

MORRIS SCHOOL DISTRICT
Minutes of March 15, 2021
VIRTUALLY VIA ZOOM

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held virtually via Zoom to the public, on Monday evening, March 15, 2021 at 6:36 p.m.

Anthony Lo Franco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present remotely: Mrs. Meredith Davidson, *Ms. Lucia Galdi , Morris Plains Representative, Ms. Linda K. Murphy, Mr. Vij Pawar, Mrs. Susan Pedalino, Mrs. Ann Rhines, Mr. Alan Smith, Mrs. Melissa Spiotta, and Mrs. Beth Wall.

**Votes by Ms. Galdi pertain to the items outlined under statute N.J.S.A. 18A:38-8.1*

Also present were Mr. Mackey Pendergrast, Superintendent, Mr. Anthony Lo Franco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, Ms. Deb Engelfried, Director of Data & Analysis Programs, Mr. Marc Gold, Director of Pupil Services, Ms. Kelly Harte, Assistant Superintendent, and Mr. Gregory Sumski, job candidate for the Asst. Business Administrator of Operations position, (6:37 pm - 6:45 pm).

The Board moved to go into closed session at 6:37 pm.

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on March 15, 2021 at 6:30 P.M., and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

EXECUTIVE SESSION (Motion #1)

Moved by Mr. Pawar, seconded by Mrs. Davidson

AYES: Mrs. Davidson, Ms. Galdi, Ms. Murphy, Mr. Pawar, Mrs. Pedalino,
Mrs. Rhines, Mr. Smith, Mrs. Spiotta, Mrs. Wall

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

At 7:01 pm, Mr. Pawar moved to go into open session and recess. Mrs. Davidson seconded the motion which carried unanimously.

Also present, remotely at 7:30, Mrs. Jennifer Adkins, Community School Coordinator, Mrs. Joan Frederick, Assistant Business Administrator, Mrs. Erica Hartman, Director of Technology, Instruction, Dr. Jennifer van Frank, Communications and Community Relations Coordinator, and Mr. Brain Young, Director of Curriculum and Instruction.

Public Session began at 7:31 pm.

There were approximately 105 members of the public, staff and local media virtually in attendance.

PLEDGE OF ALLEGIANCE

Mrs. Spiotta led the board in the pledge of allegiance.

SUPERINTENDENT'S REPORT

Mr. Pendergrast presented the Preliminary Budget for 2021-2022 and the plan for MSD Forward regarding any revisions to the districts re-entry plan to the Board.

Questions & comments were taken from the Board.

PRESIDENT'S REPORT

Mrs. Spiotta thanked Mr. Pendergrast and his team for all their hard work on creating the preliminary budget along with the plans for the 4th marking period. Mrs. Spiotta also pointed out the second reading for the district's Anti Racism Policy.

PUBLIC COMMENT

Members of the public came forward on the following topics:

- *Further clarity on inability to reinstate full school day*
- *Learning loss, emotional and mental health concerns*
- *Gratitude for managing various staffing issues, transparent and thoughtful decisions*
- *Following CDC spacing and mask guidelines with bussing*
- *Frequency of class quarantines*
- *Local and county health department advisement on opening of schools in September*
- *Lack of google meets and new assignments for full-remote students*
- *Physical Education assignments lacking and not including daily movement*
- *Options for students to use physical books as opposed to all online reading*
- *September all virtual option*
- *Parent survey results*
- *When final decision for September will be shared with parents*
- *Possibility that FMS modulars intended use be non-instructional, so students can stay in building*

Mr. Pendergrast addressed the comments and questions from the public.

COMMITTEE REPORT

Student Representatives

Ms. Dummett reported the following:

- *SGO working on long term projects/events*
- *Trying to engage students, especially those that are all virtual*
- *Creating a community across hybrid and virtual students*

Morris Educational Foundation

Mrs. Rhines updated the Board on the following:

- *Over 600 households were able to view Morristown ONStage*
 - *Proud of all winners and contestants*
 - *Able to raise significant funds despite challenges*

Finance

Ms. Murphy highlighted the following topic(s) discussed:

