



### **The St. Paul's Schools Billing Information**

- The St. Paul's Schools uses FACTS for all tuition payments outside of the 1 pay option. Registration for FACTS should be completed at the same time as completing the enrollment process which includes a signed contract and deposit.

**FACTS Link to register** : [Click here for FACTS registration!](#)

#### **Tuition Payment options:**

**1 payment:** 100% Due July 1st; no enrollment fee as this can be paid through FACTS or directly to the school

**2 payments:** 60% Due July 1<sup>st</sup> & 40% Due November 1<sup>st</sup>; FACTS annual fee of \$10

**3 payments:** 60% Due July 1st, 20% Due October 1st, & 20% Due January 1st; FACTS annual fee of \$25

**10 payments:** 10 Equal monthly payments - April through January. For the 21-22 school year the payments will run April 2021 through January 2022; FACTS annual fee of \$79

- All incidental charges are billed monthly through the My Backpack Portal and could include things such as Tuition Refund Insurance, ESP Charges (Aftercare), the bus service, or AP Exams and IB Exams. You will receive a monthly e-mail informing you that that your new statement is available, and the e-mail will provide a link to view your statement. You can also view your statement and account information at anytime by clicking "Student Accounts/Grades" from the Parents' page on the St. Paul's website.
- If you have any questions about the billing process for tuition or incidental charges, please contact Caitlin Murphy at [CMurphy@stpaulsmd.org](mailto:CMurphy@stpaulsmd.org) or 443-632-1162.