

**GUNN HIGH SCHOOL SITE COUNCIL**

High Quality Teaching & Learning	Equity & Access	Safe & Welcoming Schools
----------------------------------	-----------------	--------------------------

**Minutes - DRAFT  
March 1, 2021**

**Attending:**

Principal: Wendy Stratton  
Staff Reps: Kat Catalano, Jorge Chavez, Tara Firenzi, Kristina Granlund-Moyer, Marcus Jamison, Genavae Pierre Dixon (arrived late)  
Student Reps: Arunim Agarwal, Ethan Liang, Jazmin Rodrigo, Ethan Zhang  
Parent Reps: Bryna Chang, Anne Marie Hallada, Star Teachout, Althea Brown  
Visitors: Pier Angeli La Place, Leonel Argumedo, Paul Brown, Kimberly Lee, Harvey Newland  
Absent:

Meeting was called to order at <time> by co-chair <name>.

**Open Forum**

There were no visitors to address the Site Council during Open Forum.

Star Teachout addressed the Site Council regarding concerns about standards based grading. She requested additional information be shared with parents, such as examples of how it's being used in classes. Star suggested this might be done in conjunction with Kathie Laurence.

Bryna Chang brought concerns regarding the offering of Economics over the summer. Economics has been offered to only seniors because of high school policy, rather than board policy, and there are questions about whether this should be changed to allow non-seniors to take Economics particularly because it is distance learning and there are no capacity constraints.

Marcus Jamison shared that there are cost concerns, and that last summer many students were not successful with this.

**OLD BUSINESS**

The minutes of the February 12th meeting were approved as distributed.

**NEW BUSINESS**

Wendy proposed using this time to also address the approval of the campus safety plan, which must be approved by the site council before the submission to district on March 3rd.

Pier Angeli La Place discussed the campus safety plan. This campus safety plan includes both safety protocols under 'normal' conditions as well as under COVID restrictions.

Presently, everyone on campus (including students on prep and visitors) evacuates to the field and students line up according to their 2nd period teacher. Discussions are occurring regarding having students line up with the teacher whose class they are in when the evacuation occurs.

Given school closures and alternating A/B groups of students, the evacuation drills need to be replanned.

SELF classes and Wellness address the social-emotional wellbeing of students.

Emergency response teams have been doubled in size. They are charged with:

- Incident command & field teams
- Student Attendance & Release
- Emergency supplies
- Facilities & Shelter
- ERT Coverage
- First Aid
- Wellness
- Traffic Control (both main drive & Miranda)

ERTs have all been trained, and have lists of responsibilities, supplies, and applicable zones.

To allow for social distancing, placement of classes during evacuation will alternate between the field and the stands.

Full Safety Plan can be found [here](#).

Leonel Argumedo presented on the COVID safety plan. This is the site-specific plan developed for the Gunn campus.

The safety plan concerns preparation of classrooms for reopening: desks 6ft apart from center to center (approx 16 desks/classroom), plastic shields around student desks, spacing markers both inside and outside, hand sanitizing stations throughout campus, hand sanitizer in classrooms. Classrooms will be certified for HVAC safety. Regular cleaning in high traffic areas each day using electrostatic spray to sanitize. Students will be required to wear a lanyard with picture ID.

Bike cages have been spray painted to indicate spaced out bike racks.

Drop off and pick up zones have been formalized, as well as spaces for students to eat lunch or sit while on prep (a total of eight zones). Administration will be out on campus before class, during lunch, and after school to ensure distancing.

There is a schoolwide response protocol to a positive case, including an isolation room. A close contact is defined as someone within 6ft for a duration of 15 minutes. (Students immediately in front/behind and to left/right within a classroom.) Does not include seat changes between class periods.

Star shared that spacing between desks may need to be checked by teachers.

Parents will complete a daily screener via ParentSquare (accessible through parent ID portal). Teachers will then confirm the daily screener has been completed before they arrive to campus. Students without a screener will need to report to the health office. Students cannot do this for

themselves unless they've been given express permission by parents to do so.

Water fountains will remain closed, but water bottle refill stations will be open.

Tables will be added to wellness/counseling patio for outdoor meetings with students.

Full plan [here](#).

Discussion regarding subcommittees will be postponed to April meeting. Tara and Wendy will identify another Monday in April for our second data night.

Arunim presented information regarding the grant process. The grant form was published to staff today (Monday the 1st). Deadline to submit is March 31st, presentations in the following site council meeting.

Wendy motioned to approve the campus safety plan and supplemental COVID safety plan. One member voted against approval of plan. All remaining members (15) voted to approve. This will be revisited in our April meeting to address areas of weakness.

Tara and Althea both indicated their vote was a reflection of approval of the general campus safety plan, rather than the specific COVID safety plan.

Tara & Bryna will confirm whether or not we need to sign bylaw updates. If signatures are necessary, Genavae will distribute the document via Adobe Sign.

Ethan spoke on distributing information to students regarding WASC and site council activities. Star agreed there is a need to more widely publicize information to students. Tara also indicated that the school profile in the WASC document should be updated annually. She suggested continuing the distribution of data in small pieces and include distribution to students. Star suggested reaching out to The Oracle for distribution of information. Tara also suggested setting a clear plan for distribution of data (calendar). This could possibly be a subcommittee.

Star brought up the matter of consistent updates to the site council website. Kat proposed the option of creating a separate website that is linked from the school website. Wendy indicated a preference for working within the current website and will discuss with Tara to share options with site council.

#### Constituency Representatives' Reports:

**PRINCIPAL'S REPORT** by Wendy Stratton: A large amount of work has been done regarding reopening plans today. More information will be distributed to staff and students soon.

**PTSA REPORT** by Kimberly Lee: Emphasis on importance of student engagement to support expectations, as well as materials such as tents/technology to support teacher efforts. Families are taking a more cautious approach at this time regarding returns to school. PTSA is encouraging each

family to make personal decisions without impacting the feelings of others. A third round of staff grants have been opened.

SEC/STUDENT REPORT by Arunim Agarwal: SEC is working on back to school things, including decorations for campus. SEC also distributed posts promoting Black History Month via Schoology and Instagram, as well as planning for a possible homecoming week this spring.

STAFF REPORT by Kat Catalano: General anxiety is high

PARENT REPORT by Star Teachout: ID photo process has been less than ideal. Students were not able to submit their own photos, which is something that was permitted at PALY.

**PARKING LOT (items to be discussed at future meetings):**

SITE COUNCIL BUSINESS

Next agenda setting meeting is on March 9, 2021 4:00-4:30 via Zoom.

Next Site Council meeting is on <date> at 4:00pm via Zoom.

Kat moved to adjourn the meeting, and meeting was adjourned at 6:09.