- *2021-2022 Budget*
- *Additional State aid*
- *Preschool Grant Funding*
- *Bank Account*
- *Long Range Facility Plan Update*
- *2021-2022 Projects*
- *Turf Field Use by MUSC*
- *Settlements*
- *Schedule changing costs*

Human Resources

Mr. Smith highlighted the following topic(s) discussed:

- *Staff movements/needs*

Policy

Mrs. Spiotta highlighted the following topic(s) discussed:

- *First reads for mandatory changes to policies*
- *Anti Racism policy*

BUSINESS PORTION OF THE MEETING

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

February 22, 2021

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

February 22, 2021

MINUTES (Motions #1-2)

Moved by Ms. Murphy, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Mr. Pawar, Mrs. Pedalino,
Mrs. Rhines, Mr. Smith, Mrs. Wall, Ms. Murphy, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

POLICY

RESCIND MOTION - RESIDENCY RESOLUTION

Motion #1 that upon the recommendation of the Superintendent, the Board of Education rescind Student #704342 from Policy Motion #1 from the January 22, 2021 Board Meeting as the District has now received all required documentation.

RESIDENCY RESOLUTION

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, on January 21, 2021, the parents/guardians of student #704342, were provided with a Notice of Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of their domicile/residency status; and on February 16, 2021, the parent/guardian of students 620972 and 703370 were provided with a Notice of Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of their domicile/residency status;

WHEREAS, they were notified of the right to request a hearing before the Board of Education to demonstrate that the students are entitled to attend school in the MSD; and

WHEREAS, they did not request such a hearing; and

WHEREAS, they have provided no documentation to support the students' eligibility for a free education in the MSD.

NOW, THEREFORE, be it resolved that the students #704342, and 620972 and 703370 are not eligible to receive a free education in the MSD and the administration is authorized to provide the parents/guardians with a Notice of Final Ineligibility, which will include the rate of tuition that may be assessed against them, along with information regarding their right to appeal this determination to the Commissioner of Education.

SECOND READING

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

P0144- BOE Orientation
Policy on Antiracism

POLICY (Motions #1-2)

Moved by Ms. Murphy, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Mr. Pawar, Mrs. Pedalino,
Mrs. Rhines, Mr. Smith, Mrs. Wall, Ms. Murphy, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, February 22, 2021.

COMMUNITY SCHOOL - SUMMER PLUS 2021

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the 2021 Community School Summer Plus program, operating from June 28, 2021 through August 6, 2021 at Frelinghuysen Middle School.

EDUCATIONAL MATTERS (Motions #1-2)

Moved by Ms. Murphy, seconded by Mrs. Pedalino

AYES: Mrs. Davidson, Ms. Galdi, Mr. Pawar, Mrs. Pedalino,
Mrs. Rhines, Mr. Smith, Mrs. Wall, Ms. Murphy, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

PUPIL SERVICES

OUT OF DISTRICT ROSTER

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of March as noted in the detailed listing maintained on file in the Board Secretary's office.

EXPLANATION

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

STIPULATION OF SETTLEMENT

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #700258. The Stipulation of Settlement is on file in the office of the Director of Pupil Services.

PUPIL SERVICES (Motions #1-2)

Moved by Ms. Murphy, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Mr. Pawar, Mrs. Pedalino,
Mrs. Rhines, Mr. Smith, Mrs. Wall, Ms. Murphy, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

HUMAN RESOURCES

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2020-2021

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Employee #0891	March 16, 2021 Job Abandonment
Employee #6470	May 5, 2021 Resigned
Baurkot, Elena 1.0 Math, FMS	March 15, 2021 Leave Replacement Completed
Enriquez, Tomas 1.0 Custodian, FMS	June 1, 2021 Retired
Gupta, Sheela 1.0 ABS, PS	February 17, 2021 Resigned
Onwubu, Ogechi 1.0 Speech Therapist, PS	April 15, 2021 Leave Replacement Completed
Valverde, Dunnia 1.0 Custodian, AV	March 15, 2021 Resigned

