

# Hanford Elementary School District

## REGULAR BOARD MEETING AGENDA

Wednesday, April 28, 2021

HESD District Office Board Room  
714 N. White Street, Hanford, CA

In accordance with Governor Newsom's Executive Order N-29-20 Paragraph 3, the HESD Board Meeting will have teleconferencing and video conferencing available.

For members of the public interested in remotely viewing the HESD Board Meeting please visit the following link to access the live video stream:

<https://www.hanfordesd.org/hesdtv>

Individuals who wish to address the Board may do so by

- Submitting an email to [public-comment@hanfordesd.org](mailto:public-comment@hanfordesd.org)
- Leaving a voice message by calling 559-585-3604 (voice message will be transcribed).

Please include your name, agenda item number or subject matter being addressed, along with a 250-word description of the subject matter being addressed.

Voice message public comments must be received no later than 3:30 p.m. on the day of the meeting in order to be part of the record for the Board's information and/or discussion.

Public comments submitted by e-mail or voice message will be included in the minutes.

Please note that consistent with Board Bylaw 9323, any statements submitted for public comment that are inappropriate in nature, including, but not limited to statements that are obscene, threatening or substantially disruptive to school operations, will either be redacted, or will not be posted.

### OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

### CLOSED SESSION

- **Personnel** (*Pursuant to Government Code 54956.9, Trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code Provisions*)
  - Public Employee Discipline/Dismissal/Release (GC 54957)

### OPEN SESSION

6:15 p.m.

Take action on closed session items

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

## **1. PRESENTATIONS, REPORTS AND COMMUNICATIONS**

*(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)*

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

## **2. CONSENT ITEMS**

*(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)*

- a) Accept warrant listings dated April 6, 2021; April 9, 2021 and April 16, 2021.
- b) Approve minutes of the Regular Board Meeting held on April 14, 2021.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$500.00 from GoMoreGood Grassroots Grant to READY.
- e) Approve donation of \$5.08 from Roosevelt Parent Teacher Club.
- f) Approve donation of \$500.00 from The Chicken Shack.

## **3. INFORMATION ITEMS**

- a) Receive for information the monthly financial reports for the period of 07/01/2020-03/31/2021 (Endo)
- b) Receive for information the following revised Board Policy: (Martinez)
  - BP 4221.4 – Yard Supervisors

## **4. BOARD POLICIES AND ADMINISTRATION**

- a) Consider declaring items surplus (Potter)
- b) Hear public input and consider for approval the Hanford Elementary Teachers Association's (HETA's) initial proposal for 2021 – 2022 amendments to the Collective Bargaining Agreement between HESD and HETA (reopened articles) (Martinez)
- c) Hear public input and consider for approval the HESD's initial proposal for amendments to the Collective Bargaining Agreement between HESD and HETA (reopened articles) for the 2021-2022 school year (Martinez)

## **5. PERSONNEL (Martinez)**

- a) Resignations
  - Deborah Arnold, Teacher, Jefferson, effective 7/16/2021 (revised)
- b) Retirement
  - Ortencia Aguilar, Bilingual Clerk Typist – 8.0 hrs., Wilson, effective 6/11/21
  - Sasha Jamison, Special Education Aide – 5.0 hrs., Monroe, effective 6/4/2021
- c) Promotion
  - Aristeo Calvillo, from Bilingual Clerk Typist II – 8.0 hrs. (11-month), Hamilton, to Personnel Specialist (Confidential) – 8.0 hrs. (12-month), Human Resources, effective 5/3/21
  - Leslie Griffith, from Teacher, Monroe to Induction Coach, Curriculum, Instruction and Professional Development, effective 2021-22 school year

**6. FINANCIAL (Endo)**

- a) Consider approval of the actuarial contract for services in accordance with Education Code 17566(e) related to the District's self-insured dental fund

**ADJOURN MEETING**

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/19/2021

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/28/2021

**ITEM:**

Consider approval of warrants.

**PURPOSE:**

The administration is requesting the approval of the warrants as listed on the registers dated: 04/06/21, 04/09/21 and 04/16/21.

**FISCAL IMPACT:**

See attached.

**RECOMMENDATIONS:**

Approve the warrants.

## Warrant Register For Warrants Dated 04/06/2021

| Warrant Number                       | Vendor Number | Vendor Name   | Amount              |
|--------------------------------------|---------------|---|---------------------|
| 12657873                             | 4787          | AKJ WHOLESale LLC Books                               | \$2,709.36          |
| 12657874                             | 6431          | AMAZON.COM Books/Office Matls/Equipment/READY Matls   | \$16,478.48         |
| 12657875                             | 91            | AUTOMATED OFFICE SYSTEMS Leases                       | \$4,696.33          |
| 12657876                             | 1667          | CDW GOVERNMENT INC. Equipment/Office Matls            | \$1,561.85          |
| 12657877                             | 304           | NICK CHAMPI ENTERPRISES INC. Buildings & Improvements | \$2,250.00          |
| 12657878                             | 1393          | GAS COMPANY Gas                                       | \$4,313.75          |
| 12657879                             | 7592          | HANFORD SENTINEL Other Services                       | \$250.00            |
| 12657880                             | 2188          | THE HOME DEPOT PRO Custodial/Warehouse Matls          | \$760.52            |
| 12657881                             | 3962          | KINGS COUNTY GLASS Repairs                            | \$2,147.25          |
| 12657882                             | 802           | KINGS COUNTY PIPE & SUPPLY Maint Supplies             | \$21.36             |
| 12657883                             | 5407          | LOZANO SMITH Webinar                                  | \$625.00            |
| 12657884                             | 1058          | OFFICE DEPOT Warehouse/Office Matls                   | \$316.20            |
| 12657885                             | 3689          | PIONEER VALLEY ED. PRESS Books                        | \$10,859.06         |
| 12657886                             | 1188          | QUILL LLC Warehouse                                   | \$2,018.18          |
| 12657887                             | 1356          | SILVAS OIL COMPANY INC. Fuel                          | \$484.23            |
| 12657888                             | 6826          | SITELOGIQ Land Improvements                           | \$247,315.00        |
| 12657889                             | 4640          | SOLUTION TREE Books                                   | \$473.40            |
| 12657890                             | 1404          | STANISLAUS FOUNDATION – ADMIN Other Services          | \$2,652.25          |
| 12657891                             | 1403          | STANISLAUS FOUNDATION – DENTAL Other Services         | \$30,296.16         |
| 12657892                             | 7597          | V.E. RALPH & SON INC. Warehouse                       | \$585.00            |
| 12657893                             | 1610          | WHITE'S MUSIC CENTER Equipment                        | \$3,753.75          |
| <b>Total Amount of All Warrants:</b> |               |   | <b>\$334,567.13</b> |



**Credit Card Register For Payments  
Dated 04/06/2021**

| <b>Document Number</b>                           | <b>Vendor Number</b> | <b>Vendor Name</b>                        | <b>Amount</b>      |
|--|----------------------|---|--------------------|
| 14030536   | 126                  | BEDARD CONTROLS INC. Repairs              | \$346.25           |
| 14030537   | 529                  | FOLLETT SCHOOL SOLUTIONS Books            | \$538.49           |
| 14030538   | 539                  | FRANKLIN PLANNER CORPORATION Office Matls | \$14.75            |
| 14030539   | 6018                 | NAfME Membership Dues                     | \$302.00           |
| 14030540   | 1071                 | ORIENTAL TRADING CO. INC. Instl Matls     | \$850.04           |
| 14030541   | 1121                 | PERMA-BOUND Books                         | \$3,587.35         |
| 14030542   | 2524                 | ROCHESTER 100 INC. Instl Matls            | \$130.00           |
| 14030543   | 3849                 | SCHOLASTIC BOOK CLUBS Books               | \$18,489.19        |
| 14030544   | 1326                 | SCHOOL SERVICES OF CALIF. INC. Webinar    | \$825.00           |
| 14030545   | 1345                 | SHIFFLER EQUIPMENT SALES INC. Maint Matls | \$173.46           |
| <b>Total Amount of All Credit Card Payments:</b> |                      |   | <b>\$25,256.53</b> |



