

**December 3, 2018**

**SOLE SOURCE PROCUREMENT**

**NOTICE OF INTENT TO AWARD**

Notice is hereby given that Richmond Public Schools has determined that there is only one source practically available to provide

**International Baccalaureate Diploma Program & Exam**

Therefore, pursuant to Section 2.2-4303(E) of the Virginia Public Procurement Act, it is the intent of Richmond Public Schools to award **Purchase Order No. 182138** to **International Baccalaureate** in the amount of \$ **28,842.00.**

*Sarah Shertenlieb*

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Purchasing Officer  
(804) 780-6163