




**TO:** Matthew W. Hart, Town Manager  
**FROM:**  Peter Privitera, Director of Financial Services  
**DATE:** December 21, 2020  
**SUBJECT:** Projected FY 2021 Operating Results as of November 30, 2020

Projected Revenues:	\$299,389,549
Projected Expenditures:	<u>\$302,506,117</u>
Variance:	\$ (3,116,568)
Appropriation from Fund Balance:	<u>\$ 1,500,000</u>
Net Shortfall:	\$ (1,616,568)

As of November 30, 2020, an analysis of projected revenue and expenditures reveals an operating deficit of \$1,616,568 for the fiscal year ending June 30, 2021. This projected operating deficit is accredited to a handful of revenue and expenditure categories that are discussed further below. This office will continue to monitor revenue collected from the second property tax installment, economic conditions, cost control measures, public safety overtime, on-going termination benefits, and expenditures for managing winter snowstorms, as they affect these projections moving forward.

### Detailed Revenue Projections

Revenues are anticipated to be \$247,139 greater than the adopted budget.

1. Current year property tax collections are projected at budgeted estimates which were based on a collection rate of 99.1%. According to the latest tax collection data collection rates are in line with percentage of taxes collected during the same period last fiscal year. There is a significant drop in the Supplemental Motor Vehicle taxable Grand List, primarily due to dealerships and the DMV shut down during the pandemic. All other tax categories are projected to remain at adopted levels.
2. Total intergovernmental revenue is estimated to be slightly over \$1.3M. This is primarily due to the State Coronavirus Relief Fund (CRF) funds of \$1,009,407, anticipated reimbursement of Federal FEMA funds of \$350,000, Election Award Grants of \$52,536 and \$32,006 in Federal Law Enforcement Grants.

Regarding FEMA and State CRF reimbursements, although a significant amount of COVID related expenses were incurred last fiscal year, our external auditors recommended that the reimbursements not be included as a receivable in FY2020, due to the unknown level of reimbursement. As a result, the amounts of the reimbursements are significant in this projection. This projection includes both last fiscal year as well as current fiscal year expenditures.

3. Total Charges for Services are projected to decrease by \$502,697. Although minor adjustments occur in the licenses and permit section, the majority of adjustments made are due to the uncertainty of when recreational and contractual programming will resume. Specifically impacted areas are Recreation, Senior Centers and the Elmwood Community Center. In addition, income from rental of facilities is virtually flat, along with special events, library fines and a reduction in parking violations.
4. Miscellaneous Revenue is projected to decrease by \$516,577. The primary reason for this reduction is a significant drop in investment earnings related to historically low interest rates. At the time of Budget Adoption FY 2021, the State of CT Treasurer's Investment Fund daily-annualized rate of return was .50%. Today the rate is .06%, a significant decrease. The Town received a grant for \$31,952 from the Center for Tech and Civic Life for Election costs and an anticipated grant for \$22,110 from the Greater Hartford Transit District for continued or improved operation of a mass transit system, providing transportation to elderly and disabled citizens is expected.

### **Detailed Expenditure Projections**

Expenditure estimates are projected to be \$1,863,705 over budget.

1. The expenditures for the Election, both Town Clerk and Registrar of Voters, totaled \$112,961. The Town received \$84,488 in grants to offset the costs. The General Fund impact of the 2021 Election is \$28,473.
2. Fire Department expenditures are currently projected to exceed budget by \$912,222. This is primarily attributed to termination pay of \$639,309, high overtime trends to date associated with minimum manning requirements and Storm Isaias. In addition, should more personnel retire, termination payroll and overtime will continue to affect the Department's personal services budget.  

