

**Please just ONE VOLUNTEER per sheet**  
**SAINT AGNES SCHOOL VOLUNTEER SIGNUP SHEET 2020-21**

Name:

Email Address:

Preferred Phone:

Essential Three (E3): VIRTUS Safe Environment, Code of Conduct and Background Check/123B.  
 Requirements need to be updated every three years. You must be E3 compliant to volunteer.\*

Office Use only: Do not fill in.

BC

CODE

KTPA

V Adult

123B

PGC

RSCA

CSAAM & RSCA

Check off areas of interest for volunteering below.

The availability of all volunteer opportunities and events are subject to change due to COVID-19.  
 See back of sheet for descriptions and dates. You will be contacted regarding choices and completion of E3 requirements.

<u>ATHLETICS:</u>		<u>SCHOOL DAY ACTIVITIES:</u>		<u>FUNDRAISING:</u>	
<input type="checkbox"/>	Concessions	<input type="checkbox"/>	Hot Lunch Helper	<input type="checkbox"/>	School Raffle
<input type="checkbox"/>	Ticket Taker	<input type="checkbox"/>	School Day Assistant	<input type="checkbox"/>	Red & White Benefit
<input type="checkbox"/>		<input type="checkbox"/>	Chaperone/Field Trip	<input type="checkbox"/>	Aggie Open Golf
<input type="checkbox"/>		<input type="checkbox"/>	Classroom Helper	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	Recess Duty	<input type="checkbox"/>	
<u>STUDENT EVENTS:</u>		<u>HOSPITALITY:</u>		<u>OTHER:</u>	
<input type="checkbox"/>	Father/Daughter Dance	<input type="checkbox"/>	Alumni Memorial Mass	<input type="checkbox"/>	Used Uniform Sale
<input type="checkbox"/>	Mother/Son Night Out	<input type="checkbox"/>	Homecoming Tailgate	<input type="checkbox"/>	Troop St. George (Parish)
<input type="checkbox"/>	Senior Banquet	<input type="checkbox"/>	Grandparent's Day	<input type="checkbox"/>	Fall Festival (Parish)
<input type="checkbox"/>	Senior Graduation	<input type="checkbox"/>	Open House Hospitality	<input type="checkbox"/>	
<input type="checkbox"/>	Senior Party	<input type="checkbox"/>	Conference Meal	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	Welcome Fiesta - Summer 2021	<input type="checkbox"/>	

\*The USCCB has mandated that all volunteers having either regular or unsupervised interaction with minors need to re-credential their Essential Three requirements every three years.

\*E3/Essential Three include: 1. VIRTUS Safe Environment training, 2. Background Check/123B and 3. Code of Conduct.

Chaperone/Field Trip & Classroom/Recess Duty will be coordinated with individual teachers.  
 Volunteer Coaches will be coordinated with Athletic Department.

MUSICAL AND OTHER ACTIVITIES MAY HAVE SEPARATE SIGN-UP SHEETS AND VOLUNTEER REQUIREMENTS.

**Please check the weekly Parent Newsletter** for additional volunteer opportunities and updates.

If your primary/initial volunteer location listed in VIRTUS is another Archdiocese location, you may need to complete additional paperwork to be E3 compliant at Saint Agnes.

*We appreciate all that you do to help out at school!*

Questions? Contact the Volunteer Coordinator: Annette Beaudry at 651.925.8826 or [abeaudry@saintagnesschool.org](mailto:abeaudry@saintagnesschool.org)

# Saint Agnes School Volunteer Descriptions 2020-2021

## ATHLETICS:

- **CONCESSIONS** - Assist Saint Agnes staff with concession stand during games and tournaments.
- **TICKET TAKER** - Assist Saint Agnes staff with tickets sales during games and tournaments.

## SCHOOL DAY ACTIVITIES:

- **HOT LUNCH** - Assist with hot lunch food preparation, service and cleaning. 2 ½ hour shifts. Help needed daily.
- **SCHOOL DAY ASSISTANT** - Assist as needed on mailings and other school day projects/may include youth interaction.
- **CHAPERONE/FIELD TRIP** - Assist teachers with safeguarding and escorting students on field trip.
- **CLASSROOM HELPER** - Assist students learning during school day.
- **RECESS DUTY** - Safeguard students during recess.

## FUNDRAISING:

- **SCHOOL RAFFLE** - (November 2020 - February 6, 2021) Assist with school-wide raffle. Duties may include assisting with publicity, distributing raffle tickets to students, tracking returns, and organizing student incentive drawings.
- **RED & WHITE BENEFIT** - (Saturday, February 6, 2021) Biggest school fundraiser/social event of the year - many volunteers needed to assist with donations, food, clean up/set up, decorations, invitations and to work the event.
- **AGGIE OPEN GOLF TOURNAMENT** - (July 2021) Assist with procuring raffle prizes and tournament sponsors, registration, games, set-up and take down at the annual summer event.

## STUDENT EVENTS:

- **FATHER/DAUGHTER DANCE** - (TBD 2021) Grades 9-12. Organize or assist with planning, decorations, etc.
- **MOTHER/SON NIGHT OUT** - (TBD 2021) Grades 9-12. Organize or assist with planning, decorations, etc.
- **SENIOR BANQUET** - (Thursday, May 20, 2021) Organize or assist with banquet dinner honoring graduating seniors. Traditionally a freshman parent/student volunteer event, but all are welcome.
- **SENIOR GRADUATION** - (Friday, June 4, 2021) Organize or assist with cake and punch reception after graduation. Traditionally a junior parent/student volunteer event, but all are welcome.
- **SENIOR PARTY** - (Friday, June 4, 2021) Organize, assist or chaperone for end of year over-night party for the seniors.

## HOSPITALITY:

- **ALUMNI MEMORIAL MASS** - (Thursday, October 1, 2020) Set up and serve breakfast.
- **HOMECOMING TAILGATE EVENT** - (Friday, October 2, 2020) Assist with set up and food prep.
- **GRANDPARENT'S DAY** - (K-6/Wednesday, October 14, 2020, 7-12/Thursday, April 15, 2021) Set up and serve coffee & donuts.
- **OPEN HOUSE HOSPITALITY** - (Thursday, October 8, 2020, Tuesday, January 5, 2021 and Sunday, March 7, 2021) Assist Saint Agnes staff with welcoming families, set up and serve coffee and treats.
- **CONFERENCE MEAL** - (Thursday, March 11, 2021) Organize or contribute food for the teachers during Parent/Teacher Conferences. Help with Set Up/Clean Up.
- **PARENT WELCOME FIESTA** - (Next Summer - August 2021). Assist with parent-only summer social. Duties may include preparing/serving food, set up and/or clean up.

## OTHER EVENTS/ACTIVITIES/GROUPS:

- **USED UNIFORM SALE** - (June 2021) Organize or assist with summer uniform sale.
- **PARISH FALL FESTIVAL** - (Sunday, October 18, 2020) Assist as needed with parish fall festival.
- **PARISH/TROOP ST. GEORGE** - (Gr. 1-12) Boys group developing good Catholic men through hands on experiences and outdoor adventures.