APPOINTMENT(S) 2020-2021 */**

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown (revisions in bold), and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Avegno, Abdel 1.0 Phys. Ed., FMS	\$55,277 BA, Sep 1	03/01/21-06/30/21	<u>In place of:</u> Sanchez, R. Resigned
Bralla, Renata 1.0 School Social Worker, PS MA, Step 1	\$58,877	09/01/20- 06/30/21 (Revised dates)	Demopoulos, A. Leave Replacement
Davino, Gabriella 1.0 ABS, PS	\$25,760 \$20/hr., 7 hrs/day, 184 days/year	03/01/21-06/30/21	Spallino, G. Resigned

Scott, Christine 1.0 Music/Choral, MHS	\$64,722 BA, Step 10	04/05/21-06/30/21 (Revised dates)	Brown, V. Resigned
Tucker, Nikeema 1.0 English, FMS	\$57,972 BA, Step 6	09/01/20-06/30/21 (Revised dates)	Satkowski, S. Leave Replacement

- * Pending probationary period
- ** Pending completion of paperwork

SUBSTITUTE APPOINTMENTS 2020-2021

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide (**revisions in bold**) as assigned for the 2020-2021 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Athletic Volunteer

Collins, Edward (Baseball)
Havram Ian (Baseball eff. 02/23/21)

Bus Driver

Grabowy, Stanley (eff. 03/04/21)

Custodian

Lemus, Anna (**eff. 1/7/21**)

Teacher

Brown, Vanessa
Cadavid, Olga (eff. 03/02/21)
Dunham Thomas, Jennifer (eff. 03/02/21)
Holey, Jessica (eff. 03/02/21 NP only)
Lukacs, Scott (eff. 02/23/21)

Vega, Elizabeth

LEAVE(S) OF ABSENCE 2020-2021

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown (**revisions in bold**):

Employee #0747	03/12/21- TBD - *** Administrative
Employee #6470	04/26/21-05/05/21 - *** Administrative

Costigan, Rita 1.0 Math, MHS	02/08/21-03/12/21 - * Maternity 03/15/21-06/14/21 - ** FMLA 06/15/21-06/30/21 - ** NJFLA (Revised dates)
D’Alconzo, Darren 1.0 Grade 5, AH	06/07/21/06/11/21 - ** FMLA
Hansen, Scott 1.0 Social Studies, MHS	04/07/21-06/22/21 - ** NJFLA
Kemp, Christiana 1.0 Math, MHS	06/01/21-06/22/21 * - Maternity
Mitevski, Amy 1.0 Special Ed., NP	02/22/21-03/25/21 * - Maternity 09/01/21-11/23/21 ** - FMLA/NJFLA (Revised dates)
Pecoraro, Emma 1.0 Science, MHS	04/26/21-06/07/21 - * Maternity 06/08/21-11/08/21 - ** FMLA (Revised dates)
Rafanello, Christine 1.0 Grade 5, AH	03/08/21-03/26/21 - ** Personal
Rudiger, Kristen 1.0 Psychologist, MHS	04/05/21-05/18/21 - * Maternity 05/19/21-10/19/21 - ** FMLA (Revised dates)
Vasquez Espinosa, Monica 1.0 Bus Driver, Transportation	03/15/21-04/23/21 - * Maternity

- * Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- ** Without pay/with benefits
- *** **With pay/with benefits**

EXTRA PAY 2020-2021

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions. Salary based on funding availability in NY Jets Grant for the 2020-2021 school year.

MORRISTOWN HIGH SCHOOL ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS – MHS					
Flag Football					
Co-Head Coach – Girls	Phinn, Vincent	1	\$4,000		\$4,000
Co-Head Coach - Girls	Vanorskie, Louis	1	\$4,000		\$4,000

EXTRA PAY 2020-2021

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2020-2021 school year:

MORRISTOWN HIGH SCHOOL - CO-CURRICULAR					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
CO-CURRICULAR – MHS					
Winter Guard – Visual Tech	Salomon, Karen		\$1,809		\$1,809

FRELINGHUYSEN MIDDLE SCHOOL ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS – FMS					
Baseball					
Head Coach	Manahan, Bryan	19	\$4,975	4	\$6,455
Assistant Coach	Davis, Edgar	7	\$2,064		\$2,064
Lacrosse					
Head Coach – Boys	Cervona, Peter	11	\$3,684		\$3,684
Assistant Coach - Boys	Salas, Diego	3	\$1,673		\$1,673
Head Coach – Girls	DeSalvo, Diane	23	\$4,975	4	\$6,455
Assistant Coach - Girls	Minerowicz, Carly	4	\$1,673		\$1,673
Softball					

