

September 8, 2017

SOLE SOURCE PROCUREMENT

NOTICE OF INTENT TO AWARD

Notice is hereby given that Richmond Public Schools has determined that there is only one source practically available to provide **ANNUAL RENEWAL MEMBERSHIP DUES FOR JUNE 1, 2017-MAY 31, 2018.**

Therefore, pursuant to Section 2.2-4303(E) of the Virginia Public Procurement

Act, it is the intent of Richmond Public Schools to award **Purchase Order No.**

171296 to **MERC-VCU SCHOOL OF EDUCATION** in the amount of **\$23,256.00.**

DocuSigned by:
Sarah Shertenlieb
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Purchasing Officer
(804) 780-6163