## Warrant Register For Warrants Dated 04/09/2021

| Warrant Number | Vendor Number | Vendor Name   | Amount      |
|----------------|---------------|---|-------------|
| 12658184       | 4787          | AKJ WHOLESALE LLC Books   | \$517.21    |
| 12658185       | 1667          | CDW GOVERNMENT INC. Equipment                                   | \$4,305.07  |
| 12658186       | 7171          | CONN DOORS Repairs  | \$1,219.55  |
| 12658187       | 405           | DASSEL'S PETROLEUM INC. Fuel                                    | \$2,784.72  |
| 12658188       | 2505          | DEMSEY FILLIGER & ASSOCIATES Other Services                     | \$750.00    |
| 12658189       | 5786          | DOCUMENT TRACKING SERVICES Other Services                       | \$4,014.83  |
| 12658190       | 3069          | ANDREA ERMIE Allowance  | \$121.29    |
| 12658191       | 4092          | FITNESS FINDERS INC Instl Matls                                 | \$158.90    |
| 12658192       | 1393          | GAS COMPANY Gas   | \$4,102.92  |
| 12658193       | 3656          | HANFORD AUTO & TRUCK PARTS Maint/Grounds/Transp/Custodial Matls | \$758.83    |
| 12658194       | 7592          | HANFORD SENTINEL Other Services                                 | \$290.00    |
| 12658195       | 632           | CITY OF HANFORD Water/Sewer                                     | \$12,799.60 |
| 12658196       | 4532          | HENRY SCHEIN INC Warehouse                                      | \$913.72    |
| 12658197       | 2427          | HOME DEPOT CREDIT SERVICES Office Matls                         | \$43.61     |
| 12658198       | 711           | THE HORN SHOP Band Matls/Equipment                              | \$8,856.71  |
| 12658199       | 6573          | IXL LEARNING Software License                                   | \$495.00    |
| 12658200       | 3760          | KINGS COUNTY AIR Buildings & Improvements                       | \$19,660.00 |
| 12658201       | 808           | KINGS WASTE & RECYCLING Garbage                                 | \$459.60    |
| 12658202       | 986           | LAWNMOWER MAN Grounds Matls                                     | \$64.67     |
| 12658203       | 838           | LAWRENCE TRACTOR COMPANY Grounds Matls                          | \$200.56    |
| 12658204       | 912           | MANGINI ASSOCIATES INC. Buildings & Improvements                | \$98,095.24 |
| 12658205       | 7051          | EILEEN MARTINEZ-BEDOLLA Allowance                               | \$190.34    |
| 12658206       | 5510          | NEWEGG.COM Tech Matls   | \$253.41    |
| 12658207       | 1058          | OFFICE DEPOT Office Supplies                                    | \$63.02     |
| 12658208       | 7203          | PARADIGM HEALTHCARE SERVICES LLC. Other Services                | \$395.88    |
| 12658209       | 3072          | JENNIFER PITKIN Instl Matls                                     | \$45.05     |
| 12658210       | 4518          | R MARK RICHARD Repairs  | \$18,950.00 |
| 12658211       | 1298          | LANA SANDOVAL Allowance   | \$156.00    |
| 12658212       | 3131          | SHERWIN-WILLIAMS CO Maint Matls                                 | \$291.01    |
| 12658213       | 1374          | SMART & FINAL STORES (HFD DO) Supplies                          | \$363.46    |
| 12658214       | 1403          | STANISLAUS FOUNDATION – DENTAL Other Services                   | \$12,519.15 |
| 12658215       | 4381          | STAPLES - BUSINESS ADVANTAGE Warehouse/Office Matls             | \$790.33    |
| 12658216       | 2348          | STEVE WEISS MUSIC Band Matls/Equipment                          | \$785.11    |
| 12658217       | 4541          | STONEYS CONCRETE LLC Grounds Matls                              | \$352.50    |
| 12658218       | 6944          | TETER LLP Buildings & Improvements                              | \$7,979.20  |
| 12658219       | 4114          | TULARE COUNTY OFFICE OF EDUCATION Intern Support                | \$3,000.00  |
| 12658220       | 1504          | TURF STAR INC. Grounds Matls                                    | \$446.31    |
| 12658221       | 1521          | UNITED REFRIGERATION INC. Maint Matls                           | \$2,206.26  |
| 12658222       | 3154          | UPS Postage   | \$211.56    |

**Total Amount of All Warrants:**

**\$209,610.62**



**Credit Card Register For Payments  
Dated 04/09/2021**

| <b>Document Number</b>                           | <b>Vendor Number</b> | <b>Vendor Name</b>                        | <b>Amount</b>      |
|--|----------------------|---|--------------------|
| 14030587   | 2                    | A-Z BUS SALES INC Transportation Matls    | \$626.71           |
| 14030588   | 949                  | AMERICAN INCORPORATED Repairs             | \$4,527.81         |
| 14030589   | 415                  | DELRAY TIRE & RETREADING INC. Repairs     | \$516.47           |
| 14030590   | 529                  | FOLLETT SCHOOL SOLUTIONS Software License | \$28,771.91        |
| 14030591   | 1802                 | MEDALLION SUPPLY Maint Matls              | \$158.03           |
| 14030592   | 1002                 | MORGAN & SLATES INC. Grounds Matls        | \$4.87             |
| <b>Total Amount of All Credit Card Payments:</b> |                      |   | <b>\$34,605.80</b> |



## Warrant Register For Warrants Dated 04/16/2021

| Warrant Number | Vendor Number | Vendor Name   | Amount       |
|----------------|---------------|---|--------------|
| 12658559       | 7385          | ISABEL AMADO LEAL - Reissue Reimburse-Materials/Supplies          | \$11.16      |
| 12658560       | 6431          | AMAZON.COM - Books & Materials/Supplies                           | \$6,369.23   |
| 12658561       | 53            | AMERICAN MUSIC COMPANY - Materials/Supplies                       | \$8,891.03   |
| 12658562       | 2352          | AMS.NET – Equipment, Materials/Supplies, Other Services           | \$6,248.97   |
| 12658563       | 59            | ARAMARK UNIFORM & CAREER –Laundering, Services                    | \$3,477.15   |
| 12658564       | 59            | ARAMARK UNIFORM & CAREER - Laundering                             | \$169.62     |
| 12658565       | 59            | ARAMARK UNIFORM & CAREER - Laundering                             | \$84.81      |
| 12658566       | 6253          | AT&T – Telephone Communications                                   | \$2,659.93   |
| 12658567       | 2464          | DANNA BAILEY - Reimburse-Other Services                           | \$85.00      |
| 12658568       | 3258          | BANK OF AMERICA - Conference, Memberships, Other Services         | \$5,981.31   |
| 12658569       | 1690          | BATTERY SYSTEMS - Materials/Supplies                              | \$1,349.95   |
| 12658570       | 6399          | BEYONDTRUST CORPORATION - Other Services                          | \$4,055.96   |
| 12658571       | 7237          | MONICA CANO - Reissue Reimburse-Materials/Supplies                | \$70.95      |
| 12658572       | 3644          | TIFFANY D CARPENTIERI – Mileage Reimbursement                     | \$39.21      |
| 12658573       | 7598          | JOSE CASTELLANOS – Mileage Reimbursement                          | \$26.44      |
| 12658574       | 1667          | CDW GOVERNMENT INC - Other Services, Equipment,Materials/Supplies | \$176,694.34 |
| 12658575       | 344           | CMEA TREASURER CENTRAL SECTION - Other Services                   | \$140.00     |
| 12658576       | 4178          | COOK'S COMMUNICATION - Materials/Supplies                         | \$444.46     |
| 12658577       | 3973          | DANIELLE DARPLI - Reissue Reimburse-Materials/Supplies            | \$169.74     |
| 12658578       | 405           | DASSEL'S PETROLEUM INC. - Materials/Supplies                      | \$4,170.84   |
| 12658579       | 405           | DASSEL'S PETROLEUM INC. - Materials/Supplies                      | \$307.34     |
| 12658580       | 4815          | DIGITECH INTEGRATIONS INC - Materials/Supplies                    | \$164.09     |
| 12658581       | 3517          | JENNIFER FAGUNDES - Reimburse-Materials/Supplies                  | \$26.97      |
| 12658582       | 4832          | STACY FREITAS – Mileage Reimbursement                             | \$2.47       |
| 12658583       | 1769          | FRESNO PRODUCE – Food Services - Food                             | \$10,461.75  |
| 12658584       | 7506          | LISBETH FRY - Reissue Payroll                                     | \$3.80       |
| 12658585       | 1393          | GAS COMPANY - Utilities   | \$5,516.87   |
| 12658586       | 591           | GOLD STAR FOODS – Food Services - Food                            | \$13,508.84  |
| 12658587       | 6273          | OLIVIA GONSALVES - Reissue Reimburse-Materials/Supplies           | \$200.00     |
| 12658588       | 7468          | JAQUELINE GONZALES - Reissue Payroll                              | \$7.53       |
| 12658589       | 604           | GRAINGER - Materials/Supplies                                     | \$274.16     |
| 12658590       | 7490          | BRIAN GUTIERREZ - Reissue Payroll                                 | \$60.77      |
| 12658591       | 7592          | HANFORD SENTINEL - Other Services                                 | \$286.00     |
| 12658592       | 669           | HAWTHORNE EDUCATIONAL SERVICES - Materials/Supplies               | \$105.11     |
| 12658593       | 2188          | THE HOME DEPOT PRO - Materials/Supplies                           | \$2,100.44   |
| 12658594       | 5264          | HOUGHTON MIFFLIN HARCOURT - Textbooks                             | \$16.23      |
| 12658595       | 779           | KEENAN & ASSOC. CPIC - Health/Welfare Benefits                    | \$5,482.50   |
| 12658596       | 778           | KEENAN & ASSOC. MED. EYE SERV. - Health/Welfare Benefits          | \$10,231.01  |
| 12658597       | 7457          | KG COMMUNICATIONS INC. - Other Services, Materials/Supplies       | \$2,743.51   |
| 12658598       | 3760          | KINGS COUNTY AIR - Services/Repair                                | \$10,265.00  |
| 12658599       | 801           | KINGS COUNTY MOBILE LOCKSMITH - Services/Repair                   | \$802.38     |
| 12658600       | 796           | KINGS COUNTY OFFICE OF ED - Other Services                        | \$43.55      |
| 12658601       | 808           | KINGS WASTE & RECYCLING - Utilities                               | \$491.60     |
| 12658602       | 838           | LAWRENCE TRACTOR COMPANY - Materials/Supplies                     | \$20.00      |
| 12658603       | 7033          | TERRI LINDSEY- Reissue Payroll                                    | \$49.15      |
| 12658604       | 4629          | LOWE'S OF HANFORD - Materials/Supplies                            | \$158.60     |
| 12658605       | 7260          | LOWE'S PRO SERVICES - Materials/Supplies                          | \$2,146.95   |
| 12658606       | 4746          | MONICA MALDONADO-HUBANKS - Reissue Reimburse-Materials/Supplies   | \$28.00      |

