



# 2020-2021 Shabazz City High School

School Supplement to the  
District Policy Guide

# School Overview

Greetings to All,

Welcome students and families to Malcolm Shabazz City High School for the 2020-21 school year.

Shabazz remains committed to maintaining a safe, engaging, and authentic learning community where students are challenged to think, develop in-depth understanding of important topics, and apply their academic learning to important, realistic problems and situations.

We love our mission at Shabazz and we look forward to serving you and your family this year. Remember to take care of yourself, take care of each other, and take care of the community.

See you soon,

Mary Jankovich, Principal  
Malcolm Shabazz City High School

## School mission statement

Our mission is to create a safe, harassment-free learning community where all people, regardless of previous academic performance, family background, social-economic status, beliefs, abilities, appearance, race, gender identity, gender expression, or sexual orientation are respected.

In this learning community, we will prepare students for a post-secondary life in school and/or work. We will prepare students to be active, empathetic, and thoughtful citizens in their families, communities, and in our participatory democracy. We will inspire our students to develop a lifelong love of learning.

To this end, we will prepare students to communicate their ideas clearly and effectively. We will prepare students to consider, thoughtfully and carefully, the ideas of others, by evaluating evidence and making reasoned interpretations and decisions about their world. We will prepare students to engage in the world as advocates for peace and to promote a vision of the common good.

Fundamental to our school philosophy is the belief that education has the power to affect positive change and strengthen the connections between the student, family, and community. We believe in the power of community.

## About our school

Shabazz is an innovative academic alternative high school in the Madison Metropolitan School District. Shabazz is an intentional community of learners. We are intentional about developing learning activities that ask students to think, to develop in-depth understanding, and to apply that learning to important realistic problems. We are intentional about creating a safe, harassment-free learning environment for all of our students. We understand that a safe environment is a prerequisite for the sustained, purposeful work that is required to learn. We are intentional about creating a culture that values self-expression, individuality, different viewpoints, and the unique voices and abilities of all of our students. We are committed to the hard work required to make our vision of Shabazz a reality.

**Telephone**

OFFICE: (608) 204-2440

FAX: (608) 204-0503

ATTENDANCE / SAFE ARRIVAL: (608) 204-2441

**Web address**

<https://shabazz.madison.k12.wi.us>

<facebook.com/MShabazzch>

**Address**

1601 N Sherman Ave

Madison, WI 53704

**School calendar**

For up-to-the-minute calendar information, please see the Shabazz Family Calendar on our website. Click on “calendar”. A calendar will also be handed out at August enrollment with important dates.

**Safety & Security**

Families play a key role in school safety. At [shabazz.mmsd.org/safety](http://shabazz.mmsd.org/safety), you can read about school-specific resources for helping keep students safe. You’ll find more information on district safety and security, including how we communicate with you in an emergency, at [mmsd.org/safety](http://mmsd.org/safety).

**Emergency situation procedures**

Shabazz has assigned places to go in the case of in-school or out-of-building emergencies. Teachers and the principal carry emergency contact information with them. Each month the school holds a fire drill; one of them each year is observed by the Madison Fire Department. The dates and times of Tornado Drills and Code Red Drills are shown on the Shabazz Calendar on our website, whenever possible.

## Key Policies and Guidelines

**Traffic safety**

Shabazz has two parking lots, an upper (near the building) for staff and a lower (near the playground) for students and overflow. Students do not need a parking permit. There is handicapped parking and two visitor spots in the upper lot. To alleviate parking lot issues at the end of the day, please park in our lower lot while waiting for your student. This will create a safer flow of traffic and allow students and buses to leave safely.

**Transportation**

Students who receive free- or reduced-lunch can get an annual EZ Rider Youth Pass for free.

Youth 10-Ride and 2-Ride Tickets are sold in the office throughout the school year.

**Supervision**

The Shabazz grounds are supervised during breaks, lunch, and immediately after school. We do not have an Educational Resource Officer from the Madison Police Department at Shabazz; the building is supervised by the Principal and staff.

**School Fees**

Standard MMSD high school fees apply to Shabazz. Parents/guardians may apply for a waiver of school fees online during enrollment. If a waiver of field trip fees is requested during the school year, please contact the specific teacher. No student will be denied participation in Shabazz activities due to lack of funds.

