

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: March 2, 2021

LOCATION: BOE, Havemeyer Board Room and Virtually via Google Meets

TIME: 8:00 - 8:50 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen- Vice Chairman

Maureen Bonanno-Secretary

Ashley Cole

Stephanie Cowie

Christina Downey (BOE)

Megan Galleta

Michael Mason (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Dennis Yeskey (P&Z)

Steven Swidler (BOE Staff)

Others Present:

Ralph Mayo (GHS Principal)

Tom Bobkowski

Dan Watson

Not Present:

Peter Bernstein (BOE) (Ex-Officio)

Louis Contadino

- Meeting was called to order by Mr. Walko at 8:04 a.m.
- Approval of Minutes - Motion was made by Christina Downey and seconded by Stephanie Cowie to approve the minutes of the January 28, 2021. The motion was approved.
- Discussion on Timing and Vote on RFP:
 - Mr. Walko reviewed the timeline beginning with architect walk-throughs in March 2021, architect proposals and interviews in April 2021 and BOE approval on architect at the May BOE meeting with a contract finalized in May 2021.
 - Goal is for construction to begin in January 2022 to meet an August 2022 building completion and a September 2022 site completion.

- Mr. Walko and Ms. Cole will begin working on the RFP for Architectural Services.

Motion was made by Jake Allen and seconded by Christina Downey for the committee to begin work with the BOE Purchasing Agent, to issue an RFP based on the approved Ed Specs and the timeframe discussed. *The Motion Passed 8-0-0*

- Discussion on MI and Town Process:
 - Mr. Walko will confirm whether a planning and zoning attorney should be hired to assist with the project and to confirm a variance needed for FAR.
 - Also discussed was whether a Clerk of the Works is needed to assist with paperwork and be present for on site reviews.
- Update on FY22 funding request
 - \$250,000 is currently available for the Design, Construction Documents Environmental Assess/Contingency.
 - Construction funding request of \$2,750,000 is in the FY 2021-22 Town of Greenwich Budget. If passed by the BET and RTM, funds will be available July 1, 2021.
 - Mr. Mason indicated that discussion will take place at the BET level as to timing and the need for financing the project versus paying cash.
- Discussion on Subcommittees
 - In addition to the subcommittee for the RFP, Mr. Walko discussed the need for subcommittees to focus on Security, selecting the GC and Clerk of the Works (if needed), ADA Compliance and Lead Certification (if needed).
- Discussion and vote on monthly meeting schedule for 2021
 - Mr. Walko was informed of a DPW conflict on Tuesday and Thursday meetings
 - Mr. Walko suggested the Committee meet on Wednesdays at 8am.
 - All meetings will be virtual, with the exception of Officers, until further notice.

Motion was made by Christina Downey and seconded by Stephanie Cowie to approve the following schedule for Committee meetings: April 7, May 5, June 2, July 7, August4, September 8, October 6, November 3, December 8
The Motion Passed 8-0-0

- Adjourn
 - The meeting was adjourned by Mr. Walko at 8:50 am.

Submitted by Maureen Bonanno March 4, 2021