## Warrant Register For Warrants Dated 04/16/2021

| Warrant Number | Vendor Number | Vendor Name  | Amount       |
|----------------|---------------|--|--------------|
| 12658607       | 6905          | BLANCA MARTINEZ - Reissue Reimburse-Study Trip           | \$10.00      |
| 12658608       | 4704          | KELLEY MAYFIELD – Mileage Reimbursement                  | \$54.92      |
| 12658609       | 5018          | WAIVE MAZE – Mileage Reimbursement                       | \$17.36      |
| 12658610       | 7686          | VERONICA MORALES – Mileage Reimbursement                 | \$229.84     |
| 12658611       | 7687          | MARTHA MOTA – Mileage Reimbursement                      | \$23.50      |
| 12658612       | 7199          | MATT OKUMOTO - Reissue Payroll                           | \$5.59       |
| 12658613       | 7566          | MARIA PLACENCIA - Travel/Conference                      | \$195.26     |
| 12658614       | 6946          | MARIA PORRAS - Reimburse-Materials/Supplies              | \$171.97     |
| 12658615       | 1168          | PRODUCERS DAIRY PRODUCTS – Food Services - Food          | \$18,310.82  |
| 12658616       | 4465          | CYNTHIA PURSELL - Reimburse-Materials/Supplies           | \$299.90     |
| 12658617       | 7449          | JAMIE REYES-CAMARGO – Mileage Reimbursement              | \$7.17       |
| 12658618       | 7246          | SHARON ROSALES - Reissue Payroll                         | \$7.53       |
| 12658619       | 5067          | RUSSELL SIGLER INC - Materials/Supplies                  | \$192.99     |
| 12658620       | 5084          | SACRAMENTO COUNTY OFFICE OF - Materials/Supplies         | \$442.54     |
| 12658621       | 7535          | JESSICA SAIN - Reissue Travel/Conference                 | \$58.19      |
| 12658622       | 3583          | SAN JOAQUIN IMPERIAL - Equipment & Materials/Supplies    | \$30,677.92  |
| 12658623       | 3569          | WENDI SANTIMORE – Mileage Reimbursement                  | \$105.54     |
| 12658624       | 2013          | MICHELLE SCHOFIELD - Other Services                      | \$20.00      |
| 12658625       | 1325          | SCHOOL NURSE SUPPLY – Warehouse Inventory                | \$213.41     |
| 12658626       | 3743          | SHRED-IT USA – FRESNO - Services                         | \$211.03     |
| 12658627       | 7644          | SIERRA SANITATION INC - Services/Repair                  | \$607.11     |
| 12658628       | 1367          | SISC III - Health/Welfare Benefits                       | \$589,781.25 |
| 12658629       | 6324          | AMANDA SMITH – Mileage Reimbursement                     | \$19.77      |
| 12658630       | 6785          | SPY SCREEN & IMAGE PRINTING - Materials/Supplies         | \$5,512.65   |
| 12658631       | 1403          | STANISLAUS FOUNDATION – DENTAL - Health/Welfare Benefits | \$10,090.05  |
| 12658632       | 1444          | SYSCO FOODSERVICES OF MODESTO – Food Services - Food     | \$12,277.35  |
| 12658633       | 5946          | THE HARTFORD - Health/Welfare Benefits                   | \$1,234.35   |
| 12658634       | 3325          | TOTAL IMAGE MOBILE DETAILING - Services/Repair           | \$875.00     |
| 12658635       | 3154          | UPS - Postage  | \$9.46       |
| 12658636       | 7170          | WEVIDEO INC. - Other Services                            | \$299.00     |
| 12658637       | 7247          | FREDERICK WILLIAMS - Reissue Reimburse-Travel/Conference | \$65.00      |
| 12658638       | 7671          | WILSON LANGUAGE - Materials/Supplies                     | \$15,432.02  |

**Total Amount of All Warrants:**

**\$974,098.21**



## Credit Card Register For Payments Dated 04/16/2021

| Document Number                                  | Vendor Number | Vendor Name                                       | Amount             |
|--|---------------|---|--------------------|
| 14030620   | 5184          | DRISKELL'S APPLIANCE - Materials/Supplies         | \$1,203.68         |
| 14030621   | 2103          | EDGEWOOD PRESS - Materials/Supplies               | \$877.69           |
| 14030622   | 509           | EWING IRRIGATION PRODUCTS - Materials/Supplies    | \$2,515.18         |
| 14030623   | 599           | GOPHER SPORT - Materials/Supplies                 | \$197.47           |
| 14030624   | 831           | LAKESHORE LEARNING MATERIALS - Materials/Supplies | \$2,572.93         |
| 14030625   | 1802          | MEDALLION SUPPLY - Materials/Supplies             | \$456.89           |
| 14030626   | 1071          | ORIENTAL TRADING CO. INC. - Materials/Supplies    | \$29.19            |
| 14030627   | 3849          | SCHOLASTIC BOOK CLUBS - Books                     | \$1,182.43         |
| 14030628   | 1313          | SCHOLASTIC TEACHERS STORE - Books                 | \$7,424.20         |
| 14030629   | 1350          | SIGN WORKS - Materials/Supplies                   | \$67.67            |
| 14030630   | 1466          | TERMINIX INTERNATIONAL - Services                 | \$40.00            |
| <b>Total Amount of All Credit Card Payments:</b> |               |   | <b>\$16,567.33</b> |



Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*April 14, 2021*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on April 14, 2021 at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Garcia called the meeting to order at 5:30 p.m. Trustee Strickland, Garner and Revious were present. Trustee Hernandez was absent.

**HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Doug Carlton, David Endo, Lucy Gomez, Jaime Martinez, Karen McConnell, William Potter, Jill Rubalcava and Jay Strickland.

**Public Comments** None

**Board and Staff Comments** None

**Requests to Address the Board** None

**Dates to Remember** President Garcia reviewed dates to remember: Regular Board Meeting – April 28<sup>th</sup>; Regular Board Meeting – May 12<sup>th</sup>; Employee Recognition Event – May 19<sup>th</sup>.

**2020-2021 HESD Excellence in Education** Recognize the 2020-2021 HESD Excellence in Education Honorees:

- Gina Young – 1<sup>st</sup> Grade Teacher, Monroe Elementary, 25 years in education
- Cara Cummings – Registered Nurse, HESD, Lincoln, Lee Richmond and Jefferson Academy, 14 years in education
- Tiffany Maline – Administrative Secretary, Office of Program Development, Assessment and Accountability, 16 years in education
- Doug Carlton – Director of Program Development Assessment and Accountability, 21 years in education

**CONSENT ITEMS**

Trustee Revious made a motion to take consent items “a” through “c” together. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
 Garner – Yes  
 Hernandez – Absent  
 Revious – Yes  
 Strickland – Yes

Trustee Revious then made a motion to approve consent items "a" through "c".  
Trustee Strickland seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Absent
- Revious – Yes
- Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated March 19, 2021 and March 26, 2021.
- b) Minutes of the Regular Board Meeting held on March 24, 2021.
- c) Interdistrict transfers as recommended.

### **INFORMATION ITEMS**

#### **Williams Uniform Complaints Report**

- a) Joy Gabler, Superintendent, presented for information the third quarterly report (01/01/21 – 03/31/21) for the Williams Uniform Complaints. She reported the District had zero complaints to report.

#### **PAC**

- b) Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a report from the District Parent Advisory Committee for the meeting held on March 16, 2021 (PAC Meeting #3). The PAC received for information a draft of the 2019-2020 Local Control Accountability Plan and 2020-2021 Learning Continuity and Attendance Plan Annual Updates, recommendations for the district's LCAP Expected Outcomes, the district's local assessments in ELA and math. The PAC recommended that the HESD Board approve the 2019-2020 Local Control Accountability Plan and 2020-2021 Learning Continuity and Attendance Plan Annual Updates, that their recommendations for the district's LCAP Expected Outcomes remain relevant, that the district adds expected outcomes from local assessment data in ELA and math to the 2021-2022 to 2023-2024 LCAP, continue supporting the integration of art, band, and physical education, continue to comply with CDE/Health Dept recommendations that will allow us to re-instate our district sports, provide parents with continued information regarding low-cost internet, continue to provide students with Hot Spots, continue to identify students that need additional support and Learning Loss Mitigation, continue to support teachers and support staff, continue to implement and follow CDE/Health Dept. recommendations to ensure safety in response to COVID, that a psychologist trained in PTSD be hired based on budget, continue to use our staff to refer students to community agencies such as Kings Health, but also increase on-campus support (example: psychologists) and research other apps so that parents have additional access.

#### **DELAC**

- c) Lucy Gomez, Director of Curriculum, presented for information the report from the District English Learner Advisory Committee for the meeting held on March 18, 2021 (PAC Meeting #3). The DELAC received for information the California Teacher Equity Tools from the CDE, Title III Services, School Plans, the District's process for reclassification of English learners as fluent English proficient, and

recommendations for the district's LCAP Expected Outcomes for academics and school climate from 2019-2020 through 2020-2021. The DELAC recommended we continue to monitor the distribution of teachers and continue the equitable distribution of teachers across school sites, continue to monitor and provide support to teachers who are still working to meet credentialing assignments, continue working to recruit well qualified teachers with diverse backgrounds, continue to provide designated and integrated ELD and additional services for English learners, continue to provide parents/families with information on the value of the supports and programs students who are English learners receive as they work toward becoming proficient in English, use the California School Dashboard data from the 2019 Dashboard, but also use local assessment data to assess how students are progressing, to determine programs and services that students may require and that parents are informed of student achievement and the services students receive.

**District's Initial Proposal** d) Jaime Martinez, Assistant Superintendent, presented for information the District's Initial Proposal to Hanford Elementary Teachers Association (HETA) for 2021-2022 amendments to the Collective Bargaining Agreement (reopened articles).

**HETA's Initial Proposal** e) Jaime Martinez, Assistant Superintendent, presented for information the HETA's Initial Proposal for 2021-2022 amendments to the Collective Bargaining Agreement between HESD and HETA (reopened articles).