## **Field Trips**

Field trips are considered an important part of curriculum. Parents/guardians sign an online field trip permission form at enrollment to cover all local field trips. Teachers may or may not send home information about these beforehand. However, parents will always receive a written permission form for any extended field trip (overnight or out-of-state).

## **School breakfast / lunch**

Students may buy breakfast or lunch in the Sherman cafeteria and eat it at Shabazz. Parents may apply for free- or reduced-lunch as part of the online enrollment process at any time. Alternatively, students may bring lunch or go out to lunch. The Shabazz cafeteria has a microwave, refrigerator, freezer, and vending machines for student use. On some Fridays, Community Lunch is served in the Shabazz Cafeteria. Donations are appreciated, but not required.

## **Anti-bullying**

Bullying or harassing behavior is not tolerated. If a student feels harassed, he/she may easily pick up a Bullying Incident Report from the Student Information Rack in the office. We expect that disagreements and conflicts be dealt with in a civil manner and that the entire community take responsibility for the well-being of each individual in our community. Please see the Shabazz Handbook for specific anti-harassment expectations and consequences.

## **Dress code**

Clothing is viewed as an individual expression, as long as it does not become a distraction or offend others. However, there is an exception – clothes which condone alcohol or drug use may not be worn at school or school-sponsored activities. We ask students to adequately cover stomachs and undergarments in order to avoid offending others. Shoes must be worn in all common areas. Each individual teacher will establish their own in-class shoe policy.

## **Parent/teacher conferences**

We hold Parent Teacher Conferences twice a year, during 1st and 3rd quarters. Parents receive progress reports halfway through each quarter, and final grades along with written evaluations, at the end of each quarter. If a parent/guardian ever wants to discuss their student's progress or set up an individual meeting with teachers, they may email the teachers or contact the office for assistance.

## **Family engagement**

Parent Meetings are held the 2nd Wednesday of each month in the Shabazz Library starting at 6:30 pm. All parents, guardians, or significant adults in a student's life are welcome. It is always a good idea to check the Shabazz Calendar on our website to make sure there haven't been any changes that month.

## **Electronic devices**

Electronic devices, such as laptops, netbooks, iPads/tablets, and cell phones, should only be used in class when necessary and they contribute to the student's ability to accomplish the main goal of learning. Netbooks are available for students to check out during school. Students may use cell phones to text, search the web, listen to music, or send emails during breaks and at lunch. With any electronic device, students must be respectful of others around them.

## **Student Personal Property**

Please remember that any valuable items are brought to school at the student's own risk. This includes: cell phones, laptops, personal electronic devices, jewelry, large amounts of money, etc. If you must bring them to school, keep them locked in a locker at all times or ask that they be locked in the office safe.

## **School Improvement Planning**

In years past, we have focused on supporting students in thinking deeply and critically about important issues and creating opportunities for students to demonstrate their understanding through authentic tasks, and to communicate (present, discuss, write) their thinking to authentic audiences.

## Student support services

Student support services provide resources and supports to assist students, especially those experiencing barriers to success in areas such as achievement, attendance, behavior, physical health, mental health, and basic needs. You may contact support staff directly as listed below, or call the office for assistance.

Mary Jankovich (Principal)	204-2443	mjjankovich@madison.k12.wi.us
Elizabeth Long (Counselor)	204-2450	emlong@madison.k12.wi.us
Erin McMillan (Nurse)	204-2109	emacmillan@madison.k12.wi.us
Aaron Geiger (Psych.)	204-2599	amgeiger@madison.k12.wi.us
Susan Kaye (Social Worker)	204-2470	skaye@madison.k12.wi.us
Jeff Evert (Resource Teacher)	204-2454	jevert@madison.k12.wi.us
Julie Evert (Resource Teacher)	204-2451	evert@madison.k12.wi.us\

## Behavior

At Shabazz, we believe students have certain rights. Students have the right to: attend a school free from harassment and disruptions; create their own vision for their life and set their own goals; and be treated with dignity and respect. With these rights come certain responsibilities. Shabazz students are expected to: attend school; earn credit; participate in their learning; resolve conflicts in a civil manner; and treat everyone with dignity and respect. We believe it is role to support students in developing the skills to take care of themselves and to support others in taking positive risks in order to grow and change.

*Find more information in the district policy guide, found at [www.mmsd.org/policy-guide](http://www.mmsd.org/policy-guide).*