Head Coach	Coyne, Timothy	3	\$3,520		\$3,520
Assistant Coach	Cortez, Lindsey	2	\$1,936		\$1,936
Track & Field					
Head Coach	Green, Devan	7	\$3,696		\$3,696
Assistant Coach	Daly, Ashley	1	\$1,996		\$1,996
Assistant Coach	Van Wingerden, Shawn	1	\$1,996		\$1,996
Unified Coach					
Unified Track Coach	Profita, Nicole	1	\$ 750		\$ 750

COMMUNITY SCHOOL 2020-2021

Motion #7 that, upon recommendation of the Superintendent, the Board of Education approve the following Sunrise Sunset Staff:

Heher, Kathleen (eff. 2/23/21) Sub Assistant \$15.00/hr

EXPLANATION: Salaries to be paid out of collected tuitions. Staff will be compensated for actual days worked when school is in session. Any days that the Morris School District is fully virtual and/or Sunrise/Sunset is not operating will not be compensated.

ELEVATING STAFF VOICE - PARTNERSHIP WITH MSD CROSS FUNCTIONAL TEAM

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve:

Program: Elevating Staff Voice - Equity & Inclusion
 Description: MSD administration will partner with MSD staff members from various roles across the district to analyze the Equity and Inclusion Staff Survey responses. This core team will help analyze the data, identify areas of need and areas to celebrate, and define the next steps in addressing these needs. We are committed to partnering together to create a culture of acceptance, affirmation, inclusion, anti-racism, and empowerment for all members of the school district community.

Dates: March 1, 2021 – June 30, 2021
 Funding: Title IV
 Rate: \$25 per hour, maximum 8 hours per staff member
 Staff:

- | | |
|----------------|------------------|
| Adene Black | Jamie Pooler |
| Amy Manobianca | John Power |
| Brian Kiernan | Kerri Farrell |
| Carina Gomez | Kristen Trezza |
| Carol Hoeg | Lara Roby |
| Carolyn Regan | Leslye Folmar |
| Cheryl Cohen | Maria Vila Chave |

Dawn Wallace
 Debbie Esposito
 Elizabeth Ostendorp
 Gabriela Permison
 Ingrid Harpaul
 Jacqueline Mosquera

Meghan Casperson
 Mikal Jackson
 Nicky LeeCastaneda
 Nicole Richardson
 Sally Landi
 Veronica Pardo

EXPLANATION: Upon submission of an approved timesheet, staff will be compensated as above pending completion of paperwork.

SIGNING BONUS 2020-2021 (Revisions in bold)

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education authorizes the payment of a signing bonus to the following staff:

Staff Member	Position	Location	Signing Bonus
Scott, Christine	1.0 Music Teacher	MHS	\$3,000

EXPLANATION: Payment will be made in two equal installments. **One half in April, 2021 and one half in June, 2021.**

SWIM TEAM RENTALS SITE MANAGERS AND LIFEGUARDS 2020-2021 *

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following individuals (**revisions in bold**) as site managers and lifeguards for the swim team rentals.

Site Managers - \$75 per event

Chase, Christina
 Componile, Bernadette
 Gelegonya, Donna
 Prevete, Kathleen
 Sparano, Robert
 Weller, Michael

Lifeguards - \$15 per hour

Addis, Macauley
 Dickinson, Madeline
 Kannisto, Miranda (**through 3/7/21 only**)
 Micelli, Nicole (**through 6/5/21 only**)
 Rider, Eric
 Riley, Keira

* effective 02/15/21

SPANISH TRANSLATORS 2020-2021 (revision)

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of Spanish Translators for the 2020-2021 school year:

Program: Spanish Translators
 Description: Translation services
 Dates: September, 2020 - June, 2021
 Funding Source: Local - Not to exceed 100 hours
 Rate: As per contract language

Bernale, Yeisson (FMS)
 Loaiza-Beltran, Eder (MHS)
 Mawyin, David (CO)
 Niehenke, Ana (K-5)
 Vargas, Marco (FMS)
Vila Chave, Maria (K-5)

