



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

## AGENDA REGULAR BUSINESS MEETING INDIAN HILL SCHOOL/REMOTE MARCH 17, 2021 7:00 PM

### *Mission Statement*

*The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

### A. Call to Order

The Board of Education, Township of Holmdel, met in a regular business meeting on Wednesday, March 17, 2021 remotely and at the Indian Hill School, 735 Holmdel Road, Holmdel, New Jersey. The meeting was called to order at 7:00 p.m. by Ms. Flynn, President of the Board.

### B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### D. Roll Call/Flag Salute

The following Board Members were present: Mesdames: Flynn, Briamonte, Urbanski and Zhang. Messrs: Sockol, Foster, Reddy and Wall. Absent: Mr. Hammer. Also present: Dr. Lee Seitz, Interim Superintendent, Mr. Michael Petrizzo, CPA, Business Administrator/Board Secretary. Mr. Paul Green, Board Attorney was absent. Student Representatives to the Board, Mr. Jide Anifowoshe and Mr. Haroon Shaikh were also present. The Board also held a moment of silence in honor of Ann Marie Panzarelli, President of the Keyport Board of Education, who recently lost her battle with Covid-19.

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E. Presentation(s)/Public Hearing(s) - None

F. Report of the Student Representatives to the Board

Resolved: That the Reports of the student representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

G. Report of the Superintendent

Dr. Seitz's report was a recommendation to parents and students. We believe there were a number of parties over the weekend and, as a result, we've had a number of positive Covid cases at the High School and, as a result of that, we've had a number of students who need to be quarantined as well as a significant number of teachers. I encourage all of our parents to make sure that they and their children follow the CDC guidelines on social gatherings. If this trend were to continue, especially at the high school, we will be forced to go full virtual, which I do not believe is in the best interest of anyone. So, I encourage you to please pay attention to the CDC guidelines, stay away from social gatherings and certainly, social distance when you can and wear a mask. Again, if we have another weekend like we had last weekend, it will be very detrimental and makes it impossible for us to continue our in-person program. That's all I have for this evening.

Resolved: That the Superintendent's Report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

H. Harassment, Intimidation and Bullying (H.I.B.) Report - None

I. Committee Report(s) - None

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

J. Questions or Comments from the Public on Action Items Only - None

K. Action Items

- Approval of Minutes – None
- Policy – None
- **Superintendent's Recommendations** - None
- **Business Administrator's Recommendations**

1. Approval of Professional Development, Travel and Related Expense Reimbursement 2021/2022

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WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, department or association sponsored events or in-state professional development activities, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500.00 in a given school year (July 1 through June 30); and

WHEREAS, the Holmdel Township Board of Education established \$78,773.00 as the maximum expenditure amount for the current school year and has expended \$21,762.00 as of this date; now

BE IT FURTHER RESOLVED, the Board of Education approves professional development, travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$74,195.00 for all staff and board members for the 2021/2022 school year.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Hammer

2. Adoption of Tentative Budget 2021/2022

BE IT RESOLVED that the tentative budget be approved for the 2021/2022 school year using the 2021/2022 state aid figures and the Superintendent of Schools and the Business Administrator are authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>REVENUE</u>	<u>SERVICE</u>	<u>TOTAL</u>
2021/2022 Total Expenditures	\$63,024,061	\$1,464,767	\$3,792,335	\$68,281,163
Less: Anticipated Revenues	6,250,576	1,464,767	941,757	8,657,100
Taxes to be Raised	\$56,773,485	\$ -	\$2,850,578	\$59,624,063

And to advertise said tentative budget in the Asbury Park Press, in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing will be held in Holmdel, New Jersey on April 28, 2021 at 7:00 PM, pertaining to the budget for the 2021/2022 school year.

MOTION: Mr. Sockol SECOND: Mrs. Briamonte VOTE: 8-0  
 Absent: Mr. Hammer

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- L. Old Business - None
- M. New Business - None
- N. Questions or Comments from the Public - None
- O. Executive Session (if required) – None
- P. Adjournment

Ms. Flynn called for a motion to adjourn the meeting. Mr. Sockol motioned, Mr. Foster seconded and by a unanimous voice vote, the meeting adjourned at 7:12 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary