




TO: Matthew W. Hart, Town Manager
FROM:  Peter Privitera, Director of Financial Services
DATE: February 18, 2021
SUBJECT: Projected FY 2021 Operating Results as of January 31, 2021

Revised Revenues:	\$303,099,202
Revised Expenditures:	<u>\$304,597,290</u>
Variance:	(\$ 1,498,088)
Appropriation from Fund Balance:	<u>\$ 1,500,000</u>
Net Surplus:	\$ 1,912

As of January 31, 2021, an analysis of projected revenue and expenditures reveals an operating surplus of \$1,914 for the fiscal year ending June 30, 2021. This projected operating surplus is accredited to strong property tax collections from the second billing and anticipated reimbursement from FEMA for Storm Isaias (\$471,000) and COVID (\$194,000). In addition, the implementation of the departmental budget deficit mitigation plan resulted in an aggregate savings of \$375,202. The projected surplus is down from the prior month's report primarily due to FEMA rejection of \$153,000 in claims reimbursements that we had previously include in our intergovernmental revenue estimates. We will continue to closely monitor the budget; specifically, public safety overtime, termination benefits, and expenditures for managing winter snowstorms and recommend future necessary budgetary action should these expenditure areas escalate.

Detailed Revenue Projections

Revenues are anticipated to be \$403,412 greater than the Revised Budget.

1. Current year property tax collections are projected at a collection rate of 99.2%. According to the latest tax collection data, collection rates are in line with percentage of taxes collected during the same period last fiscal year. There is a significant drop in the Supplemental Motor Vehicle taxable Grand List, primarily due to dealerships and the DMV shut down during the pandemic. All other tax categories are projected to remain at adopted levels.
2. Total intergovernmental revenue is estimated to be over \$713,253. This is primarily due to the receipt of State Coronavirus Relief Fund (CRF) funds of \$1,009,407; anticipated reimbursement of Federal FEMA funds of \$194,000 for COVID related expenses and \$471,000 for Storm Isaias related expenses, Election Award Grants of \$52,536 and \$46,703 in Federal Law Enforcement Grants.

Regarding FEMA and State CRF reimbursements, although a significant amount of COVID related expenses were incurred last fiscal year, our external auditors recommended that the

reimbursements not be included as a receivable in FY2020, due to the unknown level of reimbursement. As a result, the amounts of the reimbursements are significant in this projection, as we are including last fiscal year expenditures and what we have incurred this fiscal year to the date of this report.

3. Total Charges for Services are projected to decrease by \$265,460. Although minor adjustments occur in the licenses and permit section, the majority of adjustments made are due to the uncertainty of when recreational and contractual programming will resume. Specifically impacted areas are: Recreation, Senior Centers and the Elmwood Community Center. In addition, income from rental of facilities is virtually flat, along with special events, library fines and a reduction in parking violations.
4. Miscellaneous Revenue is projected to decrease by \$570,246. The primary reason for this reduction is a significant drop in investment earnings related to historically low interest rates. At the time of Budget Adoption FY 2021, the State of CT Treasurer's Investment Fund daily-annualized rate of return was .50%. A significant decrease has occurred since adoption, today the rate is .14%. The Town received a grant for Election costs in the amount of \$31,952 from the Center for Tech and Civic Life.

Detailed Expenditure Projections

Expenditure estimates are projected to be \$401,498 greater than the Revised Budget.

1. The expenditures for the Election, both Town Clerk and Registrar of Voters, totaled \$127,679. The Town received \$84,488 in grants to offset the costs. The General Fund impact of the 2021 Election is \$43,191. The Town will apply these costs to any State funds that may become available in the future.
2. Fire Department expenditures are currently projected to exceed budget by \$1,388,059. This is primarily attributed to termination pay of \$639,294, high overtime trends to date associated with minimum manning requirements and Storm Isaias. In addition, should more personnel retire, termination payroll and overtime will continue to impact the Department's personal services budget.

A reduction of approximately \$126K was made to the fire hydrant maintenance account as it was discovered that due to the timing of the invoice from the MDC, in fiscal year 2019, fee was actually paid twice. This was discovered in fiscal year 2020 when the fee was paid. I can only attribute this to the MDC transition to a new financial system or a change in the timing of their billing. MDC has been contacted of this error and the Town will resume payments in fiscal year 2022.
3. Police Department personal services are currently projected to exceed budget by \$410,719; primarily due to termination payroll of \$570,943, with twelve uniformed positions retired to date.
4. Public Works is projecting a deficit of \$639,210 primarily due to Storm Isaias. Storm Isaias costs to date are \$623,733 for all departments. The August 2020 storm was recently declared a Category 'A' and Category 'B' disaster and is eligible for reimbursement by FEMA. The Town is in the process of submitting an application for all reimbursable expenses due to the storm.
5. Leisure and Social Services and the Library part-time payroll projections have been adjusted due to the cancellation of programs and closure of buildings.

