



Highland High School Community Council Minutes

Tuesday, December 10, 2019 @ 6:30 a.m.

SCC Items of Business:

- Welcome / Introductions / Attendance
- In attendance: Deirdre Straight, Jodi Norris, Brian P., C Johnson, Kristi Swett, Landon Clark, Rachel Jones, Cindy Remke, Sonal Kerr, Marina Coomes, Jenny Kearl, Joan Lund, Denise Hevner, M. Coles-Ritchie, Bruce Simpson, Tony Coda, Holly Moss Rosen, Craig Johnson, Tiffany Munns, Christina Leavitt, Edie Morgan, Jon Jensen

SIC Report: Denise Hevner and Craig Johnson

- SIC Update – discussed bringing back citizenship grades tied to the Highland Way with a rubric. Faculty suggested having a subcommittee to design the rubric for citizenship.

SCC Items of Business (cont.):

- Approve November minutes – Deirdre motioned to approve. Rachel second. Minutes approved.
- Approve consent agenda (see 2 attached I-17 fundraising proposals)
 - Fundraising proposals. Highland Interact (service club – toy drive) HTVS (raising funds to pay for a bus to Sundance). All approved.
- Report on Stop the Bleed Training in November (Holly) (see also Rambler article at <https://highlandrambler.org/3974/news/stop-the-bleed/>)
 - Great turn out of 16 people. Very engaged. Journalist attended and wrote an article. Want to do it again on Day of Service. Holly will connect with Holly McDonald with Day of Service to make that happen. Holly will see if there is a video we can use to promote on HTVS.
- Discuss SAFE Neighborhoods <http://www.safeneighborhoodssl.org>
 - Community members who would use the school as a safe zone in an emergency situation. Needs to be in walking distance of Highland. Ambassador in the neighborhood should participate in the drills at the school. Initially neighborhood meet up is at the local elementary school to assess what is needed.
 - Let Chris Jensen know if you are interested or know of someone that is interested in being the neighborhood ambassador.
- Report on flags for crosswalk (Landon)
 - We have flags. Just need the buckets to hold the flags.
 - School safety zone lighted sign is typically only for elementary school. We can push for pedestrian lighted signs on 1700 South.
- Discuss substitute teachers: policies on teacher days off, preparation of substitute

plans, problem subs - questions and answers from Chris Jensen below. Discussion on substitute teaching and how to improve it. Craig Johnson said that teachers are discussing having an open house so they can meet the substitutes.

1.) How many teachers are out each day on average? A: 6-10 on average with fluctuations both ways depending on the time of year.

2.) How many of those teacher "absences" are typically scheduled vs. called in same day due to sickness? A: I would say that most absences are scheduled day before... short notice because of the onset of a cold, etc.

3.) How many absences does the written agreement provide for? A: From the WA: "Full-time teachers are provided seventy-two hours of sick leave at full pay each contract year. Unused sick leave hours will be accrued until the maximum of one thousand four hundred forty (1440) is accumulated. Sick leave hours provided are prorated for teachers working less than full time."

4.) Is there a limit on how many teachers can schedule an absence on a given day?

A: There isn't a limit but for scheduled absences, we definitely will 'stagger' absences for professional development, or other reasons outside of illness/ bereavement/ etc.

5.) Do teachers generally prepare plans for substitutes? A: Teachers are required to prepare lessons for substitutes.

6.) Are "problem" substitutes reported to the district by HHS and other schools?

A: There have been substitutes that we will not invite back to Highland. There is a district process/form that we use so all schools/district are aware.

7.) Can we get information re: subbing to families who may be interested? A: I'll ask Audrey to include some information in Ramped Up for those adults who would be interested in subbing.

- Update on Mental Health Subcommittee
 - Group of parents interested in understanding landscape of mental health services at the school and district. Had a good initial discussion at the subcommittee meeting about safe zones in the school and mental health providers in the school (replacements for Valley Mental Health).
 - Invite Mindy, director of school services, and Emily Sutherland in charge of social and emotional learning at the district to a SCC meeting along with Claudia and other school employee that is helping with mental health services (group therapy) at Highland.
 - Possibility of offering a class on the schedule next year for social and emotional learning. School will see interest from students.

Administration:

- Update on availability of menstruation products (admin)
 - Chris is checking on ability to put a free dispenser in all the girls' bathrooms.
- Report on school fee schedule & school fee approval process
- Update on Science Department plans for balance
 - Updating labs and expensive equipment
 - We will do a budget review at the end of the semester.
- Shared Governance
 - Discussed the six principles of shared governance. Parity groups (administration, faculty, SIC, SCC) have equal say in Salt Lake District and decisions are made on consensus.

- Delegation
- Openness, trust, equity
- Decision making
- Accountability
- Dialogue and communication

Counseling Dept: No one in attendance

District Report: Kristi Swett, SLC School Board

Late Start preliminary results are in. Will be setting up listening tours in January with schedule possibilities. School board wrote an Op-Ed in the Tribune today. Next board meeting is the 7th of January at 6:30pm.

PTA Report: Rachel Jones

Teacher appreciation dinner before Holiday break.
UHSSA has modified its handbook for sportsmanship.

Student Report: Nick Handy – not in attendance.

Guest(s): N/A

Other:

Next meeting: January 14, 2020 @ 6:30 am

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