A reduction of approximately \$126K was made to the fire hydrant maintenance account as it was discovered that due to the timing of the invoice from the MDC, in fiscal year 2019, fee was actually paid twice. This was discovered in fiscal year 2020 when the fee was paid. I can only attribute this to the MDC transition to a new financial system or a change in the timing of their billing. MDC has been contacted of this error and the Town will resume payments in fiscal year 2022.
3. Police Department personal services are currently projected to exceed budget by \$896,293; primarily due to termination payroll of \$578,255, with an estimated six additional uniformed positions to retire by the end of the fiscal year.
4. Public Works is projecting a deficit of \$582,411 primarily due to Storm Isaias. Storm Isaias costs to date are \$623,733 for all departments. The August 2020 storm is currently under review by FEMA to determine any eligible reimbursement for municipalities hit hard during this storm.
5. Leisure and Social Services and the Library part-time payroll projections have been adjusted due to the cancellation of programs and closure of buildings.
6. As part of the FY 2021 budget adoption, a savings assumption of \$675,000 was made related to the possible value of union concessions as a result of on-going contract negotiations. As there is no

settlement as of this date. This projection is reflecting this amount as a possible exposure since it is not known at this time the dollar value of any possible concessions. It is assumed that once contracts are settled, there will be some offsets to this amount, which will be identified in future reports.

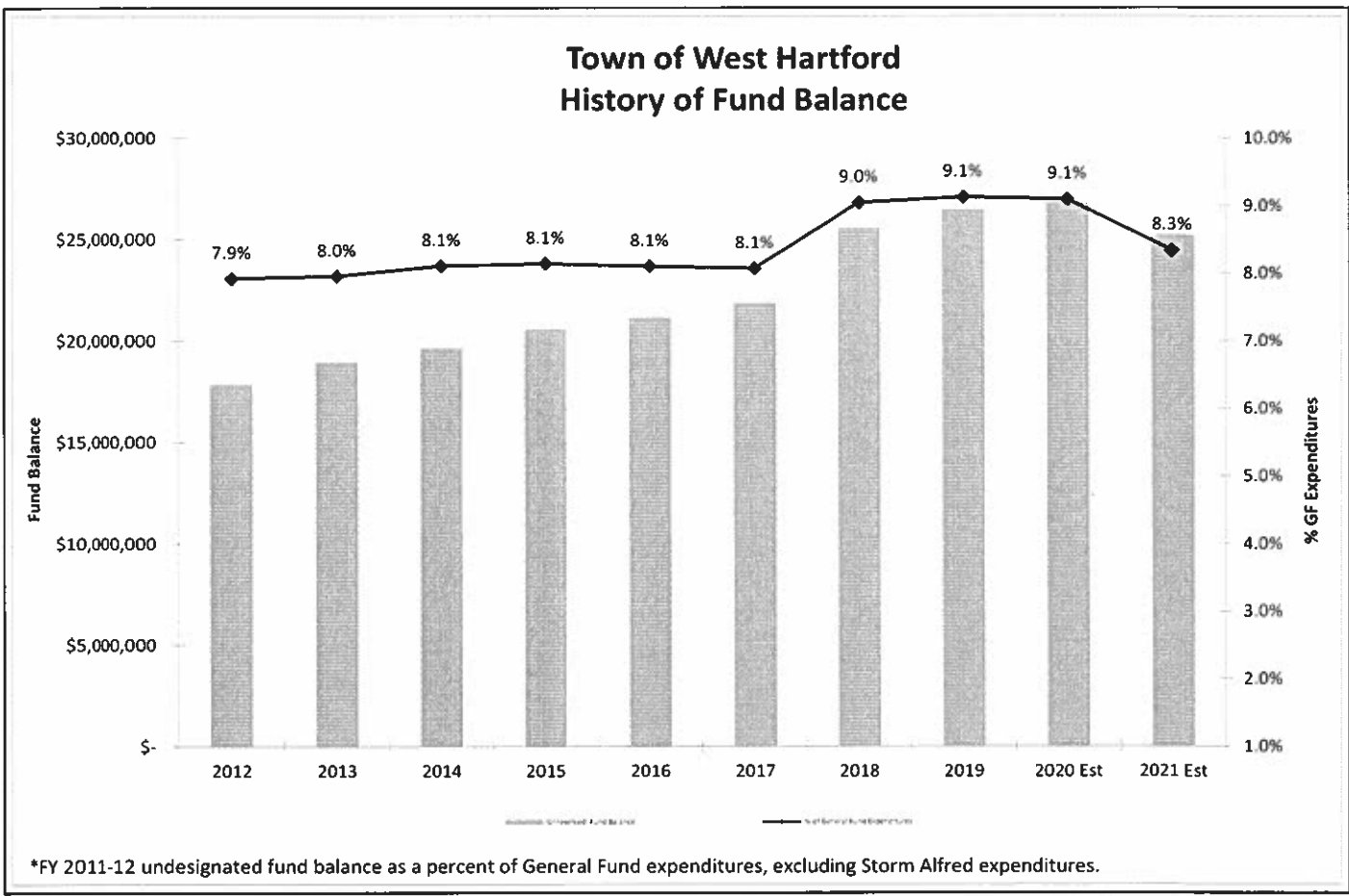
7. A number of departments have termination payroll expenditures due to retirements or have identified upcoming retirements. As of November 30, there have been 12 retirements, 9 of which are uniformed personnel and an estimated 11 additional retirements, 9 of which are uniformed personnel. The termination payroll as of November 30 is \$877,015. This amount has been partially offset by regular payroll savings; however, the net amount is significant.
8. A General Obligation bond refunding opportunity was presented to the Town. The current projection reflects a savings to the Town of approximately \$480,000 in Debt Service payments in the current fiscal year.
9. To date, the BOE has identified a projected surplus of \$124,000 for FY2021. Due to the uncertainty of the school year, this will be evaluated monthly and if additional savings are identified, it will be applied to the overall Town budget projection.