6. As part of the FY 2021 budget adoption, a savings assumption of \$675,000 was made related to the possible value of union concessions as a result of on-going contract negotiations. As there is no settlement as of this date. This projection is reflecting this amount as a possible exposure since it is not known at this time the dollar value of any possible concessions. It is assumed that once contracts are settled, there will be some offsets to this amount, which will be identified in future reports.
7. A number of departments have termination payroll expenditures due to retirements or have identified upcoming retirements. As of January 31st, there have been 25 retirements, 19 of which are uniformed personnel. The total termination payroll to date is \$1,526,219. This amount has been partially offset by regular payroll savings, however, the net amount is significant.
8. A General Obligation bond refunding opportunity was presented to the Town. The current projection reflects a savings to the Town of approximately \$480,000 in Debt Service payments in the current fiscal year.
9. To date, the BOE has identified a projected surplus of \$154,000 for FY2021. This is the net savings over their Revised Budget, which includes the transfer of \$2.3M from the BOE Reserve Fund that was created prior to the end of FY 2020. Due to the uncertainty of the school year, this will be evaluated monthly and if additional savings are identified, it will be applied to the overall Town budget projection.

The Finance Department continues to closely monitor all revenue and expenditures as they fluctuate throughout the fiscal year and report on any significant variances or anomalies discovered.

Town of West Hartford
Projected General Fund Operating Results for Fiscal Year Ending June 30, 2021
as of January 31, 2021

Operating Results

Total Projected Revenues	\$	303,099,202
Total Projected Expenditures		304,597,290
Excess (Deficiency) of Revenues Over Expenditures	\$	(1,498,088)