### **BOARD POLICIES AND ADMINISTRATION**

**Stephan L Hahn Agreement** Trustee Garner made a motion to approve the inspection services agreement with Stephen L Hahn Inspections for the Richmond Modernization Project. Trustee Revious seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**Stephan L Hahn Agreement** a) Trustee Garner made a motion to approve the inspection services agreement with Stephen L Hahn Inspections for the Solar Projects at Kings, Simas and Monroe School. Trustee Strickland seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**Reroofing of WW** b) Trustee Revious made a motion to approve the reroofing the cafeteria and library at Woodrow Wilson Jr School that will begin June 7, 2021 and be completed by August 6, 2021. High. Trustee Garner seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes

Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**RMA  
Geoscience**

- c) Trustee Garner made a motion to approve the construction inspection and testing services agreement with RMA Geoscience for the Richmond Modernization Project. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**Jeremy  
Anderson**

- d) Trustee Revious made a motion to approve the consultant contract with Jeremy Anderson of the Jeremy Anderson Group, LLC to provide a virtual live keynote presentation for HESD teacher and support staff on August 5, 2021. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**BP/AR 4119.11, e)  
4219.11,  
4319.11  
AR 4119.12,  
4219.12,  
4319.12**

- Trustee Garner made a motion to approve the revised Board Policy 4119.11, 4219.11, 4319.11 – Sexual Harassment and new Administrative Regulation 4119.12, 4219.12, 4319.12 – Title IX Sexual Harassment Complaint. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**BP 4216  
BP 4315**

- f) Trustee Revious made a motion to approve the revised Board Policy 4216 – Probationary/Permanent Status for Classified employees BP 4315 – Evaluation/Supervision, for Management/Specialist/Confidential employees. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**PERSONNEL**

Trustee Revious made a motion to take Personnel items "a" through "h" together. Trustee Garner seconded; the motion carried 4-0:

Garcia – Yes

Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

Trustee Revious then made a motion to approve Personnel items "a" through "h".  
Trustee Garner seconded; the motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

The following items were approved:

***Item "a" –  
Employment***

- Yesenia Hernandez, Substitute Bilingual Clerk Typist, effective 3/19/21
- Esmeralda Torres-Gonzalez, Substitute Yard Supervisor, effective 3/8/21; Short-term Yard Supervisor – 3.5 hrs., Roosevelt, effective 4/6/21 to 6/4/21
- Sandy Virden, Short-term Yard Supervisor – 3.25 hrs., Lincoln, effective 4/6/21 to 6/4/21
- Earlisha White, Substitute Yard Supervisor, effective 3/9/21

***Item "b" –  
Resignations***

- Maria E. Arroyo, Yard Supervisor – 2.25 hrs., Richmond, effective 3/19/21
- Daniela Flores-Cabrales, READY Program Tutor – 4.5 hrs., Jefferson, effective 3/26/21
- Laura Canchola Leon, Yard Supervisor – 4.5 hrs., Hamilton, effective 3/25/21
- Vanessa Carson, Licensed Vocational Nurse – 6.0 hrs., Wilson, effective 4/5/21
- Elizabeth McGrath, READY Program Tutor – 4.5 hrs., Richmond, effective 3/23/21
- Molly Retzloff, Special Education Aide – 5.0 hrs., Monroe, effective 5/14/21

***Item "c" –  
Retirement***

- Leslie Arakelian, Student Specialist – 8.0 hrs., Hamilton, effective 4/30/21
- Alice Garcia, Administrative Assistant – 8.0 hrs., Human Resources, effective 4/30/21
- Robert Guzman, Custodian II – 8.0 hrs., Food Services, effective 6/4/21

***Item "d" –  
Promotion***

- Evelyn Galvan, from Personnel Specialist – 8.0 hrs., to Administrative Assistant – 8.0 hrs., Human Resources, effective 4/27/21

***Item "e" – More  
Hours***

- Dana Raulino, Bus Driver, from 4.5 hrs., to 6.0 hrs., Transportation/DSF, effective 4/6/21

***Item "f" –  
Temporary Out  
of Class  
Assignment***

- Jessica Castro, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Roosevelt, effective 2/23/21 to 4/9/21
- Margarita Gonzales, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Richmond, effective 3/22/21 to 4/30/21

**Item "g" – Need for Fully Qualified Educators** • Adopt Declaration of Need for Fully Qualified Educators for 2021-2022 School Year (Title 5, 80026) – Attached

**Item "h" – Need for 30-Day Substitute Teaching Permits** • Annual Statement of Need for 30-Day Substitute Teaching Permits  
▪ The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2021-2021 school year. Therefore, the District is filing an annual statement of need with the Kings County Office of Education to allow Emergency 30-Day Substitute Permit holders to fill day-to-day substitute needs.

### FINANCIAL

**2021-2022 LCAP** a) Trustee Garner made a motion to approve the 2021-2022 Local Control Accountability Plan (LCAP) and District budget public hearing date of June 9, 2021 at 5:30 p.m. Trustee Revious seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**Fund 0800** b) Trustee Revious made a motion to approve the opening of Fund 0800, fund will facilitate the accounting of Associated Student Body (ASB) activities. Trustee Garner seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

**Comprehensive Maintenance Plan** c) Trustee Revious made a motion to approve the Comprehensive Maintenance Plan. Trustee Garner seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Absent  
Revious – Yes  
Strickland – Yes

### CLOSED SESSION

**Closed Session** Trustees adjourned to closed session for the purpose of:  
• Public Employee Discipline/Dismissal/Release (GC 54957)

**Open Session** Trustees returned to open session at 6:57 p.m.

**Public** No action was taken by the Board.  
**Employee**

**Adjournment** There being no further business, President Garcia adjourned the meeting at 6:58 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

\_\_\_\_\_  
Robert Garcia, President

\_\_\_\_\_  
Lupe Hernandez, Clerk

| No    | A/D | Sch Req'd | Home Sch | Date       |
|-------|-----|-----------|----------|------------|
| I-253 | A   | Monroe    | Pioneer  | 04/19/2021 |
| I-254 | A   | Monroe    | Pioneer  | 04/19/2021 |
| I-255 | A   | Simas     | Pioneer  | 04/19/2021 |

| No    | A/D | Sch Req'd | Home Sch       | Date       |
|-------|-----|-----------|----------------|------------|
| O-164 | A   | Caruthers | Wash/Jefferson | 04/19/2021 |

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: April 16, 2021

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: April 28, 2021

**ITEM:** Consider acceptance of donation of \$500.00 from GoMoreGood Grassroots Grant to READY.

**PURPOSE:** For the purpose of building and maintaining student gardens at Hamilton Elementary School.

**FISCAL IMPACT:** Increase of \$500.00 to Account #0100-0332-0-1110-4000-430000-020-0000

**RECOMMENDATIONS:** Accept donation

## HANFORD ELEMENTARY SCHOOL DISTRICT

**Agenda Request Form**

**TO:** Joy Gabler  
**FROM:** Ramiro Flores  
**DATE:** 4/7/2021  
**FOR:** (X) Board Meeting  
( ) Superintendent's Cabinet  
**FOR:** ( ) Information  
(X) Action

Date you wish to have your item considered: April 28, 2021

**ITEM:** Consider approval of donations to Roosevelt School from:  
Roosevelt PTC in amount of \$5.08.

**PURPOSE:** To be used to purchase classroom supplies.

**FISCAL IMPACT:**

Increase to account 0100-1100-0-1110-1000-430000-026-0000 in amount of \$5.08

**RECOMMENDATION:** Approve donation.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Javier Espindola

DATE: April 16, 2021

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: April 28, 2021

**ITEM:** Donation of \$500.00 from The Chicken Shack to Jefferson Academy.

**PURPOSE:** To be used for the purchase of student awards and incentives.

**FISCAL IMPACT:** Increase of \$500.00 to 0900-1100-0-1110-1000-430000-021-0000

**RECOMMENDATIONS:** Approve Donation

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/19/2021

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/28/2021

**ITEM:**

Receive for information monthly financial reports for the period of 07/01/2020-03/31/2021.

**PURPOSE:**

Attached are financial summaries for all of the District's funds for the period of 07/01/2020-03/31/2021.

**FISCAL IMPACT:**

The financial reports are informational only.

**RECOMMENDATIONS:**

Receive the monthly financial reports.

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

## Fiscal Position Report

April 2021

4/9/2021 9:38:41AM

Fund: 0100 General Fund

|  |           | April Amount          | YTD Amount             | Revised Budget         | % of Budget  | % Remain     |
|--|-----------|-----------------------|------------------------|------------------------|--------------|--------------|
| <b>BEGINNING BALANCE</b>                       |           |                       |                        |                        |              |              |
| Net Beginning Balance                          | 9791-9795 |                       | \$14,162,587.95        | \$14,162,587.95        |              |              |
| <b>REVENUES</b>                                |           |                       |                        |                        |              |              |
| 1) LCFF Sources                                | 8010-8099 | \$0.00                | \$41,110,852.81        | \$61,817,622.00        | 66.50        | 33.50        |
| 2) Federal Revenues                            | 8100-8299 | \$0.00                | \$7,392,308.78         | \$10,527,106.43        | 70.22        | 29.78        |
| 3) Other State Revenues                        | 8300-8599 | \$0.00                | \$2,892,858.72         | \$7,352,841.60         | 39.34        | 60.66        |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00                | \$1,508,465.41         | \$2,496,370.00         | 60.43        | 39.57        |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b>         | <b>\$52,904,485.72</b> | <b>\$82,193,940.03</b> | <b>64.37</b> | <b>35.63</b> |
| <b>EXPENDITURES</b>                            |           |                       |                        |                        |              |              |
| 1) Certificated Salaries                       | 1000-1999 | \$0.00                | \$22,252,868.96        | \$31,203,920.96        | 71.31        | 28.69        |
| 2) Classified Salaries                         | 2000-2999 | \$0.00                | \$8,611,000.01         | \$12,335,592.49        | 69.81        | 30.19        |
| 3) Employee Benefits                           | 3000-3999 | \$0.00                | \$11,863,972.93        | \$20,582,126.00        | 57.64        | 42.36        |
| 4) Books and Supplies                          | 4000-4999 | \$94,822.45           | \$3,546,253.50         | \$5,502,327.98         | 64.45        | 35.55        |
| 5) Services, Oth Oper Exp                      | 5000-5999 | \$93,802.34           | \$4,299,061.30         | \$6,894,723.84         | 62.35        | 37.65        |
| 6) Capital Outlay                              | 6000-6999 | \$268,470.00          | \$921,673.94           | \$2,255,100.22         | 40.87        | 59.13        |
| 7) Other Outgo(excl. 7300`s)                   | 7100-7499 | \$0.00                | \$591,318.10           | \$1,455,163.00         | 40.64        | 59.36        |
| 8) Direct/Indirect Support                     | 7300-7399 | \$0.00                | \$0.00                 | (\$150,000.00)         | 0.00         | 100.00       |
| <b>9) Total Expenditures</b>                   |           | <b>\$457,094.79</b>   | <b>\$52,086,148.74</b> | <b>\$80,078,954.49</b> | <b>65.04</b> | <b>34.96</b> |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |                       |                        |                        |              |              |
| 1) Transfers                                   |           |                       |                        |                        |              |              |
| A) Transfers In                                | 8910-8929 | \$0.00                | \$0.00                 | \$0.00                 | 0.00         | 100.00       |
| B) Transfers Out                               | 7610-7629 | \$0.00                | \$284,735.00           | \$284,735.00           | 100.00       | 0.00         |
| 2) Other Sources/Uses                          |           |                       |                        |                        |              |              |
| A) Sources                                     | 8930-8979 | \$0.00                | \$0.00                 | \$1,240,000.00         | 0.00         | 100.00       |
| 3) Contributions                               | 8980-8999 | \$0.00                | \$0.00                 | \$0.00                 | 0.00         | 100.00       |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b>         | <b>(\$284,735.00)</b>  | <b>\$955,265.00</b>    | <b>18.67</b> | <b>81.33</b> |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>(\$457,094.79)</b> | <b>\$533,601.98</b>    | <b>\$3,070,250.54</b>  |              |              |
| <b>ENDING FUND BALANCE</b>                     |           |                       | <b>\$14,696,189.93</b> | <b>\$17,232,838.49</b> |              |              |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