The Finance Department will continue to monitor all revenue and expenditures as they fluctuate throughout the fiscal year and report on any significant variances or anomalies discovered.

**Town of West Hartford**  
**Projected General Fund Operating Results for Fiscal Year Ending June 30, 2021**  
**as of November 30, 2020**

**Operating Results**

Total Projected Revenues	\$	299,389,549
Total Projected Expenditures		302,506,117
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$</b>	<b>(3,116,568)</b>
<b>Committed Fund Balance</b>	<b>\$</b>	<b>1,500,000</b>
<b>Surplus/(Deficit)</b>	<b>\$</b>	<b>(1,616,568)</b>
Fund Balance - June 30, 2020	\$	26,838,983
Projected 2020-2021 Fund Balance	\$	25,222,415
Projected 2020-2021 Fund Balance as % of General Fund Expenditures		8.3%



**Town of West Hartford**  
**General Fund Revenues for Fiscal Year Ending June 30, 2021 (unaudited)**  
**as of November 30, 2020**

	Fiscal Year 2020 (Nov 2019)		Fiscal Year 2021 (Nov 2020)		Fiscal Year 2021	
	Prior Year FYE Actual	YTD Actual Revenue	YTD Actual Revenue	Revised Budget	Projected Revenue	Fav/(Unfav) Variance
<b>PROPERTY TAXES</b>						
9A 9001 Current Year Taxes	\$ 260,952,192	\$ 142,573,772	\$ 143,958,548	\$ 261,486,135	\$ 261,486,135	\$ -
9A 9004 Motor Vehicle Supplement	2,852,610	3,070	-	2,425,000	2,300,000	(125,000)
9A 9007 Prior Year Taxes	1,275,913	873,235	1,054,047	1,425,000	1,425,000	-
9A 9016 Interest & Lien Fees	876,445	340,339	318,787	590,000	590,000	-
9A <b>TOTAL PROPERTY TAXES</b>	<b>265,957,160</b>	<b>143,790,416</b>	<b>145,331,382</b>	<b>265,926,135</b>	<b>265,801,135</b>	<b>(125,000)</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
<b>Federal Assistance</b>						
9B 9037 Dial-A-Ride	\$ 27,102	\$ 4,950	\$ 5,528	\$ 84,612	\$ 84,612	\$ -
9B 9049 Federal FEMA	-	-	-	-	350,000	350,000
9B 9070 Miscellaneous Federal Revenue	100,687	30,796	32,006	-	32,006	32,006
9B <b>Total Federal Assistance</b>	<b>\$ 127,789</b>	<b>\$ 35,746</b>	<b>\$ 37,533</b>	<b>\$ 84,612</b>	<b>\$ 466,618</b>	<b>\$ 382,006</b>
<b>State Assistance</b>						
9B 9022 Alcohol/Drug Abuse Grant	\$ 7,142	\$ -	\$ 7,142	\$ 7,142	\$ 7,142	\$ -
9B 9040 Disabled Tax Relief	5,222	-	-	6,000	6,000	-
9B 9043 ECS Grant	21,686,061	5,371,579	5,470,125	21,880,823	21,880,823	-
9B 9050 State FEMA	-	-	-	-	1,009,407	1,009,407
9B 9052 Highway Town Aid	686,593	-	343,635	686,593	686,593	-
9B 9065 Emergency Management Grant	24,356	-	-	-	-	-
9B 9066 E911 Service Grant	140,749	34,897	36,059	141,000	141,000	-
9B 9071 Miscellaneous State Revenue	805,784	4,441	54,296	805,784	805,784	-
9B 9073 Miscellaneous Other Governmental	4,899	-	-	-	-	-
9B 9078 Pequot/Mohegan Fund Grant	27,820	-	-	27,820	27,820	-
9B 9082 Pilot State Property	908,023	899,858	899,858	899,435	899,435	-
9B 9109 Telephone Grant	110,554	-	-	115,000	115,000	-
9B 9112 Veterans Tax Relief	50,851	-	-	62,613	62,613	-
9B 9134 Preservation of Historic Documents	7,500	-	-	-	-	-
9B <b>Total State Assistance</b>	<b>\$ 24,465,554</b>	<b>\$ 6,310,775</b>	<b>\$ 6,811,114</b>	<b>\$ 24,632,210</b>	<b>\$ 25,641,617</b>	<b>\$ 1,009,407</b>
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 24,593,343</b>	<b>\$ 6,346,521</b>	<b>\$ 6,848,647</b>	<b>\$ 24,716,822</b>	<b>\$ 26,108,235</b>	<b>\$ 1,391,413</b>
<b>CHARGES FOR SERVICES</b>						
<b>Licenses &amp; Permits</b>						
9C 9127 Bldg /Elect/HVAC/Plng Permits	\$ 1,488,754	\$ 852,237	\$ 611,823	\$ 1,600,000	\$ 1,600,000	\$ -
9C 9133 Dog Licenses	6,955	758	855	11,000	11,000	-
9C 9140 Fire Occupancy Fees	96,223	32,130	25,350	100,000	100,000	-
9C 9141 Fire Plan Review Fees	353,841	76,971	22,770	315,000	215,000	(100,000)
9C 9151 Marriage Licenses	19,700	10,588	9,292	20,000	20,000	-
9C 9154 Misc. Permits	3,148	540	50	4,800	4,800	-
9C 9155 Liquor Permits	1,680	940	288	3,100	3,100	-
9C 9158 Public Works Permits	117,915	59,370	57,847	95,000	105,000	10,000
9C 9160 Refuse Hauling Licenses	3,300	-	75	5,000	5,000	-
9C 9164 Trade Name Registrations	1,200	620	560	1,400	1,400	-
9C 9172 Vendor Licenses	0	-	-	100	100	-
9C 9175 Weapons Permits	7,225	3,235	8,253	11,000	11,000	-
9C 9176 Engineering Licenses	3,600	900	450	4,500	4,500	-
9C 9177 Engineering Permits	59,450	3,600	20,650	75,000	75,000	-
9C 9178 Zoning Permits	20,666	7,303	18,254	35,000	35,000	-
9C <b>Total Licenses &amp; Permits</b>	<b>\$ 2,183,657</b>	<b>\$ 1,049,192</b>	<b>\$ 776,517</b>	<b>\$ 2,280,900</b>	<b>\$ 2,190,900</b>	<b>\$ (90,000)</b>

Town of West Hartford  
General Fund Revenues for Fiscal Year Ending June 30, 2021 (unaudited)  
as of November 30, 2020