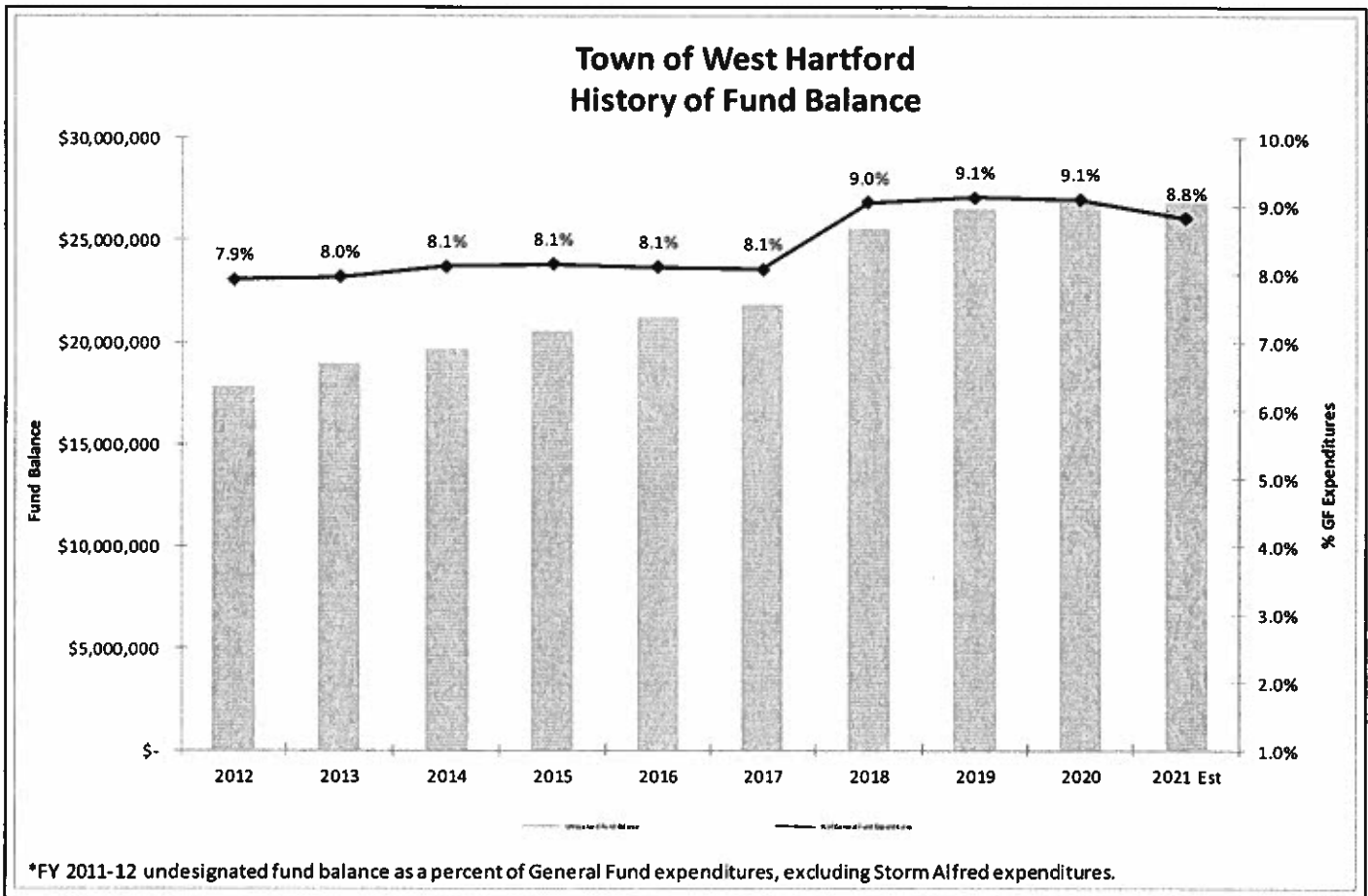
Committed Fund Balance \$ 1,500,000

Surplus/(Deficit) \$ 1,912

Fund Balance - June 30, 2020 \$ 26,838,954

Projected 2020-2021 Fund Balance \$ 26,840,866

Projected 2020-2021 Fund Balance as % of General Fund Expenditures 8.8%



Town of West Hartford
 General Fund Revenues for Fiscal Year Ending June 30, 2021 (unaudited)
 as of January 31, 2021

	Fiscal Year 2020 (Jan 2020)			Fiscal Year 2021 (Jan 2021)			Fiscal Year 2021			
	Prior Year FYE Actual	YTD Actual Revenue	YTD % Collected	Adopted Budget	Supplemental Appropriation	Revised Budget	YTD Actual Revenue	YTD % Collected	Projected Revenue	Fav/(Unfav) Variance
PROPERTY TAXES										
9001 Current Year Taxes	\$ 260,952,192	\$ 251,425,291	96.3%	\$ 261,486,135	\$ -	\$ 261,486,135	\$ 247,171,168	94.5%	\$ 262,137,000	\$ 650,865
9004 Motor Vehicle Supplement	2,852,610	2,244,715	78.7%	2,425,000	-	2,425,000	1,591,179	65.6%	2,300,000	(125,000)
9007 Prior Year Taxes	1,275,913	1,187,320	93.1%	1,425,000	-	1,425,000	1,422,433	99.8%	1,425,000	-
9016 Interest & Lien Fees	876,445	492,987	56.2%	590,000	-	590,000	514,071	87.1%	590,000	-
TOTAL PROPERTY TAXES	265,957,160	255,350,313	96.0%	265,926,135	-	265,926,135	250,698,851	94.3%	266,452,000	525,865
INTERGOVERNMENTAL REVENUE										
Federal Assistance										
9037 Dial-A-Ride	\$ 27,102	\$ 16,026	59.1%	\$ 84,612	\$ -	\$ 84,612	\$ 5,528	6.5%	\$ 84,612	\$ -
9049 Federal FEMA	-	-	0.0%	-	12,333	12,333	-	0.0%	677,333	665,000
9070 Miscellaneous Federal Revenue	100,687	46,771	46.5%	-	-	-	46,703	0.0%	46,703	46,703
Total Federal Assistance	127,789	62,797	49.1%	84,612	12,333	96,945	52,231	53.9%	808,648	711,703
State Assistance										
9022 Alcohol/Drug Abuse Grant	\$ 7,142	\$ 7,142	100.0%	\$ 7,142	\$ -	\$ 7,142	\$ 7,142	100.0%	\$ 7,142	\$ -
9040 Disabled Tax Relief	5,222	5,222	100.0%	6,000	-	6,000	5,042	84.0%	6,000	-
9043 ECS Grant	21,686,061	5,371,579	24.8%	21,880,823	-	21,880,823	10,940,250	50.0%	21,880,823	-
9050 State FEMA	-	-	0.0%	1,009,407	-	1,009,407	1,009,407	0.0%	1,009,407	(0)
9052 Highway Town Aid	686,593	-	0.0%	686,593	-	686,593	687,270	100.1%	687,270	1,127
9065 Emergency Management Grant	24,356	-	0.0%	-	-	-	-	0.0%	-	-
9066 E911 Service Grant	140,749	69,794	49.6%	141,000	-	141,000	72,118	0.0%	141,000	-
