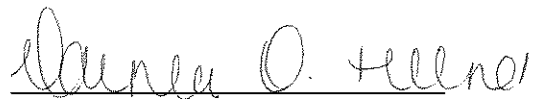


September 15, 2016

**SOLE SOURCE PROCUREMENT  
NOTICE OF INTENT TO AWARD**

Notice is hereby given that Richmond Public Schools has determined that there is only one source practically available to provide **Total Participation workbook and accessories.**

Therefore, pursuant to Section 2.2-4303(E) of the Virginia Public Procurement Act, it is the intent of Richmond Public Schools to award **Purchase Order No. 163514 ASCD** in the amount of \$ **9777.97**

  
Purchasing Officer  
(804) 780-6163