**Fiscal Position Report**  
 April 2021

Fund: 0900 Charter Schools Fund

|  | April Amount  | YTD Amount        | Revised Budget    | % of Budget | % Remain |
|--|---------------|-------------------|-------------------|-------------|----------|
| <b>BEGINNING BALANCE</b>                       |               |                   |                   |             |          |
| Net Beginning Balance      9791-9795           |               | \$1,697.00        | \$1,697.00        |             |          |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |               |                   |                   |             |          |
|  | <u>\$0.00</u> | <u>\$0.00</u>     | <u>\$0.00</u>     |             |          |
| <b>ENDING FUND BALANCE</b>                     |               |                   |                   |             |          |
|  |               | <u>\$1,697.00</u> | <u>\$1,697.00</u> |             |          |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

## Fiscal Position Report

April 2021

4/9/2021 9:38:41AM

Fund: 1300 Cafeteria Fund

|  |           | April Amount       | YTD Amount            | Revised<br>Budget     | % of<br>Budget | % Remain     |
|--|-----------|--------------------|-----------------------|-----------------------|----------------|--------------|
| <b>BEGINNING BALANCE</b>                       |           |                    |                       |                       |                |              |
| Net Beginning Balance                          | 9791-9795 |                    | \$1,508,445.64        | \$1,508,445.64        |                |              |
| <b>REVENUES</b>                                |           |                    |                       |                       |                |              |
| 2) Federal Revenues                            | 8100-8299 | \$61,625.34        | \$1,082,543.33        | \$2,129,249.00        | 50.84          | 49.16        |
| 3) Other State Revenues                        | 8300-8599 | \$8,614.24         | \$76,043.42           | \$158,674.00          | 47.92          | 52.08        |
| 4) Other Local Revenues                        | 8600-8799 | \$555.55           | \$7,207.94            | \$15,000.00           | 48.05          | 51.95        |
| <b>5) Total, Revenues</b>                      |           | <b>\$70,795.13</b> | <b>\$1,165,794.69</b> | <b>\$2,302,923.00</b> | <b>50.62</b>   | <b>49.38</b> |
| <b>EXPENDITURES</b>                            |           |                    |                       |                       |                |              |
| 2) Classified Salaries                         | 2000-2999 | \$0.00             | \$817,986.13          | \$1,186,093.00        | 68.96          | 31.04        |
| 3) Employee Benefits                           | 3000-3999 | \$0.00             | \$309,340.33          | \$470,638.00          | 65.73          | 34.27        |
| 4) Books and Supplies                          | 4000-4999 | \$137.26           | \$692,927.94          | \$1,233,574.00        | 56.17          | 43.83        |
| 5) Services, Oth Oper Exp                      | 5000-5999 | \$27.36            | \$31,887.99           | (\$16,048.00)         | (198.70)       | 298.70       |
| 6) Capital Outlay                              | 6000-6999 | \$0.00             | \$0.00                | \$0.00                | 0.00           | 100.00       |
| 8) Direct/Indirect Support                     | 7300-7399 | \$0.00             | \$0.00                | \$150,000.00          | 0.00           | 100.00       |
| <b>9) Total Expenditures</b>                   |           | <b>\$164.62</b>    | <b>\$1,852,142.39</b> | <b>\$3,024,257.00</b> | <b>61.24</b>   | <b>38.76</b> |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>\$70,630.51</b> | <b>(\$686,347.70)</b> | <b>(\$721,334.00)</b> |                |              |
| <b>ENDING FUND BALANCE</b>                     |           |                    | <b>\$822,097.94</b>   | <b>\$787,111.64</b>   |                |              |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

**Fiscal Position Report**  
 April 2021

Fund: 1400 Deferred Maintenance Fund

|  |           | April Amount        | YTD Amount          | Revised Budget      | % of Budget  | % Remain     |
|--|-----------|---------------------|---------------------|---------------------|--------------|--------------|
| <b>BEGINNING BALANCE</b>                       |           |                     |                     |                     |              |              |
| Net Beginning Balance                          | 9791-9795 |                     | \$4,265.72          | \$4,265.72          |              |              |
| <b>REVENUES</b>                                |           |                     |                     |                     |              |              |
| 1) LCFF Sources                                | 8010-8099 | \$0.00              | \$300,000.00        | \$300,000.00        | 100.00       | 0.00         |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00              | \$1,272.56          | \$3,000.00          | 42.42        | 57.58        |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b>       | <b>\$301,272.56</b> | <b>\$303,000.00</b> | <b>99.43</b> | <b>0.57</b>  |
| <b>EXPENDITURES</b>                            |           |                     |                     |                     |              |              |
| 5) Services, Oth Oper Exp                      | 5000-5999 | \$0.00              | \$10,095.00         | \$10,095.00         | 100.00       | 0.00         |
| 6) Capital Outlay                              | 6000-6999 | \$1,192.50          | \$62,585.92         | \$297,170.72        | 21.06        | 78.94        |
| <b>9) Total Expenditures</b>                   |           | <b>\$1,192.50</b>   | <b>\$72,680.92</b>  | <b>\$307,265.72</b> | <b>23.65</b> | <b>76.35</b> |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>(\$1,192.50)</b> | <b>\$228,591.64</b> | <b>(\$4,265.72)</b> |              |              |
| <b>ENDING FUND BALANCE</b>                     |           |                     | <b>\$232,857.36</b> | <b>\$0.00</b>       |              |              |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

**Fiscal Position Report**  
 April 2021

Fund: 1500 Pupil Transportation Equip

|  |           | April Amount  | YTD Amount            | Revised Budget        | % of Budget   | % Remain    |
|--|-----------|---------------|-----------------------|-----------------------|---------------|-------------|
| <b>BEGINNING BALANCE</b>                       |           |               |                       |                       |               |             |
| Net Beginning Balance                          | 9791-9795 |               | \$360,121.84          | \$360,121.84          |               |             |
| <b>REVENUES</b>                                |           |               |                       |                       |               |             |
| 3) Other State Revenues                        | 8300-8599 | \$0.00        | \$1,657,663.00        | \$1,657,663.00        | 100.00        | 0.00        |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00        | \$2,462.81            | \$8,000.00            | 30.79         | 69.21       |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b> | <b>\$1,660,125.81</b> | <b>\$1,665,663.00</b> | <b>99.67</b>  | <b>0.33</b> |
| <b>EXPENDITURES</b>                            |           |               |                       |                       |               |             |
| 6) Capital Outlay                              | 6000-6999 | \$0.00        | \$1,927,805.68        | \$1,936,720.63        | 99.54         | 0.46        |
| <b>9) Total Expenditures</b>                   |           | <b>\$0.00</b> | <b>\$1,927,805.68</b> | <b>\$1,936,720.63</b> | <b>99.54</b>  | <b>0.46</b> |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |               |                       |                       |               |             |
| 1) Transfers                                   |           |               |                       |                       |               |             |
| A) Transfers In                                | 8910-8929 | \$0.00        | \$100,000.00          | \$100,000.00          | 100.00        | 0.00        |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b> | <b>\$100,000.00</b>   | <b>\$100,000.00</b>   | <b>100.00</b> | <b>0.00</b> |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>\$0.00</b> | <b>(\$167,679.87)</b> | <b>(\$171,057.63)</b> |               |             |
| <b>ENDING FUND BALANCE</b>                     |           |               | <b>\$192,441.97</b>   | <b>\$189,064.21</b>   |               |             |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

## Fiscal Position Report

April 2021

4/9/2021 9:38:41AM

Fund: 2000 SPECIAL RESERVE FUND FOR OTHER POSTE

|  |           | April Amount  | YTD Amount            | Revised<br>Budget     | % of<br>Budget | % Remain     |
|--|-----------|---------------|-----------------------|-----------------------|----------------|--------------|
| <b>BEGINNING BALANCE</b>                       |           |               |                       |                       |                |              |
| Net Beginning Balance                          | 9791-9795 |               | \$6,860,525.75        | \$6,860,525.75        |                |              |
| <b>REVENUES</b>                                |           |               |                       |                       |                |              |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00        | \$38,276.50           | \$80,000.00           | 47.85          | 52.15        |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b> | <b>\$38,276.50</b>    | <b>\$80,000.00</b>    | <b>47.85</b>   | <b>52.15</b> |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |               |                       |                       |                |              |
| 1) Transfers                                   |           |               |                       |                       |                |              |
| A) Transfers In                                | 8910-8929 | \$0.00        | \$184,735.00          | \$184,735.00          | 100.00         | 0.00         |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b> | <b>\$184,735.00</b>   | <b>\$184,735.00</b>   | <b>100.00</b>  | <b>0.00</b>  |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>\$0.00</b> | <b>\$223,011.50</b>   | <b>\$264,735.00</b>   |                |              |
| <b>ENDING FUND BALANCE</b>                     |           |               | <b>\$7,083,537.25</b> | <b>\$7,125,260.75</b> |                |              |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