9071 Miscellaneous State Revenue	805,784	4,441	0.6%	805,784	187,189	992,973	54,296	0.0%	992,973	-
9073 Miscellaneous Other Governmental	4,899	-	0.0%	-	-	-	-	0.0%	-	-
9078 Pequot/Mohegan Fund Grant	27,820	9,273	33.3%	27,820	-	27,820	9,273	0.0%	27,820	-
9082 Pilot-State Property	908,023	899,858	99.1%	899,435	-	899,435	899,858	0.0%	899,858	423
9109 Telephone Grant	110,554	-	0.0%	115,000	-	115,000	-	0.0%	115,000	-
9112 Veterans Tax Relief	50,851	50,651	99.6%	62,613	-	62,613	44,268	0.0%	62,613	-
9134 Preservation of Historic Documents	7,500	4,424	0.0%	7,500	7,500	7,500	7,500	0.0%	7,500	-
Total State Assistance	24,465,554	6,422,384	26.3%	24,632,210	1,204,096	25,836,306	13,736,423	53.2%	25,837,855	1,549
TOTAL INTERGOVERNMENTAL REVENUE	24,593,343	6,485,181	26.4%	24,716,822	1,216,429	25,933,251	13,788,654	53.2%	26,646,504	713,253
CHARGES FOR SERVICES										
Licenses & Permits										
9127 Bldg /Elect/HVAC/Plmg Permits	\$ 1,488,754	\$ 1,025,349	68.9%	\$ 1,600,000	\$ -	\$ 1,600,000	\$ 822,824	51.4%	\$ 1,600,000	\$ -
9133 Dog Licenses	6,955	814	11.7%	11,000	-	11,000	940	8.5%	11,000	-
9140 Fire Occupancy Fees	96,223	42,713	44.4%	100,000	-	100,000	35,370	35.4%	85,000	(15,000)
9141 Fire Plan Review Fees	353,841	212,438	60.0%	315,000	-	315,000	41,037	13.0%	270,000	(45,000)
9151 Marriage Licenses	19,700	14,144	71.8%	20,000	-	20,000	11,876	59.4%	20,000	-
9154 Misc. Permits	3,148	2,189	69.5%	4,800	-	4,800	80	1.7%	4,800	-
9155 Liquor Permits	1,680	1,320	78.6%	3,100	-	3,100	468	15.1%	1,000	(2,100)
9158 Public Works Permits	117,915	73,372	62.2%	95,000	-	95,000	81,991	86.3%	95,000	-
9160 Refuse Hauling Licenses	3,300	1,575	47.7%	5,000	-	5,000	75	1.5%	5,000	-
9164 Trade Name Registrations	1,200	790	65.8%	1,400	-	1,400	720	51.4%	1,400	-
9172 Vendor Licenses	0	-	0.0%	100	-	100	-	0.0%	100	-
9175 Weapons Permits	7,225	4,565	63.2%	11,000	-	11,000	12,670	115.2%	12,670	1,670
9176 Engineering Licenses	3,600	1,850	51.4%	4,500	-	4,500	1,150	25.6%	4,500	-
9177 Engineering Permits	59,450	33,050	55.6%	75,000	-	75,000	22,750	30.3%	75,000	-
9178 Zoning Permits	20,666	10,174	49.2%	35,000	-	35,000	20,577	58.8%	35,000	-
Total Licenses & Permits	2,183,657	1,424,343	65.2%	2,280,900	-	2,280,900	1,052,528	46.1%	2,220,470	(60,430)