9D	Charges for Services	Fiscal Year 2020 (Nov 2019)		Fiscal Year 2021 (Nov 2020)			Fiscal Year 2021				
		Prior Year FYE Actual	YTD Actual Revenue	YTD % Collected	Adopted Budget	Supplemental Appropriation	Revised Budget	YTD Actual Revenue	YTD % Collected	Projected Revenue	Fav/(Unfav) Variance
9D 9184	Alarm Fees	12,663	6,748	53.3%	30,000	-	30,000	5,693	19.0%	30,000	-
9D 9185	Photo Fees	642	326	50.8%	500	-	500	106	21.1%	500	-
9D 9190	Birth Certificates	13,408	6,598	49.2%	14,000	-	14,000	4,115	29.4%	14,000	-
9D 9208	Conveyance Taxes	1,047,370	442,723	42.3%	1,030,000	-	1,030,000	583,643	56.7%	1,075,000	45,000
9D 9211	Copies	70,579	31,352	44.4%	55,800	-	55,800	32,584	58.4%	55,800	-
9D 9214	Day Care Services	33,725	10,984	32.6%	34,063	-	34,063	14,195	41.7%	34,063	-
9D 9217	Death Certificates	65,164	23,782	36.5%	58,000	-	58,000	23,267	40.1%	58,000	-
9D 9218	Burial Permits	3,088	1,088	35.2%	3,600	-	3,600	2,070	57.5%	3,600	-
9D 9226	General Admissions	93,974	88,534	94.2%	20,000	-	20,000	75	0.4%	20,000	-
9D 9230	Expedited fees	602	266	44.2%	200	-	200	266	133.0%	266	66
9D 9231	E-Recording	1,184	-	0.0%	-	-	-	50,050	0.0%	50,050	50,050
9D 9232	Land Records Fee	250,499	98,717	39.4%	200,000	-	200,000	128,057	64.0%	225,000	25,000
9D 9233	Land Records - Farmland Bill Fees	18,378	7,722	42.0%	21,000	-	21,000	7,849	37.4%	21,000	-
9D 9234	MERS Fee	104,468	37,014	35.4%	65,000	-	65,000	67,652	104.1%	65,000	-
9D 9238	Memberships	73,254	44,262	60.4%	55,000	-	55,000	(65)	-0.1%	55,000	-
9D 9241	Metal Recycling	0	-	0.0%	4,500	-	4,500	-	0.0%	4,500	-
9D 9242	Recycling Revenue	18,499	19,625	106.1%	20,000	-	20,000	322	1.6%	20,000	-
9D 9243	Refuse Fees	0	-	0.0%	55,000	-	55,000	50,400	91.6%	105,400	50,400
9D 9246	Banner Revenue	17,800	10,600	59.6%	16,000	-	16,000	400	2.5%	1,500	(14,500)
9D 9247	Miscellaneous Charges For Services	23,249	14,697	63.2%	38,100	20,052	58,152	27,327	47.0%	58,152	-
9D 9249	Notary Service Fee	3,340	2,010	60.2%	4,000	-	4,000	-	0.0%	750	(3,250)
9D 9250	Notary Registrations/Certs	1,715	895	52.2%	3,040	-	3,040	830	27.3%	3,040	-
9D 9255	Paramedic Services	935,507	380,049	40.6%	750,000	-	750,000	326,236	43.5%	750,000	-
