

Tips for Distance Learning

Remember, we miss you, we hope you are well, and we are here to help.



Staff at Ellis will prioritize ensuring students continue to know that they are cared for during this time of new learning, uncertainty and change in learning models.

- **Learning Environment**

- Choose your best learning environment
 - ex. desk, table, counter, bedroom, noise level, light, etc.
- Set-up your learning space with all needed materials
 - Computer, calculator, notebook, pens, pencils, etc.
- Eliminate as many distractions as possible
 - ex. phone, TV, Skype or Teams with friends, noises, etc.



- **Use your Schedule and Stick to It**

- Set alarm to wake up in the morning and be ready for school at 8:30am 
- Set alarms or timer for the *LIVE* Teams Meetings with your teachers, make them reoccurring. 
- Attend *LIVE* Teams Meetings with your teachers.



- **Communication**

- Take Attendance in Student Portal between 8:30am - 3:30pm.
- Check messages at the beginning and end of each day: school Office 365 email, Schoology, Student Portal, Odysseyware (if applicable).
- Respond to messages, as needed.
- Email your teachers, as needed.
- Join the *LIVE* Teams Meeting at the times on your schedule.
- Review Student Portal for your progress grades twice a week.
- Teacher work hours are 7:45-3:45 Monday-Friday, give 24 hours for a response.



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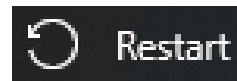
Classwork

- Watch the teacher's videos and lessons, read information, and complete all work.
- If something isn't working (ex. your teacher forgot to enable a quiz or attach an assignment), message your teacher *one* time and then please move on to other work until the problem is corrected.
- Attend *LIVE* Teams Meetings with your teachers.
- Platforms used by each subject for Austin & Packers:
 - Art: Schoology
 - ELL: Schoology
 - EXCEL: Schoology & Odysseyware – math
 - Digital Literacy: Schoology & Email
 - Horizons: Odysseyware
 - Language Arts: Schoology, Savvas/Pearson online textbook
 - Math: Schoology, Savvas/Pearson online textbook, IXL, Big Ideas
 - Metals/Plastics/Woods: Schoology
 - Music (Band/Orchestra/Choir): Schoology
 - PE/Health: Schoology
 - REACH: Schoology
 - Reading: Schoology and Newslea
 - Social Studies: Schoology
 - Science: OneNote & Schoology
- Platforms used by Elected Distance Learners: Odysseyware & Schoology



Technology Support

- Please, do your very best to take care of your device. **Video:** tinyurl.com/APSLaptopCare
- First, restart your laptop to see if it solves your problem.
- Ask a friend(s) for help, then ask your teacher for help.
- Please call 507-460-1936 if you need help with your technology.



Breakfast and Lunch

- Free breakfast and lunch will be available for pick up at every Austin Public School.
- Time: 11:30-12:30



Take Care of Yourself

- Sleep enough (9 hrs.), Eat healthy, Exercise, Limit Screen Time When Possible

