$2,990.57		\$2,990.57	\$1,044.77
Total										\$442,993.00			99,420.85	\$373,398.21	\$373,398.21
Certificated Personnel Dbj Code															
Instructional Hrly Rate	1120									Salary 0.75	787700 - LCAP 02			\$37,350.00	
Non Instructional Hrly Rate	1140									Salary 0.50	739500 - SLIBG			\$34,369.00	
Substitute Teacher	1150														
Books and Supplies															
Approved Textbooks															
Other Books															
Classroom/Office Supplies															
														71,719.00	

Different funding sources - interpretation

Site discretionary budget funded printers and operation. Some things do not get funded.

Purchases are coded. Each funding source has a code.

Green is how much has been spent. Yellow has not been spent yet. Some costs have been encumbered - contracts, agreements, licenses. \$85,000 in remaining.

Site technology \$10,000 for devices - doesn't buy a whole lot.

LCAP goals are written into budget and each gets an allocation

Goal 1: \$31k (\$50k with carryover)

Goal 2: \$74k (\$144k)

Goal 3: \$5k (\$10k)

Last year carryover: \$19 / \$67k / \$5k

We need to come up with a plan to spend this money.

Google form that departments submitted. With SPSA, we will target funds for student learning.

If we created goal #4, it would be out of this total amount and move from goal #4. It might reduce other activities and strategies. There's definitely enough money to spend on all our goals.

Anhder: Use it or lose it?

Kapaku: Right now, no. I have a meeting with CBO to make sure none of this will time out any time soon. I want to make sure anything we carryover stays at GHS and not be used for another purpose. That's where we stand right now.

Anhder: Goal #3 for example - is the one with the least money? At the end, we will be able to move things around. There is a huge need for more programs and support for PBIS and social emotional learning.

Kapaku: The SPSA that was approved - we will be looking at new SPSA, remove strategies and activities and move funds around and make a new plan moving into 21-22. Its a pretty good process.

IMF - instructional materials funding used for textbooks, novel (\$31k - already spent \$17k). Staff submit information and make sure board approved.

SLIG - Library grant - pays salary of library. We pay 50% of librarian salary that we split with Brownell. We are running \$5k deficit but we work with the district. The district will cover the other \$5k.

Restricted lottery - software licensing \$59k, spent \$1,500.

Donation Accounts housed at the DO \$8000. A lot has been spent down.

At the bottom is the coding and everything we use.

Site Discretion - Spending plan - the SPSA is a spending plan. As we develop it, that's how we will spend restricted funds. For site discretionary, as a team - we look at infrastructure of campus moving forward for safety and practical purposes.

Reading library in the B wing so that we have that up.

Golf carts for campus supervisors and replacing things like athletics since they are not generating revenue since no sports going on right now. Low balance if any. Do a couple purchases and league fees. Even though we are not in season, as a member of PCAL - \$900 per sport and \$65 per team in the sport. Proposal for PCAL to reduce to \$500 and \$35 per team since each team has not generated any revenue. These things have not been taken care of.

We do have CTE classes and those are through Mr. Camacho Light and he will make purchases also. Culinary / Ag and those programs - he has purchased things like a slicer, oven grill that Ms. Erickson will be using for grilling lessons. Not only a budget from the site but from Camacho Light.

GHS - SITE BUDGET 2020-21 Prelim Report		2/9/21
With Carry Over	Expenses to Date	Balance to Date
\$203,907.00	\$71,043.22	\$132,863.78
\$50,418.00	\$2,072.50	\$48,345.50
\$141,463.00	\$37,350.00	\$104,113.00
\$10,078.00	\$17,175.26	\$10,078.00
\$31,175.00	\$34,369.00	\$13,999.74
\$29,359.00	\$1,551.50	-\$5,010.00 SLIBG/Salary
\$59,247.00	\$1,338.00	\$57,695.50
\$5,299.28	\$2,080.36	\$3,961.28
\$8,387.00	\$1,945.80	\$6,306.64
\$2,990.57		\$1,044.77
\$542,323.85	\$168,925.64	\$373,398.21

Admin team: get input from staff

Lee: Different budget plan based on if on campus or off-campus?

Kapaku: When programs are on campus, spending takes place more in operating the campus - expenses will be different. Restricted lottery are set. Effects are in brick and mortar and staff might need different materials or books and that would generate different funds.

Purnell: Did GHS receive any CARES dollars?

Kapaku: Great question - we do receive funds in a round about way. The district receives the CARES fund but they are not allocated to the site. Those are used if we have a need. District has purchased things for GHS

Lee: Signage? Painting for floors? New laptops.

Kapaku: Virtual graduation, virtual instruction, VLA, site licensing. First disbursement \$3.3 million for new technology devices. Short on devices and hot spots.

