

COMMITTEE MEMBERS PRESENT

Christopher Browe, Patricia Cardozo, Sharon Huxley (remote), Dr. Jennifer Turner (remote), Joseph Nuzzo (5:14 p.m. arrival, remote)

COMMITTEE MEMBERS ABSENT

Matthew Giglietti

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Shaun DeRosa, Kathy Kovalik, Stephen Martoni

BOE MEMBERS PRESENT

John Belfonti

1. Call to Order

Chairperson Cardozo called the meeting to order at 5:06 p.m.

2. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – February 8, 2021

*MOTION by Sharon Huxley, SECOND by Dr. Turner, to approve minutes as submitted
VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED*

b. Finance Committee Meeting – February 24, 2021

*MOTION by Christopher Browe, SECOND by Sharon Huxley, to approve minutes as submitted
VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED*

3. Public Comment

None

4. Discussion and Possible Action of Awarding Contracts Over \$35,000 (from bond proceeds)

a. HVAC Projects at Amity Regional High School

MOTION by Christopher Browe, SECOND by Sharon Huxley, to recommend the Amity Board of Education award Sav-Mor Cooling and Heating Inc. of Southington, CT the contract for replacement of 3 air handlers, duct work and VAV modifications, baseboard heating installation, supply and installation of two cooling coils for existing roof top unit at Amity Regional High School including 3 alternates (return air fans and isolation valves) at the bid price, including the 3 alternates of \$1,219,600.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

5. Discussion of Monthly Financial Statements

6. Director of Finance and Administration Approved Transfers Under \$3,000

7. Discussion and Possible Action on Budget Transfers of \$3,000 or More

MOTION by Christopher Browe, SECOND by Dr. Turner, to recommend the Amity Board of Education approve the following budget transfer from the transportation line to cover the fuel costs budgeted, monies previously transferred to cover COVID costs:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2700-5510	Transportation	\$18,630	
05-14-2700-5627	Transportation Supplies		\$18,630

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

MOTION by Christopher Browe, SECOND by Sharon Huxley, to approve the following budget transfers between special education accounts to cover costs for professional technical services and transportation in the special education department:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-6110-5560	Tuition - Private	\$ 25,500	
04-13-2190-5330	Professional Technical Services		\$ 25,500
04-12-6116-5510	Transportation - SPED Public	\$ 3,524	
04-13-2190-5590	Other Purchased Services		\$ 3,524

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
MARCH 8, 2021 MEETING MINUTES
5:00 pm
100 Ohman Avenue, Orange, CT

MOTION by Christopher Browe, SECOND by Sharon Huxley, to approve the following budget transfers from Facilities Contingency account to cover snow removal through February:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2600-5715	Contingency – Facilities	\$ 23,025	
01-14-2600-5420	Repair & Maintenance		\$ 5,425
02-14-2600-5420	Repair & Maintenance		\$ 2,100
03-14-2600-5420	Repair & Maintenance		\$15,500

VOTES IN FAVOR, 5 (unanimous)
MOTION CARRIED

8. Adjourn

MOTION by Dr. Turner, SECOND by Sharon Huxley, to adjourn meeting
VOTES IN FAVOR, 5 (unanimous)
MOTION CARRIED

Meeting adjourned at 5:25 p.m.

Respectfully submitted,
Pamela Pero
Recording Secretary

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Theresa Lumas
Director of Finance and Administration
terry.lumas@amityregion5.org

Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. Jennifer Byars, Superintendent of Schools

From: Theresa Lumas, Director of Finance and Administration

Re: Award of Contract over \$35,000

Date: March 3, 2021

Facilities:

1. Air Handlers (Facilities Bond Project) :

We issued a Request for Proposals for the replacement of 3 air handlers, duct work and VAV modifications, baseboard heating installation, supply and installation of two cooling coils for existing roof top unit at Amity Regional High School as the second and final phase of the 2019 air handler project. All of the air handler replacements recommended in the vanZelm Report are funded by the July 2020 bond. A non-mandatory pre-bid meeting was held on February 22, 2021 and 4 prospective bidders attended.

The bid opening was on March 3, 2021. One vendor submitted a bid. The budget for the project as outlined in the vanZelm Report is \$1,177,680 for this phase of the project. We asked for an Alternate 1 price for replacing the return air fan on air handler unit 2; Alternate 2 price for replacing the return air fan on air handler unit 4; and Alternate 3 for ¼ turn isolation valves all in need of replacement. This was not part of the original budget but is within the scope of the overall project. The bid came in at \$1,165,700. The alternates, which were not costed out when the project was bonded, are \$32,700 each for alternate 1 and alternate 2 and \$10,500 for alternate 3.

The engineers at vanZelm recommended the alternates. If not done, the new units would be connected to return air fans that are nearly 30 years old. The alternates can be funded from two bond accounts. The first will partially cover the cost using the balance remaining from cost of issuance \$39,155 and the remaining \$2,765 from the contingency line (based on negotiated pricing).

The bidder is Sav-Mor Cooling and Heating Inc. of Southington, CT. Their bid price, including the alternate prices, is \$1,241,600. Sav-Mor completed two large air handler replacement projects for us over the past two years, being the low bidder on all the projects. They also replaced the air handler in the custodial area at Amity Regional High School, as they were the low bidder on that bid. Their work has been very good and done on time. Steve Martoni negotiated with Sav-Mor Cooling and Heating of Southington, CT to reduce the total bid price down from \$1,241,600. Sav-Mor reduced the bid price by \$22,000 after working with suppliers.

Motions:

Amity Finance Committee:

Move to recommend the Amity Board of Education award–

Amity Board of Education:

Move to award –

.... Sav-Mor Cooling and Heating Inc. of Southington, CT the contract for replacement of 3 air handlers, duct work and VAV modifications, baseboard heating installation, supply and installation of two cooling coils for existing roof top unit at Amity Regional High School including 3 alternates (return air fans and isolation valves) at the bid price, including the 3 alternates of \$1,219,600.