**Fiscal Position Report**  
 April 2021

Fund: 2100 Building Fund-Local

|  |           | April Amount  | YTD Amount          | Revised Budget      | % of Budget | % Remain      |
|--|-----------|---------------|---------------------|---------------------|-------------|---------------|
| <b>BEGINNING BALANCE</b>                       |           |               |                     |                     |             |               |
| Net Beginning Balance                          | 9791-9795 |               | \$2,047.19          | \$2,047.19          |             |               |
| <b>REVENUES</b>                                |           |               |                     |                     |             |               |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00        | \$20.64             | \$0.00              | 0.00        | 100.00        |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b> | <b>\$20.64</b>      | <b>\$0.00</b>       | <b>0.00</b> | <b>100.00</b> |
| <b>EXPENDITURES</b>                            |           |               |                     |                     |             |               |
| 6) Capital Outlay                              | 6000-6999 | \$0.00        | \$102.87            | \$2,047.19          | 5.02        | 94.98         |
| <b>9) Total Expenditures</b>                   |           | <b>\$0.00</b> | <b>\$102.87</b>     | <b>\$2,047.19</b>   | <b>5.02</b> | <b>94.98</b>  |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |               |                     |                     |             |               |
| 1) Transfers                                   |           |               |                     |                     |             |               |
| B) Transfers Out                               | 7610-7629 | \$0.00        | \$1,964.96          | \$0.00              | 0.00        | 100.00        |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b> | <b>(\$1,964.96)</b> | <b>\$0.00</b>       | <b>0.00</b> | <b>100.00</b> |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>\$0.00</b> | <b>(\$2,047.19)</b> | <b>(\$2,047.19)</b> |             |               |
| <b>ENDING FUND BALANCE</b>                     |           |               | <b>\$0.00</b>       | <b>\$0.00</b>       |             |               |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

## Fiscal Position Report

April 2021

4/9/2021 9:38:41AM

Fund: 2110 Building Funds - Local 1

|  |           | April Amount  | YTD Amount              | Revised<br>Budget       | % of<br>Budget | % Remain      |
|--|-----------|---------------|-------------------------|-------------------------|----------------|---------------|
| <b>BEGINNING BALANCE</b>                       |           |               |                         |                         |                |               |
| Net Beginning Balance                          | 9791-9795 |               | \$2,192,761.01          | \$2,192,761.01          |                |               |
| <b>REVENUES</b>                                |           |               |                         |                         |                |               |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00        | \$7,814.20              | \$10,000.00             | 78.14          | 21.86         |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b> | <b>\$7,814.20</b>       | <b>\$10,000.00</b>      | <b>78.14</b>   | <b>21.86</b>  |
| <b>EXPENDITURES</b>                            |           |               |                         |                         |                |               |
| 6) Capital Outlay                              | 6000-6999 | \$0.00        | \$654,225.38            | \$652,761.01            | 100.22         | (0.22)        |
| <b>9) Total Expenditures</b>                   |           | <b>\$0.00</b> | <b>\$654,225.38</b>     | <b>\$652,761.01</b>     | <b>100.22</b>  | <b>(0.22)</b> |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |               |                         |                         |                |               |
| 1) Transfers                                   |           |               |                         |                         |                |               |
| B) Transfers Out                               | 7610-7629 | \$0.00        | \$1,546,349.83          | \$1,550,000.00          | 99.76          | 0.24          |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b> | <b>(\$1,546,349.83)</b> | <b>(\$1,550,000.00)</b> | <b>99.76</b>   | <b>0.24</b>   |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>\$0.00</b> | <b>(\$2,192,761.01)</b> | <b>(\$2,192,761.01)</b> |                |               |
| <b>ENDING FUND BALANCE</b>                     |           |               | <b>\$0.00</b>           | <b>\$0.00</b>           |                |               |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

**Fiscal Position Report**  
 April 2021

Fund: 2120 Building Funds - Local 2

|  |           | April Amount  | YTD Amount            | Revised Budget        | % of Budget  | % Remain      |
|--|-----------|---------------|-----------------------|-----------------------|--------------|---------------|
| <b>REVENUES</b>                                |           |               |                       |                       |              |               |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00        | \$16,516.29           | \$77,000.00           | 21.45        | 78.55         |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b> | <b>\$16,516.29</b>    | <b>\$77,000.00</b>    | <b>21.45</b> | <b>78.55</b>  |
| <b>EXPENDITURES</b>                            |           |               |                       |                       |              |               |
| 5) Services, Oth Oper Exp                      | 5000-5999 | \$0.00        | \$222,126.24          | \$0.00                | 0.00         | 100.00        |
| <b>9) Total Expenditures</b>                   |           | <b>\$0.00</b> | <b>\$222,126.24</b>   | <b>\$0.00</b>         | <b>0.00</b>  | <b>100.00</b> |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |               |                       |                       |              |               |
| 1) Transfers                                   |           |               |                       |                       |              |               |
| B) Transfers Out                               | 7610-7629 | \$0.00        | \$0.00                | \$4,700,000.00        | 0.00         | 100.00        |
| 2) Other Sources/Uses                          |           |               |                       |                       |              |               |
| A) Sources                                     | 8930-8979 | \$0.00        | \$7,822,126.24        | \$7,820,000.00        | 100.03       | (0.03)        |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b> | <b>\$7,822,126.24</b> | <b>\$3,120,000.00</b> | <b>62.48</b> | <b>37.52</b>  |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>\$0.00</b> | <b>\$7,616,516.29</b> | <b>\$3,197,000.00</b> |              |               |
| <b>ENDING FUND BALANCE</b>                     |           |               | <b>\$7,616,516.29</b> | <b>\$3,197,000.00</b> |              |               |

13 Hanford Elementary School District  
Fiscal Year: 2021  
Requested by dendo

### Fiscal Position Report

April 2021

Fund: 2500 CapitalFacilities Fund

|  |           | April Amount  | YTD Amount           | Revised Budget       | % of Budget  | % Remain      |
|--|-----------|---------------|----------------------|----------------------|--------------|---------------|
| <b>BEGINNING BALANCE</b>                       |           |               |                      |                      |              |               |
| Net Beginning Balance                          | 9791-9795 |               | \$520,178.31         | \$520,178.31         |              |               |
| <b>REVENUES</b>                                |           |               |                      |                      |              |               |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00        | \$51,593.54          | \$100,000.00         | 51.59        | 48.41         |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b> | <b>\$51,593.54</b>   | <b>\$100,000.00</b>  | <b>51.59</b> | <b>48.41</b>  |
| <b>EXPENDITURES</b>                            |           |               |                      |                      |              |               |
| 5) Services, Oth Oper Exp                      | 5000-5999 | \$0.00        | \$111,360.00         | \$165,000.00         | 67.49        | 32.51         |
| <b>9) Total Expenditures</b>                   |           | <b>\$0.00</b> | <b>\$111,360.00</b>  | <b>\$165,000.00</b>  | <b>67.49</b> | <b>32.51</b>  |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |               |                      |                      |              |               |
| 1) Transfers                                   |           |               |                      |                      |              |               |
| B) Transfers Out                               | 7610-7629 | \$0.00        | \$0.00               | \$0.00               | 0.00         | 100.00        |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b> | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>0.00</b>  | <b>100.00</b> |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>\$0.00</b> | <b>(\$59,766.46)</b> | <b>(\$65,000.00)</b> |              |               |
| <b>ENDING FUND BALANCE</b>                     |           |               | <b>\$460,411.85</b>  | <b>\$455,178.31</b>  |              |               |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

## Fiscal Position Report

April 2021

4/9/2021 9:38:41AM

Fund: 3500 SCHOOL FACILITY PROGRAM

|  |           | April Amount          | YTD Amount              | Revised<br>Budget       | % of<br>Budget | % Remain       |
|--|-----------|-----------------------|-------------------------|-------------------------|----------------|----------------|
| <b>BEGINNING BALANCE</b>                       |           |                       |                         |                         |                |                |
| Net Beginning Balance                          | 9791-9795 |                       | \$1,794,417.57          | \$1,794,417.57          |                |                |
| <b>REVENUES</b>                                |           |                       |                         |                         |                |                |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00                | \$5,775.16              | \$4,411.30              | 130.92         | (30.92)        |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b>         | <b>\$5,775.16</b>       | <b>\$4,411.30</b>       | <b>130.92</b>  | <b>(30.92)</b> |
| <b>EXPENDITURES</b>                            |           |                       |                         |                         |                |                |
| 5) Services, Oth Oper Exp                      | 5000-5999 | \$0.00                | \$1,180.00              | \$1,180.00              | 100.00         | 0.00           |
| 6) Capital Outlay                              | 6000-6999 | \$104,881.94          | \$3,460,479.71          | \$8,120,148.87          | 42.62          | 57.38          |
| <b>9) Total Expenditures</b>                   |           | <b>\$104,881.94</b>   | <b>\$3,461,659.71</b>   | <b>\$8,121,328.87</b>   | <b>42.62</b>   | <b>57.38</b>   |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |                       |                         |                         |                |                |
| 1) Transfers                                   |           |                       |                         |                         |                |                |
| A) Transfers In                                | 8910-8929 | \$0.00                | \$1,600,814.79          | \$6,322,500.00          | 25.32          | 74.68          |
| 3) Contributions                               | 8980-8999 | \$0.00                | \$0.00                  | \$0.00                  | 0.00           | 100.00         |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b>         | <b>\$1,600,814.79</b>   | <b>\$6,322,500.00</b>   | <b>25.32</b>   | <b>74.68</b>   |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>(\$104,881.94)</b> | <b>(\$1,855,069.76)</b> | <b>(\$1,794,417.57)</b> |                |                |
| <b>ENDING FUND BALANCE</b>                     |           |                       | <b>(\$60,652.19)</b>    | <b>\$0.00</b>           |                |                |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