Town of West Hartford
General Fund Revenues for Fiscal Year Ending June 30, 2021 (unaudited)
as of January 31, 2021

	Fiscal Year 2020 (Jan 2020)			Fiscal Year 2021 (Jan 2021)			YTD % Collected	YTD Actual Revenue	YTD % Collected	Projected Revenue	Fav/(Unfav) Variance
	Prior Year FYE Actual	YTD Actual Revenue	YTD % Collected	Adopted Budget	Supplemental Appropriation	Revised Budget					
Charges for Services											
9184 Alarm Fees	12,663	9,944	78.5%	30,000	-	30,000	10,677	35.6%	30,000	\$	
9185 Photo Fees	642	386	60.1%	500	-	500	201	40.1%	500	500	-
9190 Birth Certificates	13,408	9,318	69.5%	14,000	-	14,000	5,990	42.8%	14,000	14,000	-
9208 Conveyance Taxes	1,047,370	608,524	58.1%	1,030,000	-	1,030,000	793,004	77.0%	1,250,000	1,250,000	220,000
9211 Copies	70,579	42,951	60.9%	55,800	-	55,800	40,512	72.6%	55,800	55,800	-
9214 Day Care Services	33,725	14,503	43.0%	34,063	-	34,063	17,034	50.0%	34,063	34,063	-
9217 Death Certificates	65,164	35,024	53.7%	58,000	-	58,000	32,287	55.7%	58,000	58,000	-
9218 Burial Permits	3,088	1,868	60.5%	3,600	-	3,600	2,660	73.9%	3,600	3,600	-
9226 General Admissions	93,974	91,667	97.5%	20,000	-	20,000	75	0.4%	20,000	20,000	-
9230 Expedited fees	602	343	57.0%	200	-	200	350	175.0%	350	350	150
9231 E-Recording	1,184	-	0.0%	-	-	-	-	0.0%	-	-	-
9232 Land Records Fee	250,499	139,119	55.5%	200,000	-	200,000	230,521	115.3%	300,000	300,000	100,000
9233 Land Records - Farmland Bill Fees	18,378	10,968	59.7%	21,000	-	21,000	11,017	52.5%	21,000	21,000	-
9234 MERS Fee	104,468	50,398	48.2%	65,000	5,000	70,000	99,594	142.3%	100,000	100,000	30,000
9238 Memberships	73,254	65,616	89.6%	55,000	-	55,000	3,065	5.6%	55,000	55,000	-
9241 Metal Recycling	0	-	0.0%	4,500	-	4,500	529	11.7%	4,500	4,500	-
9242 Recycling Revenue	18,499	15,108	81.7%	20,000	-	20,000	547	2.7%	20,000	20,000	-
9243 Refuse Fees	0	-	0.0%	55,000	-	55,000	50,400	91.6%	105,400	105,400	50,400
9246 Banner Revenue	17,800	15,600	87.6%	16,000	-	16,000	2,400	15.0%	16,000	16,000	-
9247 Miscellaneous Charges For Services	23,249	16,554	71.2%	38,100	20,052	58,152	27,387	47.1%	58,152	58,152	-
9249 Notary Service Fee	3,340	2,865	85.8%	4,000	-	4,000	-	0.0%	750	750	(3,250)
9250 Notary Registrations/Certs	1,715	1,215	70.8%	3,040	-	3,040	1,160	38.2%	2,000	2,000	(1,040)
9255 Paramedic Services	935,507	523,899	56.0%	750,000	-	750,000	438,441	58.5%	750,000	750,000	-
9260 Police Fingerprints	16,742	12,997	77.6%	22,000	-	22,000	590	2.7%	22,000	22,000	-
9262 Police Record Checks	355	220	62.0%	400	-	400	110	27.5%	400	400	-
9268 Program Registrat-on-Contractual	414,624	387,014	93.3%	422,500	-	422,500	81,895	19.4%	200,000	200,000	(222,500)
9271 Program Registration-Part Time	27,189	27,589	101.5%	-	-	-	-	0.0%	-	-	-
9279 Land Leases	120,705	93,385	77.4%	156,060	-	156,060	98,635	63.2%	156,060	156,060	-
9280 Rental of Facilities	147,080	122,813	83.5%	190,820	-	190,820	16,505	8.6%	33,011	33,011	(157,810)
9286 Sale of Maps	140	80	57.1%	150	-	150	40	26.7%	50	50	(100)
9289 Sales	2,070	-	0.0%	4,500	-	4,500	-	0.0%	2,000	2,000	(2,500)
9291 Regulation Fees	-	-	0.0%	250	-	250	-	0.0%	100	100	(150)
9298 Special Events	48,412	38,122	78.7%	63,750	-	63,750	694	1.1%	10,000	10,000	(53,750)
9307 TPZ/IWW Applications	25,203	19,923	79.1%	17,500	-	17,500	3,660	20.9%	15,000	15,000	(2,500)
9310 Zoning Petitions	10,494	6,174	58.8%	15,000	-	15,000	8,408	56.1%	15,000	15,000	-
Total Charges for Services	3,602,122	2,364,185	65.6%	3,370,733	25,052	3,395,785	1,978,386	58.3%	3,352,736	\$	(43,049)
Fines & Forfeitures											
9313 Adult Library Fines	24,124	17,228	71.4%	35,000	-	35,000	2,566	7.3%	7,000	7,000	(28,000)
9325 NSF Check Fee	420	330	78.6%	500	-	500	300	60.0%	500	500	-
9326 Moving Vehicle Violations	44,446	26,155	58.8%	45,000	-	45,000	10,208	22.7%	15,000	15,000	(30,000)
9327 Ordinance Violations	7,756	6,238	80.4%	8,000	-	8,000	4,019	50.2%	4,019	4,019	(3,981)
9328 Parking Violation	184,839	278,984	150.9%	200,000	-	200,000	65,707	32.9%	100,000	100,000	(100,000)
9329 Dog Pound Fees	1,295	720	55.6%	1,200	-	1,200	880	73.3%	1,200	1,200	-
9332 Solicitors	455	235	51.6%	1,000	-	1,000	215	21.5%	1,000	1,000	-
Total Fines & Forfeitures	263,335	329,890	125.3%	290,700	-	290,700	83,895	28.9%	128,719	\$	(161,981)
TOTAL CHARGES FOR SERVICES	6,049,114	4,118,418	68.1%	5,942,333	25,052	5,967,385	3,114,809	52.2%	5,701,925	\$	(265,460)

Town of West Hartford
General Fund Revenues for Fiscal Year Ending June 30, 2021 (unaudited)
as of January 31, 2021