Spinetti: Goals are set by LEA.

Kapaku: LCAP - the district is responsible for each site for how to address student needs - academic and social emotional. When we build SPSA, we are just the first layer of approval. We approve at SPSA and then to Dr. Padilla and the board has the final say. Aligned with LEA, WASC and other goals so that the plan makes sense. Also approved by cabinet and final vote by the Board. The board is very strict about making sure plans meet all the needs. It's normal to have plans sent back.

They have board study sessions. It wasn't a recommendation - but goal #4 is required for success for graduation rate. The graduation rate for EL and migrant which is far below our other sub groups. The board looks for strategies to support them.

Kapaku: Each department gets a small supply of money to buy for instruction that they can use with students. If there are any departments that may need a little more. We listen to the proposal and plan. It's not just let's spend the money. We want to make sure all the money is spent wisely. Network printer and copier for each department.

Abril: Why do you still have to pay league fees? When sports are not active?

Kapaku: League plays for playoff, marketing, website, officials. PCAL is comprised of 33 teams from us to King City and Monterey schools play football. Its important to generate some money for the league. We know sports will be starting competition at some point. We will need those funds for operating costs and keep the league going. That's why we still have to pay. It's not the league fees, but its the fees we pay for referees. Separate fee - flat fee and administration fee for games. It was money that was collected that has not led. The referee aspect of high school sports is a nightmare. We complain, but we are tied and bound - no other organization to cover all sporting events. We have to pay for things we are not getting.

Purnell: Coaches at Alisal. I share the misery.

Kapaku: I know the amount for PSI to schedule referees. I will always complain. Biggest budget expense every year. Right now, we don't pay referees, but we still pay overhead. My experience at CHS was over \$50,000.

Anhder: Volunteer?

Kapaku: You're welcome to.

Anhder: Thank you for sharing this with us. Any other questions regarding budget?

9. New Business – for next meeting!

Anhder: As we move forward, wanted updates on social emotional learning on how elementary and middle schools have built in social emotional time, such as Tiger Time that teachers and elementary has something different. There is nothing for high school. Something for Mt. Madonna and GECA with mindful Monday's. I know the schedule for high school is different and there is a lot of requirements academically. The emotional well being of students is super important. Even kids who have been doing well are not doing as well. I just want to put it in the business and we can have a different meeting offline. How can we build this into the school. I understand teachers are overloaded with things. Whether we come back now or later, there will be a whole set of issues that will need to be addressed. If there could be like next time, a survey to students. Or participation in ASB. I would like to see next month, something that is working or could be doing. They're

testing right now and sometimes when they are done - there is down time - there is time to check in. Email Anhders and make this more official to the actual thinking. Bring up at staff meetings. What are we going to do - resources in the goal.

Lee: Clarification on what is happening? Update? Action?

Anhders: Update and suggestions to the table. Plan for future action? It'll be a mix of what is happening and what can happen next. I really want to see Gilroy High to address.

Kapaku: As an admin team to address the situation, maybe send out a survey and we talked about it in first semester. A good measurement of students and look at results in admin team and with Chris to present on findings. We can bring information. It can be an informational item that can be discussed.

Leong: Last Monday, looking at presenters for social emotional learning. It can be ready to go as soon as we come back from vacation. Its the 3 B's of life - be happy, be safe, and be careful. I get a lot of ideas from CADA, a meeting with a wealth of resources of presenters for 1 per month for the rest of the year. Also ASB with a lot of events, homecoming replacement at end of year in April/May, but an event for kids to have high school experience. Something to give something to be happy about. Students are working in pairs for an event per week. One event per week until end of year that everyone is responsible that will be rolled out in March.

Anhder: That's great More brainstorming and talking. I knew that would help.

Leong: You know how to contact me. Chris.leong@gilroyunified.org

Purnell: Survey to gather information that is ongoing similar to LCAP from the district level? Staff? Students?

Kapaku: Yes - Planning to do needs assessment and check in with different groups..

Spinetti: Another item for next time is to put together SSC and LCAP. It's about when we have to table a lot of stuff to table LCAP very quickly to have some say so that we can be ahead of the agenda.

Kapaku: Yes. Agree. We have until May - maybe middle of May to have proposal submitted. Board will take action in June. Dr. Padilla will want ahead of time for review and corrections. Once the editing process has been completed. We will bring to SSC for approval. In March, we will start getting everything going.

Anhder: I hope other parents come back or have anything or questions, input. I am putting my email in the chat. Thank you for inviting and posting and reminding.

Muaki: Needs agenda made a week before, but it must be posted 72 hours in advance.

8. Adjourn Motion to adjourn. Kapaku and seconded by Spinetti. Motion carries.

Adjourned at 5:09pm

Future Meeting Dates - 4:00 p.m. start time

March 9

April 13

May 11