



2020-2021 Marquette Elementary School

School Supplement to the
District Policy Guide

School Overview

Dear Marquette Families,

Welcome to another school year at Marquette Elementary! We look forward to meeting our new families as you become a part of our school community. We are also excited to reconnect with our returning families and continue our partnership in learning.

Marquette Elementary is a vibrant learning community focused on the talents and gifts of each student. We recognize students come to us with different skills, experiences, backgrounds, and needs. We value this diversity and strive to create a sense of belonging for all of our students. We want all students to reach their full potential academically, emotionally, and socially.

Marquette staff members value collaboration with families to support children in reaching their potential. We recognize the valuable support you provide your children as they pursue their education. We appreciate the different ways each family is able to support our school and their children's learning. We look forward to partnering with you this school year.

Feel free to reach out to us throughout the school year with any questions, comments, compliments or concerns. We value your input.

Warm Regards,

Sally Parks
Principal

About our school

The Marquette Equity Vision drives our work and decision making throughout Marquette. We recognize achieving our equity vision is an ongoing process and keep it at the center of our school improvement process.

Marquette Equity Vision

At Marquette we affirm the cultures and identities of all to create a deep sense of belonging and student ownership for learning. We will challenge and disrupt inequitable practices and beliefs.

Marquette Elementary is a partner school with Lapham Elementary. Students within this attendance area will attend both schools. For grades pre-kindergarten through second, students attend Lapham. Students then attend Marquette in third through fifth grades. The Lapham-Marquette Parent Teacher Group (PTG) supports the educational experiences at both schools.

As a staff we believe in working collaboratively to provide quality learning experiences for all students. Our academic work focuses on providing children a variety of learning activities and supports focused on the rigor of the Common Core State Standards. We support the social emotional development of students by teaching, modeling, and practicing the social and emotional skills kids need to be happy and successful.

We value special events and school wide activities that bring our school community together. This includes traditions such as the Marquette Mile and Fine Arts Night along with evolving activities such as assemblies, celebrations, and Family Nights. We focus on creating and celebrating a positive and productive learning environment for all students.

Telephone

OFFICE: (608) 204-3220

FAX: (608) 204-0467

ATTENDANCE / SAFE ARRIVAL: (608) 204-3233

Web address

<https://marquette.madison.k12.wi.us>

[facebook.com/MMSDMarquette](https://www.facebook.com/MMSDMarquette)

Address

1501 Jenifer St

Madison, WI 53703

School Hours

Mondays 7:50 a.m. - 1:15 p.m. (Early release)

Tuesdays-Fridays 7:50 a.m. - 2:47 p.m.

School calendar

Marquette's school calendar is available online or via our monthly newsletter. Find upcoming events at

<https://marquette.madison.k12.wi.us/calendar>.

Find more information in the district policy guide, found at www.mmsd.org/policy-guide.

Key Policies and Guidelines

Behavior & School Climate

Marquette staff members believe strongly that relationships and trust are the most important aspects of creating a positive school climate and minimizing inappropriate behaviors. We engage in practices and policies throughout our teaching to build positive relationships and trust with students. Marquette teaches and encourages all students to strive for being a "Model Mustang". The expectations of a Model Mustang are: 1) Be Safe, 2) Be Kind and Caring, and 3) Be Responsible.

We support students through weekly social emotional learning lessons using the Second Step curriculum and supplementing with the Zones of Regulation framework. Staff members throughout Marquette provide individual supports and interventions as appropriate to help students make positive behavior choices and learn the positive social skills.

Cell phones in school

We realize some students carry cell phones for communication with families. The Madison School District allows students to possess cell phones while on school property or while attending school-sponsored related activities, on or off school property. At Marquette, we have found that unauthorized use of cell phones can cause disruption in the classrooms, so we want to set clear expectations. Students should not be using cellphones during the school day. They may use the classroom or office phones to contact family members. Cell phones should be silenced and kept in their lockers. A student may ask a teacher to keep it in a secure location during the day. It is the student's responsibility to retrieve the phone from the teacher at the end of the school day. Students who possess a device do so at their own risk to possible loss, damage or liability. Madison Metropolitan School District will not be responsible for the recovery of lost or stolen electronic devices.

Childcare/after-school information

Red Caboose (251-5432) provides after school day care on-site at Marquette. Other off-site options are Wil-Mar Neighborhood Center (257-4576) or the Goodman Center (241-1574).

Family engagement

We want all our families to feel a sense of belonging at Marquette. There are school wide opportunities to connect with your child's teacher at Welcome Back events, fall conferences, and spring conferences. We also plan other family friendly activities throughout the school year and hope you can attend.

Field trips

Your online approval during enrollment every August covers walking field trips in the neighborhood. Teachers will send home permission slips for those field trips that require bus transportation and fees.

Outdoor clothing

We want to make sure students have appropriate clothing for being outside. This helps them stay healthy, safe, and comfortable. During winter weather, we ask that students have a winter coat, snow pants, snow boots, hat/hood, and mittens/gloves for being outside. Students who are not appropriately dressed for the weather may be restricted to certain areas of the playground or need to stay inside. We appreciate the efforts families put forward to ensure their students are dressed appropriately for the weather. We can also provide some winter clothing for students through donations we receive. Please contact us if your child is in need of some clothing.

Picking up your child during the school day

To ensure the safety of your child, please send a note or email to your child's teacher and the office in advance if possible. We require parents/guardians to come into our office and sign out the student. Marquette office staff will call the classroom to have the student sent down to the office to meet family members. Please remember anyone picking up a student must be authorized and listed in Infinite Campus.

Safety & security

Families play a key role in school safety. At marquette.mmsd.org/safety, you can read about school-specific resources for helping keep students safe. You'll find more information on district safety and security, including how we communicate with you in an emergency, at mmsd.org/safety. We ask that all visitors sign in to the Marquette office and pick up a visitor badge.

School improvement planning

At Marquette, we focus on a continuous cycle of improvement. This means we are reflecting on our practice, analyzing data, and making adjustments throughout the school year. Staff members engage in professional learning as a part of this improvement cycle. We have a School Improvement Plan (SIP) that is focused on improving areas of the school based on measurable goals. We believe in high expectations for all students. We support student learning with a focus on equity and success for all students.

School support services

Health Office – 204-3227

Social Worker – 204-3226

School Secretary - 204-3225

Psychologist – 204-3232

Student personal property

Lost items go to our lost and found & periodically unclaimed items are donated to charity. We strongly encourage you to put your child's name on their belongings to avoid lost items. Students are encouraged to leave personal property such as toys, valuables, and electronic devices at home. Having non-essential items at school interferes with learning and are at risk to be lost or damaged.

Supervision of building / grounds

Morning playground supervision begins at 7:35 a.m. To ensure safety, please do not drop your child off before this time as there are not any supervising adults present.

If picking up students after school, please make arrangements to be here at dismissal time, 1:15 (Mondays) and 2:47 (Tuesday - Friday). We do not have playground supervision for students after dismissal. We must make sure that all students are safely on their way home after school. Students who are on the playground after school must have an adult on the playground with them.

Traffic safety, parking, pick up/drop off information

Student drop off is on Jenifer Street. We now have 20 minute parking on Jenifer Street for drop-off/pickup. Do not park or drop off students at the bus drop or in the parking lot. Please use the crosswalks to cross the streets.