9D 9260	Police Fingerprints	16,742	10,492	62.7%	22,000	-	22,000	470	2.1%	22,000	-
9D 9262	Police Record Checks	355	150	42.3%	400	-	400	105	26.3%	400	-
9D 9268	Program Registration-Contractual	414,624	334,491	80.7%	422,500	-	422,500	89,167	21.1%	200,000	(222,500)
9D 9271	Program Registration-Part Time	27,189	27,589	101.5%	-	-	-	-	0.0%	-	-
9D 9279	Land Leases	120,705	66,065	54.7%	156,060	-	156,060	59,758	38.3%	156,060	-
9D 9280	Rental of Facilities	147,080	82,912	56.4%	190,820	-	190,820	13,243	6.9%	63,607	(127,213)
9D 9286	Sale of Maps	140	40	28.6%	150	-	150	-	0.0%	150	-
9D 9289	Sales	2,070	-	0.0%	4,500	-	4,500	-	0.0%	4,500	-
9D 9291	Regulation Fees	-	-	0.0%	250	-	250	-	0.0%	250	-
9D 9298	Special Events	48,412	19,698	40.7%	63,750	-	63,750	-	0.0%	10,000	(53,750)
9D 9307	TPZ/IWW Applications	25,203	15,851	62.9%	17,500	-	17,500	2,284	13.1%	17,500	-
9D 9310	Zoning Petitions	10,494	3,254	31.0%	15,000	-	15,000	7,686	51.2%	15,000	-
	<b>Total Charges for Services</b>	<b>3,602,122</b>	<b>1,788,534</b>	<b>49.7%</b>	<b>3,370,733</b>	<b>20,052</b>	<b>3,390,785</b>	<b>1,497,783</b>	<b>44.2%</b>	<b>3,140,088</b>	<b>(250,697)</b>
	<b>Fines &amp; Forfeitures</b>										
9E 9313	Adult Library Fines	24,124	10,741	44.5%	35,000	-	35,000	2,326	6.6%	7,000	(28,000)
9E 9325	NSF Check Fee	420	120	28.6%	500	-	500	210	42.0%	500	-
9E 9326	Moving Vehicle Violations	44,446	26,155	58.8%	45,000	-	45,000	4,876	10.8%	15,000	(30,000)
9E 9327	Ordinance Violations	7,756	4,706	60.7%	8,000	-	8,000	2,992	37.4%	4,000	(4,000)
9E 9328	Parking Violation	184,839	97,770	52.9%	200,000	-	200,000	48,243	24.1%	100,000	(100,000)
9E 9329	Dog Pound Fees	1,295	550	42.5%	1,200	-	1,200	845	70.4%	1,200	-
9E 9332	Solicitors	455	215	47.3%	1,000	-	1,000	195	19.5%	1,000	-
	<b>Total Fines &amp; Forfeitures</b>	<b>263,335</b>	<b>140,257</b>	<b>53.3%</b>	<b>290,700</b>	<b>-</b>	<b>290,700</b>	<b>59,687</b>	<b>20.5%</b>	<b>128,700</b>	<b>(162,000)</b>
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>6,049,114</b>	<b>2,977,983</b>	<b>49.2%</b>	<b>5,942,333</b>	<b>20,052</b>	<b>5,962,385</b>	<b>2,333,988</b>	<b>39.1%</b>	<b>5,459,688</b>	<b>(502,697)</b>