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2020-2021

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Effective	Salary	In Place Of:
Sumski, Gregory	1.0 Principal, HC	1.0 Assistant Business Administrator of Operations	04/01/21	\$135,413	Est. 02/22/21

MISCELLANEOUS

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following individual as Interim Principal for Hillcrest School for the 2020-2021 school year at the rate of \$500.00 per day:

Noone, Josephine - Interim Principal, HC (effective 03/29/21)

HUMAN RESOURCES (Motions #1-13)

Moved by Ms. Murphy, seconded by Mr. Smith

AYES: Mrs. Davidson, Ms. Galdi, Mr. Pawar, Mrs. Pedalino,
 Mrs. Rhines, Mr. Smith, Mrs. Wall, Ms. Murphy, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

BUSINESS MATTERS

Financial Reports

Motion # 1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial report as on file in the Business Administrator’s office for the month of **January 2021**
Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of **January 2021** which are reconciled with the Board Secretary's Reports by fund for that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **January 2021** after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **January 2021** no budgetary line item account has been over-extended in violation of N.J.A.C. 6A:23-2.11 (b).

Business Administrator/Board Secretary **March 15, 2021**
Date

BUDGET TRANSFERS

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the Budget Transfers as on file in the Business Administrator’s Office for the 2020-2021 budget through **January 2021.**

BILLS LIST 2020-2021

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2020-2021 bills list for the period ending:

**February 28, 2021 & March 15, 2021 (payroll)
March 15, 2021**

BANK ACCOUNT

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the opening of a new bank account at Provident Bank for the purpose of the district's State Unemployment Insurance (SUI) funds.

Authorized Signers:

2 Signatures Required

1. Business Administrator
2. Assistant Business Administrator
3. Supervisor of Payroll

EXPLANATION

This was discussed at the March Finance meeting.

E-RATE CONTRACTING

Motion #7 that upon the recommendation of the Superintendent, the Board of Education award the following contract in connection with the filing of Morris School District's E-Rate Form # 211009496 for the 2021-2022 School Year. The following awards for services and purchases are in accordance with the School and Libraries E-Rate program rules and regulations for 2021-2022:

Telecommunications Services - Altice USA

EXPLANATION

The issuance of purchase orders may be contingent on the Schools & Libraries final Erate award decision as well as the District's ability to adequately fund the above purchases and projects.

PAYMENTS

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the following payments to DiCara Rubino Architects:

Project	Amount
Long Range Facility Plan Update	\$27,128.35
Life Skills Classroom - MHS	\$ 1,816.45
Security Vestibules - AV, HC, NP, FMS, MHS	\$ 3,615.17

PROFESSIONAL SERVICES 2020-2021 -Revised

Motion #9 WHEREAS, there exists a need for professional services for 2020-2021 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Therapy Travelers	Social Worker	\$71-\$82/hour
AHS Hospital Corp / Morristown Medical Ctr. Atlantic Rehab Outpatient Services	School Physician and Related Services Complete Audiologic Evaluation & Central Auditory Processing Set (CAE/CAP)	\$33,000 \$ 1,689

EXPLANATION

Revisions in bold

BID REJECTION

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the following motion:

WHEREAS, Bid #21-017 for New Vestibules at Frelinghuysen Middle School, Morristown High School, Alfred Vail, Hillcrest, Normandy Park and Woodland Elementary Schools, having been duly advertised and received on March 10, 2021 be rejected due to no bids received.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with *N.J.S.A.* 18A:18A-22, Bid #21-017 for New Vestibules at Frelinghuysen Middle School, Morristown High School, Alfred Vail, Hillcrest, Normandy Park and Woodland Elementary Schools be hereby rejected and the Board Secretary authorized to advertise and re-bid the project.

TURF USE

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the use of the Morristown High School Turf Field by the Morris United Soccer Club on evenings and weekends from April 10, 2021 through June 6, 2021.

EXPLANATION

Morris United Soccer Club will coordinate dates with high school Athletic Director when field is not being used by our students/programs. This was discussed at the March Finance committee meeting.

