

Lake Washington School District: Procedure: High School Graduation Requirements - File: 2410P

Appendix J1

Request to Waive Credit-Based Graduation Requirements for Class of 2021

The Washington State Board of Education (SBE) approved emergency rules giving districts the authority to waive high school credit and pathway requirements for individual students in the class of 2021 who were on-track to graduate this school year (2020-21), and who were unable to complete required credit or pathway requirements due to the COVID disruption.

Under this waiver program, two credits or a graduation pathway option may be waived with no more than one credit in each core subject area being waived. Other waivers may be used with this waiver program, including the two-credit waiver for student circumstances, provided a student earns at least twenty total credits. The limit on which credits may be waived is based on what a student was enrolled in or planning to reasonably complete by the end of the 2020-21 school year.

In order for the waiving of course credit, the principal or counselor must consult with the individual student and make a reasonable effort to consult with a parent or guardian of the student. The consultation must include:

- What is being waived for the individual student
- Advising the student to waive only those credit(s) that are least applicable to the students' postsecondary plans
- Potential benefits and limitations that could result from receiving the waiver including impacts on high school graduation and postsecondary plans
- The option for the individual student to decline the waiver and for the student to be provided with the opportunity to earn the credits needed to complete graduation requirements through continued enrollment beyond the planned graduation date.

It is important to remember that though students may waive some courses required for high school graduation, the courses may be needed for some colleges, universities, post-secondary employment opportunities or other programs. Before submitting this form, please ensure the course is not needed for post-secondary plans.

Name of Course _____ Graduation Pathway: ELA _____ Math _____
Credit: .5 _____ 1.0 _____ Other _____

A separate form is required for each course or pathway requirement.

Student Name (please print)

Student's Graduation Year

Student Signature

Date

Guardian Signature (Optional)

Date

Office Use Only:

Approved: Yes ___ No ___ (If no, advise student of right to appeal by contacting Mike VanOrden, Associate Superintendent of Teaching and Learning and send a copy of this appendix to Mike VanOrden)

Principal or Designee Signature

Date

Step(s) taken to demonstrate good faith effort to help the student meet graduation requirements (check all that apply):

- Opportunity to complete coursework during school year
- Opportunity to complete coursework during the summer
- Opportunity for a partial or full additional year of high school enrollment
- Opportunity to complete a graduation pathway option
- Credit recovery
- Other _____

How has the student demonstrated postsecondary preparation? Check at least one:

- The student has completed a graduation pathway option.
- The student has completed a preparatory career and technical education (CTE) course.
- The student placed into a college-level math or English course at an institution of higher education (passing Algebra 2 meets this requirement).
- The student has earned college credit in a core subject area (Running Start meetings this option)
- The student has developed and practiced leadership and employability skills through a job, volunteer position, or a Career and Technical Student Organization.
- The student is a participant in a recognized apprenticeship preparation program or registered apprenticeship program or has signed an apprenticeship agreement with an employer.
- The student has earned an industry recognized credential.
- The student has completed minimum college admission standards for four-year institutions of higher education, in accordance with RCW 28B.77.020(7)(a).
- The student completed a summer bridge program or a senior transition course (Bridge to College).
- The student has completed an option permissive under RCW 28A.655.065(5)(c)(i), including:
 - A college-level class in the relevant subject area;
 - Admission to a higher education institution or career preparation program;
 - Award of a scholarship for higher education; or
 - Enlistment in a branch of the military.
- Other _____