

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

4.15.2021

Meeting Called to Order: 7:15 a.m. in a virtual meeting.

Members Present

- Peter Fitzpatrick (Centennial Custodial)
- Daniel Holcomb (IEA Health & Safety)
- Michael Manning (Food Services Director)
- Will Wlizlo (Safe Routes to School Coordinator)
- Craig Holje (Chief Human Resources Admin Officer)
- Lisa Negus (HR Director)
- Luke Sammon (SFM Insurance)
- Phoebe Anderson (Exposure Control Officer, District Nurse)
- Dan Kretsinger (Facilities & Transportation Director)
- Courtney Laduke (Food Services)
- Jenny Rodriguez (RDLS Health Services)
- Marta Weirich (Human Resources)
- Carole McNaughton-Commers (Community Education Director)

Minutes

COVID-19 INFORMATION AND UPDATES

The district will potentially have an on-site covid vaccination clinic in the next few weeks. More information to follow.

REVIEW INJURY REPORTS (STAFF)

Since the last meeting there was 7 total reports (4 Medical only and 3 incident only). There's been 3 slip and fall reports and 2 student related injuries. The district has adopted electronic documentation of injuries for the past year. Injuries are easier to track as opposed to the paper documentation.

WORKERS COMPENSATION UPDATE

Luke Sammon from SFM provided an overview of where the district is to date on the policy year. For the policy year (9/1/20 – 9/1/21), 20 total reports (11 Incident only and 9 Medical only). There are currently no loss time claims this policy year.

WELLNESS UPDATE

Health Plan Additives

- Wellbeats – Offers 30 channels and hundreds of virtual fitness classes with something for every age, stage and ability. Craig Holje has used and recommends for people wanting to challenge themselves.

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- Health Joy App – Offers a simplified benefit experience, support for healthcare decisions, and an easier way to discover benefits. Dan Kretsinger has used and recommends.

Safe Routes to Schools Update

- We've received the final draft of the Engineering Study for the STEM/RDLS parking lot and surrounding area. We will be meeting with the city at the end of April to hammer out next steps.
- Richfield High School is in the middle of its bike unit. This is the third year RHS PE students have received bike education, but the first time that the instruction has been audited by a SRTS professional.
- We will be celebrating a Walking & Biking Day on May 5.
- We have initiated purchases for the MnDOT Boost Grant to purchase a bicycle fleet and trailer for the district.

HEALTH & SAFETY UPDATE

Indoor Air Quality Walkthrough –In the walkthrough, all offices and classrooms were monitored for temperature, humidity, carbon monoxide, carbon dioxide and a visual inspection for moisture concerns. When compared to past years, the district had lower carbon dioxide levels throughout the buildings. This can be contributed to the schools pulling in more fresh air to help prevent the spread of COVID-19. There were no room temperatures that exceeded beyond 68-75 degrees (except for the bus garage).

Mock OSHA Inspection –These inspections are meant to prepare the site for an actual OSHA inspection. IEA assisted in the inspections at Richfield Middle School, RDLS and Richfield STEM. A report with corrective actions have been sent to the sites and designated employees.

Hazardous Waste Disposal – End of year – An email will be sent to departments to discard unwanted items that could be hazardous waste (various paints & chemicals). A pick-up by the districts licensed hazardous waste hauler will be schedule to remove chemicals from the district.

MedCompass (Audiograms and Respirator Fit-Testing) – Employees part of the hearing conservation program and respiratory protection program will have their hearing tests and respirator fit tests on May 5th. A schedule will be sent out to the designated employees.

Lockout Tagout Periodic Inspections – Authorized employees in the lockout tagout program will have their periodic inspections on April 22nd. These employees need to demonstrate how to lockout/tagout equipment in order to maintain authorized status.

CPR/AED Training for Health Services and Transportation Department – This is being scheduled during welcome week through Community Education.

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Health & Safety Email Concerns – No submissions to review since the last committee meeting.
The email address is health-safety@rpsmn.org.

FACILITIES UPDATE

Construction – Construction is moving along. COVID-19 allowed construction to begin earlier than expected.

NEW BUSINESS

None

OPEN DISCUSSION

Goals – Goals will be created for the upcoming 2021/2022 school year. All members are to brainstorm ideas for goals leading up to the start of the committee in fall 2021.

THIS WAS THE FINAL MEETING FOR THE 2020-2021 SCHOOL YEAR. HAVE A SAFE SUMMER! SEE YOU BACK IN THE FALL!