## Fiscal Position Report

April 2021

Fund: 4000 Special Reserve - Capital Outlay

|  |           | April Amount  | YTD Amount            | Revised<br>Budget     | % of<br>Budget | % Remain      |
|--|-----------|---------------|-----------------------|-----------------------|----------------|---------------|
| <b>BEGINNING BALANCE</b>                       |           |               |                       |                       |                |               |
| Net Beginning Balance                          | 9791-9795 |               | \$1,182,144.91        | \$1,182,144.91        |                |               |
| <b>REVENUES</b>                                |           |               |                       |                       |                |               |
| 4) Other Local Revenues                        | 8600-8799 | \$0.00        | \$6,482.40            | \$12,000.00           | 54.02          | 45.98         |
| <b>5) Total, Revenues</b>                      |           | <b>\$0.00</b> | <b>\$6,482.40</b>     | <b>\$12,000.00</b>    | <b>54.02</b>   | <b>45.98</b>  |
| <b>EXPENDITURES</b>                            |           |               |                       |                       |                |               |
| 6) Capital Outlay                              | 6000-6999 | \$0.00        | \$0.00                | \$1,611.00            | 0.00           | 100.00        |
| <b>9) Total Expenditures</b>                   |           | <b>\$0.00</b> | <b>\$0.00</b>         | <b>\$1,611.00</b>     | <b>0.00</b>    | <b>100.00</b> |
| <b>OTHER FINANCING SOURCES/USES</b>            |           |               |                       |                       |                |               |
| 1) Transfers                                   |           |               |                       |                       |                |               |
| B) Transfers Out                               | 7610-7629 | \$0.00        | \$52,500.00           | \$72,500.00           | 72.41          | 27.59         |
| <b>4) Total, Other Financing Sources/Uses</b>  |           | <b>\$0.00</b> | <b>(\$52,500.00)</b>  | <b>(\$72,500.00)</b>  | <b>72.41</b>   | <b>27.59</b>  |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>\$0.00</b> | <b>(\$46,017.60)</b>  | <b>(\$62,111.00)</b>  |                |               |
| <b>ENDING FUND BALANCE</b>                     |           |               | <b>\$1,136,127.31</b> | <b>\$1,120,033.91</b> |                |               |

13 Hanford Elementary School District  
 Fiscal Year: 2021  
 Requested by dendo

## Fiscal Position Report

April 2021

Fund: 6720 Self-Insurance/Other

|  |           | April Amount         | YTD Amount           | Revised<br>Budget   | % of<br>Budget | % Remain     |
|--|-----------|----------------------|----------------------|---------------------|----------------|--------------|
| <b>BEGINNING BALANCE</b>                       |           |                      |                      |                     |                |              |
| Net Beginning Balance                          | 9791-9795 |                      | \$589,055.53         | \$589,055.53        |                |              |
| <b>REVENUES</b>                                |           |                      |                      |                     |                |              |
| 4) Other Local Revenues                        | 8600-8799 | \$2,215.51           | \$399,838.69         | \$753,000.00        | 53.10          | 46.90        |
| <b>5) Total, Revenues</b>                      |           | <b>\$2,215.51</b>    | <b>\$399,838.69</b>  | <b>\$753,000.00</b> | <b>53.10</b>   | <b>46.90</b> |
| <b>EXPENDITURES</b>                            |           |                      |                      |                     |                |              |
| 5) Services, Oth Oper Exp                      | 5000-5999 | \$45,467.56          | \$465,681.09         | \$749,000.00        | 62.17          | 37.83        |
| <b>9) Total Expenditures</b>                   |           | <b>\$45,467.56</b>   | <b>\$465,681.09</b>  | <b>\$749,000.00</b> | <b>62.17</b>   | <b>37.83</b> |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b> |           | <b>(\$43,252.05)</b> | <b>(\$65,842.40)</b> | <b>\$4,000.00</b>   |                |              |
| <b>ENDING FUND BALANCE</b>                     |           |                      | <b>\$523,213.13</b>  | <b>\$593,055.53</b> |                |              |

HANFORD ELEMENTARY SCHOOL DISTRICT  
Human Resources Department  
**AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Jaime Martinez

DATE: April 20, 2021

FOR:  Board Meeting  
 Superintendent's Cabinet

Information  
 Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 28, 2021**

**ITEM:** Receive the following revised Board Policies for information.

**PURPOSE:** The following Board Policy is being updated to reflect NEW LAW (AB 1353) which shortens the length of the probationary period for classified employees in non-merit system districts from one year to either six months or 130 days of paid service, whichever is longer.

- BP 4221.4 – Yard Supervisors (revised)

**FISCAL IMPACT:** None.

**RECOMMENDATION:** Consider for adoption at next regular board meeting.

**YARD SUPERVISORS**

## A. Employment

1. The Superintendent or designee may employ non-represented Yard Supervisors.
2. All non-represented part-time Yard Supervisors serve a ~~12-month~~ probationary period of six months or 130 days, whichever is longer, at the pleasure of the Board. ~~and~~ Yard Supervisors may be released at any time during that probationary period without a statement of reasons. Such probationary employees have no continuing employment rights or rights to a hearing before the Board.
3. Yard Supervisors are members of the classified service as defined in Education Code Section 45103 and shall attain permanent status in the district upon the completion of ~~12 months~~ six months or 130 days, whichever is longer, at the of paid service in a regular yard supervision assignment.
4. All Yard Supervisors shall be informed of the nature of each assignment, the type of assignment, the length of time for which the person is being employed in the assignment, and the hourly rate to be paid. They shall be assigned, re-assigned and transferred to positions/school sites at the discretion of the district in accordance with staffing plans and other criteria determined by the district.
5. Each such employee shall meet legal and district conditions for employment.
6. Upon clearance for employment, the Superintendent or designee shall report the employment of new, non-represented part-time Yard Supervisors to the Board for ratification at the next Board meeting.

## B. Compensation and Benefits

1. Yard Supervisors shall be paid for actual hours worked in accordance with the Board-approved pay schedules for Yard Supervisors and annual pay step movement in accordance with such approved pay schedule.
2. Yard Supervisors shall be covered under the district's workers' compensation and unemployment insurance programs, and shall be accorded their rights under the Labor Code applicable to mandatory lunch and rest periods and overtime compensation. They are covered under the rules and regulations for employees who are part of the classified service. They are eligible for Industrial Injury leave benefits in accordance with BP and AR 4161.11 Industrial Accident/Illness Leave.
3. Yard Supervisors shall not be eligible for participation in the district's group health and welfare benefit plans, with the exception of employees qualifying for medical coverage under the provisions of the Affordable Care Act and shall be entitled to paid leaves in accordance with law.

## YARD SUPERVISORS

### C. Paid and Unpaid Leaves

1. Yard Supervisors will earn and utilize sick leave and extended sick leave in accordance with District Administrative Regulation (AR) 4261.1. Personal Illness/Injury Leave.

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4261.1 - Personal Illness/Injury Leave)

2. Personal Necessity (Education Code 45207) In addition to the terms describing the use of Personal Illness/Injury leave for matters of Personal Necessity in AR 4261.1: Personal Illness/Injury Leave and Education Code 45207, Yard Supervisors may use up to 8 days of personal illness time (sick leave) per year for matters of personal necessity, this includes reasons listed in AR 4261.1 and matters of personal compelling importance. Under Personal Compelling importance, the specific reason must be listed. Requests for personal necessity shall be submitted in writing to the Yard Supervisor's supervisor at least 24 hours in advance when foreseeable. Leave for Personal Necessity shall ordinarily be approved, but may be denied for good and sufficient reasons by the immediate supervisor.
3. Vacation - Yard Supervisors shall earn paid vacation of 10 days per fiscal year, in proportion to the time listed on their employment agreement (work schedule). A Yard Supervisor who works less than a full school year shall receive vacation time in proportion to the time worked. Yard Supervisors shall have their annual vacation allowance added to their annual pay and be paid in equal monthly installments.
4. Bereavement - Yard Supervisors shall be granted paid leave, not to exceed 5 days, or 7 days if travel is required beyond six hundred (600) miles round trip, on account of the death of any member of the employee's immediate family. The District may require proof of the need for bereavement. Family is defined as: mother, father, grandmother, grandfather, or grandchild of the employee or spouse of the employee; spouse, or domestic partner (LC 233) son, son-in-law, daughter, daughter in-law, bother, sister, brother-in-law, sister-in-law, or any relative living in the immediate household of the employee.
5. Parental Bonding -Yard Supervisors are entitled to up to 12 work weeks of parental bonding leave to the extent that the Yard Supervisor has been employed by the District for a period of at least 12 months prior to commencing the leave. This leave shall run concurrent to any unpaid CFRA child bonding leave. Pursuant to Education Code Section 45196.1 when a Yard Supervisor has exhausted all paid sick leave, including accumulated sick leave, continues to be absent for purposes of parental bonding leave under the CFRA he or she may use up to 12 workweeks of extended sick leave with half pay. A Yard Supervisor shall not be provided with more than one 12-week period of paid absence for parental bonding in any 12-month period. However, if a school year terminates before the 12-week period is exhausted; the employee may take the balance of the 12-week period in the subsequent school year. The minimum period of time the Yard Supervisor may request is 2-weeks. Parental Bonding leave must be requested in writing to the Assistant Superintendent of Human Resources a minimum of 30 days prior to the date the leave is proposed to commence.

## YARD SUPERVISORS

6. Holidays: Yard Supervisors shall receive 13 paid holidays: January 1- New Year's Day, 3rd Monday in January - Dr. Martin Luther King Jr.'s Birthday, The third Monday in February President's Birthday, Friday before Easter, The last Monday in May - Memorial Day, The first Monday in September, Labor Day, November 11 - Veterans Day, The Last Thursday in November, Thanksgiving Day. The Friday following Thanksgiving, December 24, Christmas Eve, December 25th - Christmas Day, December 31, - New Year's Eve. The Monday after Easter, in lieu of Lincoln's Birthday - Yard Supervisors will be notified in advance of a change in holidays.

