

**RICHMOND PUBLIC SCHOOLS
NOTICE OF INTENT / EVIDENCE OF MEETING THE CONDITION
TO PROVIDE HOME INSTRUCTION / RELIGIOUS EXEMPTION**

I am providing **notice of my intention** to provide home instruction for the child(ren) listed below as provided for by §22.1-254.1 of the Code of Virginia, in lieu of having them attend school.

School Year: 20_____ - 20_____

<u>NAME(S) OF CHILD(REN)</u>	<u>DATE OF BIRTH</u>	<u>GRADE LEVEL</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Home Instruction: I wish to be recognized as eligible to provide home instruction by selecting the option indicated below. **(Check one.)**

- _____ **I have a high school diploma, baccalaureate degree or a higher credential.** (Attach copy of documentation that shows this.) A high school equivalency certificate (e.g., a GED) would not meet this requirement
- _____ **I have the qualifications prescribed by the Board of Education for a teacher.** (Attach copy of teaching certificate or statement to this effect from the Virginia Department of Education.)
- _____ **I have enrolled the child(ren) in a correspondence course.** (Attach notice of acceptance or other evidence of enrollment showing name and address of school and the courses in which each child is enrolled.)
- _____ **I have attached to this notice a program of study or curriculum for the coming year for each child & I have attached a statement which describes why I am able to provide an adequate education for my child(ren).** (Attach copy of program of study or curriculum.)

As prescribed in §22.1-254.1 of the Code of Virginia, I have included or will provide the school division with a description of the curriculum and evidence of having met one of the above criteria along with this Notice by August 15 of each year. If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this notice to the school division.

I understand that by August 1 of next year, I must provide evidence of educational achievement at prescribed in §22.1-254.1 of the Code of Virginia, which defines the requirements for home instruction.

Religious Exemption: I wish my child(ren) to be exempt from attendance at school by virtue of §22.1-254.1 of the Code of Virginia

_____ I have attached a statement of my religious beliefs and training of my child(ren) that are in opposition to attendance at school. **(Religious Exemption Status requires approval by the Richmond School Board.)** (Attach copies of required reference letters.)

I hereby certify that I am the parent or guardian of the child(ren) listed above.

Signature(s) _____ Date _____

Print or type name(s) and address: _____ Phone Number _____

PLEASE RETURN TO:
Ms. Valenta Wade
Richmond Public Schools
301 North Ninth St., 14th Floor
Richmond, Virginia 23219

Note: Please find information on the availability of Advanced Placement (AP), Preliminary Scholastic Aptitude Test (PSAT), Scholastic Aptitude Test (SAT), and ACT Assessment examinations and fees at www.rvaschools.net, Department of Curriculum & Instruction, School Counseling Services or call 804-780-7777. Quick Link: <https://www.rvaschools.net/Page/4503>.