	Fiscal Year 2020 (Jan 2020)			Fiscal Year 2021 (Jan 2021)			Fiscal Year 2021 Projected Revenue	Fav/(Unfav) Variance	
	Prior Year FYE Actual	YTD Actual Revenue	YTD % Collected	Adopted Budget	Supplemental Appropriation	Revised Budget			YTD Actual Revenue
MISCELLANEOUS REVENUE									
9075 Miscellaneous Revenue	\$ 455,065	\$ 25,000	5.5%	\$ 375,000	\$ 31,951	\$ 406,951	\$ 424,562	104.3%	\$ 17,611
9337 Commissions	49,938	396	0.8%	-	-	-	-	0.0%	-
9340 Contributions	12,299	10,573	86.0%	15,500	-	15,500	7,722	49.8%	15,500
9348 Donations	660	600	90.9%	500	-	500	260	52.0%	500
9358 Misc. Interest Income	1,193,131	860,854	72.2%	750,000	-	750,000	115,504	15.4%	250,000
9359 Investment Income	91,087	80,548	88.4%	100,000	-	100,000	12,143	12.1%	12,143
9361 Misc. Reimbursements	3,920	950	24.2%	1,000	-	1,000	-	0.0%	1,000
9373 Refund of Prior Year Expenditures	1,708	815	47.7%	-	-	-	-	0.0%	-
9379 Special Assessments	-	-	0.0%	-	-	-	-	0.0%	-
9385 Workers Comp Reimbursements	359,314	207,266	57.7%	360,000	-	360,000	125,601	34.9%	360,000
9386 Transfer In	458,492	-	0.0%	559,468	2,675,600	3,235,068	25,000	0.8%	3,235,068
9387 Sale of Assets	135	-	0.0%	-	-	-	-	0.0%	-
TOTAL MISCELLANEOUS REVENUE	\$ 2,625,749	\$ 1,187,001	45.21%	\$ 2,161,468	\$ 2,707,551	\$ 4,869,019	\$ 710,792	14.6%	\$ (570,246)
OTHER FUNDING SOURCES									
9399 Use of Fund Balance	\$ -	\$ -	0.0%	\$ 1,500,000	-	\$ 1,500,000	\$ -	0.0%	\$ 1,500,000
TOTAL OTHER FUNDING SOURCES	\$ -	\$ -	0.0%	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -	0.0%	\$ -
GENERAL FUND REVENUE	\$ 299,225,363	\$ 267,140,914	89.3%	\$ 300,246,758	\$ 3,949,032	\$ 304,195,790	\$ 268,313,106	88.2%	\$ 403,412

**Town of West Hartford
Projected General Fund Expenditures for Fiscal Year Ending June 30, 2021
as of January 31, 2021**

Department	Fiscal Year 2020 (Jan 2020)		Fiscal Year 2021 (Jan 2021)			Fiscal Year 2021			
	Prior Year Actual	YTD Actual Expense	YTD % Expended	Adopted Budget	Supplemental Appropriation	Revised Budget	Actual YTD Expenditures	Projected Expenditures	Fav/(Unfav) Variance
01-Town Clerk									
Personal Services	203,751	\$ 126,214	61.9%	\$ 195,156	\$ -	\$ 195,156	\$ 127,940	\$ 196,148	(992)
Non-personal Services	85,726	46,095	53.8%	79,395	16,500	95,895	43,847	77,296	18,599
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	11,797	6,659	56.4%	11,941	1,300	13,241	7,522	11,857	1,384
Department Total	301,274	178,967	59.4%	286,492	17,800	304,292	179,309	285,301	18,991
02-Town Council									
Personal Services	121,419	\$ 64,354	53.0%	\$ 128,355	(4,000)	\$ 124,355	\$ 67,993	\$ 119,407	4,948
Non-personal Services	258,340	258,340	100.0%	258,678	4,000	262,678	221,647	258,678	4,000
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	8,985	4,753	52.9%	9,626	-	9,626	5,078	8,638	988
Department Total	388,744	327,446	84.2%	396,659	-	396,659	294,718	386,723	9,936
11-Town Manager									
Personal Services	373,078	\$ 211,309	56.6%	\$ 369,053	-	\$ 369,053	\$ 197,349	\$ 369,053	0
Non-personal Services	12,681	6,471	51.0%	6,600	-	6,600	2,896	6,125	475
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	23,244	11,491	49.4%	23,397	-	23,397	11,137	23,397	0
Department Total	409,002	229,271	56.1%	399,050	-	399,050	211,383	398,575	475
13-Corporation Counsel									
Personal Services	277,974	\$ 160,925	57.9%	\$ 320,807	-	\$ 320,807	\$ 115,579	\$ 254,639	66,168
Non-personal Services	131,637	37,536	28.5%	97,800	150,000	247,800	229,742	291,418	(43,618)
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	19,719	11,302	57.3%	22,816	-	22,816	8,391	17,995	4,821
Department Total	429,330	209,763	48.9%	441,423	150,000	591,423	353,713	564,052	27,371
14-Registrar of Voters									
Personal Services	133,571	\$ 86,026	64.4%	\$ 205,000	42,171	\$ 247,171	\$ 158,989	\$ 206,913	40,258
Non-personal Services	29,972	22,013	73.4%	58,370	37,017	95,387	79,677	86,970	8,417
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	7,335	4,118	56.1%	11,332	-	11,332	4,312	7,914	3,418
Department Total	170,878	112,156	65.6%	274,702	79,188	353,890	242,978	301,797	52,093
15-Information Technology									
Personal Services	472,488	\$ 254,180	53.8%	\$ 469,560	-	\$ 469,560	\$ 278,696	\$ 514,302	(44,742)
Non-personal Services	549,324	268,127	48.8%	543,500	-	543,500	402,667	492,362	51,138
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	33,966	18,093	53.3%	34,235	-	34,235	18,617	35,531	(1,296)
Department Total	1,055,779	540,400	51.2%	1,047,295	-	1,047,295	699,981	1,042,195	5,100
16-Financial Services									
Personal Services	1,709,038	\$ 946,723	55.4%	\$ 1,697,387	-	\$ 1,697,387	\$ 916,923	\$ 1,614,258	83,129
Non-personal Services	511,689	359,496	70.3%	588,779	-	588,779	487,746	616,239	(27,460)
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	122,819	67,380	54.9%	127,041	-	127,041	59,708	115,711	11,330
Department Total	2,343,546	1,373,599	58.6%	2,413,207	-	2,413,207	1,464,377	2,346,208	66,999