### D. Supervision/Performance Standards

1. Supervision of Yard Supervisors shall be conducted by the site administrator or his/her management designee.
2. Yard Supervisors shall be given an orientation to their duties and responsibilities, and district/school policies and procedures by their immediate supervisor(s).
3. Yard Supervisors shall be held accountable for professional conduct in the same manner as all employees.

(cf. 4119.21/4219.21/4319.21 - Code of Ethics)

(cf. 4119.22/4219.22/4319.22 - Employee Dress and Grooming)

4. The performance and any conduct incidents of Yard Supervisors shall be reported in accordance with regulations and procedures prescribed by the Superintendent or designee. Probationary Yard Supervisors shall receive two performance evaluations by their supervisor during their first 12 months of employment; on or about the 4th month of their employment and on or about the 7th month of their employment. Subsequent evaluations will be completed every other year on or about the employee's anniversary date; additional evaluations may be conducted by the supervisor as deemed necessary. The evaluation shall be based on observations and events throughout the time period. A conference evaluation report shall be held prior to its placement in the employee's primary personnel file. (ADM-101a Yard Supervisor Evaluation)

(cf. 4121.3/4221.3 - Substitute and Temporary Employees: Incident and Performance Reports)

5. Permanent Yard Supervisors with serious or repeated performance or conduct problems shall be released from employment following the provisions of Board Policy and Administrative Regulations (BP/AR) 4218: Cause for Disciplinary Action or Dismissal.

- E. The Superintendent or designee shall develop administrative regulations implementing this policy and shall ensure proper employment, assignment, supervision, and release of Yard Supervisors.

**YARD SUPERVISORS**

## Legal Reference:

EDUCATION CODE

45103 Substitute and short-term positions; definitions

45109 Fixing of duties

45125 Fingerprint cards; criminal history

45160 Power of governing board to fix compensation

45256 Classified service; exclusion

## Policy

adopted: June 26, 2019

revised: \_\_\_\_\_, 2021

HANFORD ELEMENTARY SCHOOL DISTRICT

Hanford, California

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Bill Potter

DATE: 04/19/21

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/28/2021

**ITEM:**

Consider declaring item(s) surplus.

**PURPOSE:**

To get approval to surplus the following vehicles no longer needed by the district.

| <u>UNIT</u> | <u>YEAR</u> | <u>TYPE</u> | <u>MAKE</u> | <u>MODEL</u> | <u>VIN</u>        | <u>LICENSE</u> | <u>DEPT.</u> |
|-------------|-------------|-------------|-------------|--------------|-------------------|----------------|--------------|
| #25         | 1995        | TRUCK       | CHEV        | 2500         | 1GCHC29UX5E221305 | 1255616        | MAINTENANCE  |
| #28         | 1998        | TRUCK       | CHEV        | 2500         | 1GBHC29UX3E235500 | 1255468        | MAINTENANCE  |

| <u>UNIT</u> | <u>YEAR</u> | <u>TYPE</u> | <u>MAKE</u> | <u>MODEL</u> | <u>VIN</u>        | <u>LICENSE</u> | <u>DEPT.</u> |
|-------------|-------------|-------------|-------------|--------------|-------------------|----------------|--------------|
| K02         | 2007        | TRUCK       | 6500XDCHEV  | KODIAK       | 1GBJ6F13X7F412680 | 1255464        | KITCHEN      |
| K03         | 2007        | TRUCK       | 7500XD CHEV | KODIAK       | 1GBJ7F1B17F425063 | 1255617        | KITCHEN      |

**FISCAL IMPACT:**

There is a value of approximately \$12,000

**RECOMMENDATIONS:**

Declare the item(s) surplus and allow the Director of Facilities to auction equipment

Hanford Elementary School District  
**HUMAN RESOURCES DEPARTMENT**

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: April 20, 2021

FOR:  Board Meeting  
 Superintendent's Cabinet

Information  
 Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 28,2021**

**ITEM:** Hear Public input on Hanford Elementary Teachers Association's (HETA's) initial proposal for 2021-2022 amendments to the Collective Bargaining Agreement between Hanford Elementary School District (HESD) and HETA (reopened articles).

**PURPOSE:** HETA's initial proposal for amendments to the 2019-2022 Collective Bargaining Agreement with HESD was presented at the April 14, 2021 Board meeting. Comments from the public regarding the proposal are to be heard prior to Board action to accept the proposal [ Gov. Code 3547 (b) and (c) ].

**FISCAL IMPACT:** Unknown at this time.

**RECOMMENDATION:** Hear public comments and accept HETA's initial proposal for contract negotiations with HESD.

**Hanford Elementary Teachers Association**

**INITIAL PROPOSAL**

**COLLECTIVE BARGAINING AGREEMENT**

**Date 03/04/21**

**Article 11: School Calendar and Work Year**

Calendar Completed through 2021-2022

**Article 18: Employee Group Health and Welfare Insurance Benefits**

The bargaining members' medical, vision, dental, and District life insurance benefits continue to be fully funded.

**Article 20: Salary**

The bargaining members' salary schedules shall include any new monies put forth by the State of California.

Hanford Elementary School District  
**HUMAN RESOURCES DEPARTMENT**

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: April 20, 2021

FOR:  Board Meeting  
 Superintendent's Cabinet

Information  
 Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 28, 2021**

**ITEM:** Hear Public input on Hanford Elementary School District's initial proposal for amendments to the Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) (reopened articles), for the 2021-2022 school year.

**PURPOSE:** The District's initial proposal for amendments to the 2019-2022 Collective Bargaining Agreement with HETA was presented at the April 14, 2021 Board meeting. Comments from the public regarding the proposal are to be heard prior to Board action to accept the proposal [ Gov. Code 3547 (b) and (c) ].

**FISCAL IMPACT:** Unknown at this time.

**RECOMMENDATION:** Hear public comments and accept District's Initial Proposal for contract negotiations with HETA.

**HANFORD ELEMENTARY SCHOOL DISTRICT'S  
INITIAL PROPOSAL  
FOR REOPENERS  
HANFORD ELEMENTARY TEACHERS ASSOCIATION  
Effective July 1, 2021**

**Article 11: School Calendar**

Status Quo.

**Article 18: Health & Welfare Benefits**

Discuss current Health & Welfare Benefits contributions and cost increases to health plans.

**Article 20: Salary**

Discuss salary in combination with any changes to health & welfare benefits as a total compensation package.

HANFORD ELEMENTARY SCHOOL DISTRICT  
**Human Resources Department**  
**AGENDA REQUEST FORM**

**TO:** Joy C. Gabler

**FROM:** Jaime Martinez

**DATE:** April 19, 2021

**RE:** (X ) Board Meeting  
 ( ) Superintendent's Cabinet  
 ( ) Information  
 (X ) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 28, 2021**

**ITEM:** Consider approval of personnel transactions and related matters.

**PURPOSE:**

**a. Resignations**

- Deborah Arnold, Teacher, Jefferson, effective 7/16/2021 (revised)

**b. Retirement**

- Ortencia Aguilar, Bilingual Clerk Typist – 8.0 hrs., Wilson, effective 6/11/21
- Sasha Jamison, Special Education Aide – 5.0 hrs., Monroe, effective 6/4/2021

**c. Promotion**

- Aristeo Calvillo, from Bilingual Clerk Typist II – 8.0 hrs. (11-month), Hamilton, to Personnel Specialist (Confidential) – 8.0 hrs. (12-month), Human Resources, effective 5/3/21
- Leslie Griffith, from Teacher, Monroe to Induction Coach, Curriculum, Instruction and Professional Development, effective 2021-22 school year

**RECOMMENDATION:** Approve.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/19/2021

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: 04/28/2021

**ITEM:**

Consider approval of actuarial contract for services in accordance with Education Code 17566(e) related to the District's self-insured dental fund.

**PURPOSE:**

The contract for services will quantify the dental liability, project the claim cost and recommend funding levels. Demsey, Filliger & Associates has provided the attached proposal to complete the study.

**FISCAL IMPACT:**

The proposed cost is \$2,000.

**RECOMMENDATIONS:**

Approve the contract for services.

**Hanford Elementary School District  
Self-Insured Actuarial Review – Dental**

DFA, LLC will provide Hanford Elementary School District with an actuarial review of its self-insured dental plan as of June 30, 2021. The review will be pursuant to California Ed. Code 17566(e).

**Fees**

Our fee for the study and report is \$2,000 and is all-inclusive based on the scope of the project outlined below.

**Scope**

DFA will provide an actuarial report containing the following information:

- The recommended IBNR reserves for the current year and an estimate for the next two years.
- Projected dental claim and administration costs for the next three years.
- Evaluation of the adequacy of current funding levels to pay self-insured claims, expenses, and increases in the IBNR reserves.
- A recommendation of self-funded rates necessary to meet claims, administration fees, and expected reserve increases.
- Summary of assumptions, data, and methodology.
- Actuarial certification.

The costs and reserves listed above would be determined based on the average claim lag, historical and expected claim and administration costs, projected trend, demographics, and plan design.

**List of Requested Data**

1. A description of plan benefits, such as that contained in employee booklets.
2. Paid claims by month for the period July 2018 through June 2021.
3. Administration (non-claims) costs by month for July 2018 through June 2021.
4. Enrollment by month (number of employees/retirees (preferred) or total covered members) for July 2018 through June 2021.
5. A list of administrative charges expected to be assessed on a per employee/retiree per month or per member per month basis for fiscal year July 1, 2021 to June 30, 2022.
6. A claim lag report that shows claims by incurred vs. paid month for the most recent 24-36 paid months.
7. Any amount set aside for the purpose of paying incurred but not reported (IBNR) claims (for both balance sheet and cash purposes), as of the previous statement date (June 30, 2020).
8. Current self-insured rates in use by the District, including the amount paid by the employee/retiree/COBRA member and the amount paid by the District.
9. Financial statements for the self-insurance fund for the most recent two-year period, if available.

Feel free to call us with any questions. Please email the requested information to [cdiaz@dfa-actuaries.com](mailto:cdiaz@dfa-actuaries.com) at your convenience.