PRELIMINARY BUDGET

SUBMISSION OF PRELIMINARY BUDGET 2021-2022

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED that the preliminary budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary of the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A. 18A:7F-5 and 18A:&F-6:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2021-2022 Total Expenditures	\$ 119,155,466	\$ 12,871,857	\$ 0	\$ 132,027,323
Less: Anticipated Revenues	< \$ 21,939,456 >	< \$ 12,871,857 >	< \$ 0 >	< \$ 34,811,313 >
Taxes to be Raised	\$ 97,216,010	\$ 0	\$ 0	\$ 97,216,010

BE IT FURTHER RESOLVED, the Secretary of the Board of Education be authorized to advertise said preliminary budget in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law;

BE IT FURTHER RESOLVED, a public hearing on the budget for the 2021-2022 school year will be held at virtually on April 26, 2021 at 7:30pm.

CAPITAL RESERVE ACCOUNT WITHDRAWAL

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution

BE IT RESOLVED, that the Morris School District Board of Education includes in the budget a capital reserve withdrawal in the amount of \$3,330,000 for the following projects:

Woodland Avenue School Renovations	\$ 2,626,000
Alexander Hamilton- Land Improvements	120,000
Frelinghuysen - Land Improvements	240,000
High School Turf Field Lights and Scoreboard	<u>344,000</u>
Total	\$ 3,330,000

MAINTENANCE RESERVE ACCOUNT WITHDRAWAL

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution

BE IT RESOLVED, that the Morris School District Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$653,500 for qualifying projects such as door replacements, masonry repairs, refinishing of gym floors and replacement of cracked walkways.

PROFESSIONAL SERVICES 2021-2022

Motion #15 WHEREAS, pursuant to N.J.A.C. 6A:23A:5.2 (a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, that the Morris Board of Education hereby establishes the following maximums for the 2021-2022 school year as follows

Architecture/Engineering *	\$ 170,700
Legal	280,000
Audit	44,300
Private Investigator	35,000
Physician	<u>78,000</u>
Total	\$ 608,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

* Does not include projects funded through Capital Reserve.

MAXIMUM TRAVEL

Motion #16 WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, the Morris School District Board of Education must establish a maximum travel dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure supported by State and local funds in the amount of **\$144,482** for the 2021-2022 school year. The maximum travel expenditure amount supported by State and local funds for the 2020-2021 school year is **\$148,463**, of which **\$346** has been spent and **\$135** is encumbered as of March 15, 2021.

WHEREAS, the Board of Education resolution did not address the election to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

BE IT RESOLVED that the Morris School District Board of Education hereby elects to exclude federal travel expenditures supported by federal funds from the maximum travel expenditure amount and reaffirms the maximum travel expenditure amount for the 2021-2022 school year to be **\$ 144,482**.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT

Motion #17 WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of **\$144,482** for all staff and board

members for the 2021-2022 school year. The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

PRESCHOOL EDUCATION AID BUDGET

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approves the submission of the 2021-2022 Preschool Education Aid grant in the amount of \$8,940,363 to the Department of Education, Division of Early Childhood Education. The grant includes \$1,197,203 district funds to support students with disabilities in the General Education classroom.

SEMI Corrective Action Plan

Motion #19 that upon the recommendation of the Superintendent, the Board of Education approves the Corrective Action Plan for the SEMI Federal Medicaid Reimbursement Program, to be submitted to the Executive County Superintendent of Schools with the FY22 Budget.

EXPLANATION

An action plan is required for districts that did not meet 100% of budgeted reimbursement revenue by June 30, 2020.

BUSINESS MATTERS (Motions #1-19)

Moved by Ms. Murphy, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Mr. Pawar, Mrs. Pedalino,
Mrs. Rhines, Mr. Smith (Motions #2-19), Mrs. Wall, Ms. Murphy, Mrs. Spiotta

NOES: None

ABSTAIN: Mr. Smith (Motion #1)

ABSENT: Mrs. Bangiola

ADJOURNMENT (9:30 PM)

Moved by Mr. Pawar, seconded by Mr. Smith

AYES: Mrs. Davidson, Ms. Galdi, Mr. Pawar, Mrs. Pedalino,
Mrs. Rhines, Mr. Smith, Mrs. Wall, Ms. Murphy, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Mrs. Bangiola

Respectfully Submitted,

Anthony Lo Franco
Business Administrator/
Board Secretary