Town of West Hartford
Projected General Fund Expenditures for Fiscal Year Ending June 30, 2021
as of January 31, 2021

Department	Fiscal Year 2020 (Jan 2020)		Fiscal Year 2021 (Jan 2021)				Fiscal Year 2021			
	Prior Year Actual	YTD Actual Expense	YTD % Expended	Adopted Budget	Supplemental Appropriation	Revised Budget	Actual YTD Expenditures	%	Projected Expenditures	Fav/(Unfav) Variance
17-Assessment Office										
Personal Services	567,078	\$ 303,191	53.5%	\$ 649,422	\$ -	\$ 649,422	\$ 304,615	46.9%	\$ 573,459	\$ 75,963
Non-personal Services	77,407	34,945	45.1%	63,137	-	63,137	42,436	67.2%	63,551	(414)
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	41,954	22,225	53.0%	48,696	-	48,696	22,276	45.7%	42,254	6,442
Department Total	686,439	360,361	52.5%	761,255	-	761,255	369,327	48.5%	679,264	81,991
19-Human Resources										
Personal Services	424,598	\$ 246,075	58.0%	\$ 347,498	\$ -	\$ 347,498	\$ 183,476	52.8%	\$ 350,184	\$ (2,686)
Non-personal Services	72,774	36,942	50.8%	108,250	-	108,250	38,777	35.8%	100,395	7,855
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	27,086	14,194	52.4%	27,188	-	27,188	13,100	48.2%	25,853	1,335
Department Total	524,458	297,211	56.7%	482,936	-	482,936	235,353	48.7%	476,432	6,504
20-Fire Services										
Personal Services	11,595,973	\$ 6,822,907	58.8%	\$ 11,028,586	\$ (13,000)	\$ 11,015,586	\$ 7,344,209	66.7%	\$ 12,634,350	\$ (1,618,764)
Non-personal Services	1,380,295	797,542	57.8%	1,437,728	25,333	1,463,061	673,407	46.0%	1,218,573	244,488
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	188,603	108,419	57.5%	187,763	-	187,763	117,569	62.6%	201,546	(13,783)
Department Total	13,164,871	7,728,868	58.7%	12,654,077	12,333	12,666,410	8,135,185	64.2%	14,054,469	(1,388,059)
22-Police Services										
Personal Services	15,793,800	\$ 8,937,213	56.6%	\$ 15,375,019	\$ 128,077	\$ 15,503,096	\$ 9,157,909	59.1%	\$ 16,005,083	\$ (501,987)
Non-personal Services	933,205	564,537	60.5%	1,028,425	6,575	1,035,000	481,456	46.5%	936,042	98,958
Capital Outlay	-	-	-	-	20,052	20,052	-	-	20,052	0
Debt and Sundry	337,778	183,842	54.4%	334,076	-	334,076	200,615	60.1%	341,766	(7,690)
Department Total	17,064,783	9,685,591	56.8%	16,737,520	154,704	16,892,224	9,839,981	58.3%	17,302,943	(410,719)
30-Community Development										
Personal Services	2,287,600	\$ 1,191,620	52.1%	\$ 2,148,657	\$ -	\$ 2,148,657	\$ 1,104,143	51.4%	\$ 2,026,861	\$ 121,796
Non-personal Services	179,279	109,847	61.3%	267,033	-	267,033	170,737	63.9%	256,444	10,589
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	160,298	84,813	52.9%	159,324	-	159,324	76,109	47.8%	155,055	4,269
Department Total	2,627,177	1,386,280	52.8%	2,575,014	-	2,575,014	1,350,990	52.5%	2,438,360	136,654
31-Public Works										
Personal Services	3,882,172	\$ 2,255,403	58.1%	\$ 4,070,926	\$ 24,000	\$ 4,094,926	\$ 2,144,484	52.4%	\$ 4,195,881	\$ (100,955)
Non-personal Services	5,573,262	3,171,178	56.9%	7,044,973	39,600	7,084,573	3,828,511	54.0%	7,615,464	(530,891)
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	371,498	155,624	41.9%	399,360	-	399,360	152,086	38.1%	406,723	(7,363)
Department Total	9,826,932	5,582,206	56.8%	11,515,259	63,600	11,578,859	6,125,081	52.9%	12,218,069	(639,210)
32-Facilities Services										
Personal Services	1,062,076	\$ 621,012	58.5%	\$ 1,206,874	\$ (21,283)	\$ 1,185,591	\$ 566,890	47.8%	\$ 1,119,016	\$ 66,575
Non-personal Services	850,105	667,475	78.5%	765,381	21,283	786,664	400,764	50.9%	765,674	20,990
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	75,189	42,784	56.9%	91,134	-	91,134	42,224	46.3%	88,871	2,263
Department Total	1,987,370	1,331,271	67.0%	2,063,389	-	2,063,389	1,009,878	48.9%	1,973,561	89,828

