Tuition Policy for students who obtained their Permanent Residency

1. Policy Statement

Students that wish to claim price adjustments to their tuition who have recently obtained their permanent residency (PR) shall review this policy document and to follow the processes to obtain a permanent resident tuition pricing tier.

2. Procedures and Conditions

2.1   Students shall send their PR card scanned (both sides) to TSoM Student Finance studentfinance@torontosom.ca. Supporting documents such as your landing papers or proof of your application for permanent residency is not required. Please ensure that your full name and student number are included in the subject line.

2.2   Claims must be sent to studentfinance@torontosom.ca within 30 days of a program start date as per your initial program contract agreement with TSoM.

2.3   Students must ensure that they have no outstanding and overdue balances with TSoM before they make their claim to the student finance department.

3. APPROVED

3.1   The student finance department will email you to inform you, the student, that your claim has been approved by the finance team.

3.2   The student finance department will provide you with an updated contract amendment for which you will sign and to be sent back to studentfinance@torontosom.ca.

3.3   Please notify Student Services studentservices@TorontoSoM.ca to inform them that you have recently obtained your permanent residency. With the same PR card scanned (both sides), please send Student Services a copy as well.

3.4   Ensure you adhere to your updated contract amendment payment schedule, as outstanding balance policies and consequences will still apply.

4. DENIED

4.1   Students have a right to appeal the result provided by the finance team. Please send an email to studentfinance@torontosom.ca review your decision. Please provide all supporting documentation and the reasoning on why you should have a permanent resident tuition pricing.

4.2   The email will be reviewed by the Operations Manager, and the final decision from the Operations Manager will be final.