

## **NOTICE OF INTENT TO AWARD**

**DATE:** September 11, 2017

**INVITATION NO.:** **17-6815-8**  
**USDA CACFP Approved Meal Pattern Ready to Eat  
Prepackaged Meals**

**VENDOR(s):** **E.S Foods**

Pursuant to BID#17-6815-8 to furnish USDA CACFP Approved Meal Pattern Ready to Eat Prepackaged Meals, the School Board of the City of Richmond has elected to award a contract to the above vendor(s).



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Ms. Shaunta N. Henderson  
Purchasing Officer  
(804) 780-6162



**Richmond Public Schools**

2395 Hermitage Rd. (VATEX BLDG.)

**Richmond, VA 23220-1307**

Division of Purchasing

Phone: (804) 780-6162

Fax: (804) 780-6151

*Shaunta Henderson* Purchasing Officer

September 11, 2017

ES Foods  
Attn: Luis Santiago  
Vice President /Sales  
E S Foods

RE: BID# 17-6815-8  
USDA CACFP Approved Meal Pattern Ready to Eat Prepackaged Meals

Dear: Mr. Santiago,

We appreciate the proposal you submitted in response to the referenced Bid.

This is to advise that the School Board of the City of Richmond intends to award the products to the following to provide the above services:

USDA CACFP Approved Meal Pattern Ready to Eat Prepackaged Meals

The time and effort you put into your submission is appreciated. We look forward to your continued interest in working with Richmond Public Schools.

Sincerely,

Shaunta Henderson  
Purchasing Officer  
(804) 780-6162

**C O N T R A C T**

This contract, made this 11th day of September, 2017 between The School Board of the City of Richmond acting by and through its duly authorized representative Richmond Public Schools, by the Department of Procurement, hereinafter called "RPS" and

**E.S Foods**

and his/her, its or their successors, executors, administrators and assigns, hereinafter called the "Contractor";

WITNESSETH: That the said Contractor agrees with said RPS, for the consideration herein mentioned, and at his/her, its or their own proper cost and expense to do all the work and/or furnish all the materials, services, equipment and/or labor necessary to carry out its agreement in the manner and to the full extent as set forth in RPS Invitation for Bids No. 17-6815-8 dated August 29 2017, to the satisfaction of RPS, who shall have at all times full opportunity to inspect the materials to be furnished and/or the work to be done under this agreement. All terms and conditions, specifications, general and special provisions, plans, drawings, and all documents referred to are hereby made part of this agreement as completely as if incorporated herein.

It is agreed that the materials/services to be furnished or work to be done under this contract is to provide USDA CACFP Approved Meal Pattern Ready to Eat Prepackaged, as needed, to Richmond Public Schools for the period September 12, 2017 through September 11, 2018, with option to renew four (4) additional years, as priced on the attached list, and in accordance to your response to Bid Invitation No. 17-6815-8, in accordance with documents herein referred to.

In consideration of the foregoing premises, RPS agrees to pay the Contractor for all items of work performed and/or materials or services furnished at the unit prices or lump sum prices under the conditions set forth in documents herein referred to.

Firm:

**E.S Foods**  
**20 Crossways Park North.**  
**Woodbury, WY 11797**

**RICHMOND PUBLIC SCHOOLS**  
Authorized Agent

\_\_\_\_\_  
Superintendent/Designee

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_