Town of West Hartford
Projected General Fund Expenditures for Fiscal Year Ending June 30, 2021
as of January 31, 2021

Department	Fiscal Year 2020 (Jan 2020)		Fiscal Year 2021 (Jan 2021)				Fiscal Year 2021			
	Prior Year Actual	YTD Actual Expense	YTD % Expended	Adopted Budget	Supplemental Appropriation	Revised Budget	Actual YTD Expenditures	%	Projected Expenditures	Fav/(Unfav) Variance
40-Leisure and Social Services										
Personal Services	1,890,505	\$ 1,207,058	63.8%	\$ 1,714,833	\$ 45,500	\$ 1,760,333	\$ 805,668	45.8%	\$ 1,466,192	294,141
Non-personal Services	900,167	555,022	61.7%	986,640	116,500	1,103,140	456,958	41.4%	990,983	112,157
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	101,178	58,725	58.0%	109,295	-	109,295	47,818	43.8%	98,349	10,946
Department Total	2,891,850	1,820,805	63.0%	2,810,768	162,000	2,972,768	1,310,444	44.1%	2,555,523	417,245
41-Library Services										
Personal Services	2,331,179	1,357,968	58.3%	2,495,769	(33,409)	2,462,360	1,176,845	47.8%	2,201,282	261,078
Non-personal Services	594,574	387,205	65.1%	652,637	33,409	686,046	366,914	53.5%	653,332	32,714
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	165,148	95,087	57.6%	181,609	-	181,609	78,809	43.4%	172,597	9,012
Department Total	3,090,901	1,840,260	59.5%	3,330,015	-	3,330,015	1,622,567	48.7%	3,027,211	302,804
90-Capital Financing	16,580,749	16,453,036	99.2%	17,318,952	-	17,318,952	9,151,524	52.8%	16,856,911	462,041
91-Non-departmental	56,714,600	39,397,465	69.5%	54,665,217	-	54,665,217	32,644,073	59.7%	55,295,089	(629,872)
Non-Departmental-FEMA	584,840	-	-	1,009,407	1,009,407	1,009,407	175,077	0.0%	175,077	834,330
Sub-total Town	130,258,683	88,854,956	68.2%	130,173,230	1,649,032	131,822,262	75,415,939	57.2%	132,377,762	(555,498)
51-Board of Education	168,161,357	88,679,295	52.7%	170,073,528	2,300,000	172,373,528	84,534,670	49.0%	172,219,528	154,000
Total before BOE Transfer	298,420,040	177,534,251	59.5%	300,246,758	3,949,032	304,195,790	159,950,609	52.6%	304,597,290	(401,498)
Grand Total	298,420,040	177,534,251	59.5%	300,246,758	3,949,032	304,195,790	159,950,609	52.6%	304,597,290	(401,498)
YTD % - Payroll & Fringe	14.4	Total 26.1	YTD % 55.2%	Pay Periods 14.3	Total 26.1	YTD % 54.8%	Term/Vac Paid to Date: * Fire 633,667 ** Police 541,396 TOTAL 1,175,062			

* \$2,300,000 Transfer in from the BOE Non-Lapsing Fund