**Town of West Hartford**  
**General Fund Revenues for Fiscal Year Ending June 30, 2021 (unaudited)**  
**as of November 30, 2020**

	Fiscal Year 2020 (Nov 2019)		Fiscal Year 2021 (Nov 2020)			Fiscal Year 2021				
	Prior Year Actual	YTD Actual Revenue	YTD % Collected	Adopted Budget	Supplemental Appropriation	Revised Budget	YTD Actual Revenue	YTD % Collected	Projected Revenue	Fav/(Unfav) Variance
<b>MISCELLANEOUS REVENUE</b>										
9F 9075		Miscellaneous Revenue								
9F 9337	\$ 455,065	\$ -	0.0%	\$ 375,000	\$ -	\$ 375,000	\$ 424,170	113.1%	\$ 446,280	\$ 71,280
9F 9340	49,938	256	0.5%	-	-	-	-	0.0%	-	-
9F 9348	12,299	4,555	37.0%	15,500	-	15,500	6,337	40.9%	15,500	-
9F 9358	660	365	55.3%	500	-	500	160	32.0%	500	-
9F 9359	1,193,131	709,501	59.5%	750,000	-	750,000	94,413	12.6%	250,000	(500,000)
9F 9361	91,087	52,296	57.4%	100,000	-	100,000	12,143	12.1%	12,143	(87,857)
9F 9373	3,920	950	24.2%	1,000	-	1,000	-	0.0%	1,000	-
9F 9379	1,708	815	47.7%	-	-	-	-	0.0%	-	-
9F 9385	359,314	157,455	43.8%	360,000	-	360,000	80,897	22.5%	360,000	-
9F 9386	458,492	-	0.0%	559,468	375,600	935,068	25,000	2.7%	935,068	-
9F 9387	135	-	0.0%	-	-	-	-	0.0%	-	-
	\$ 2,625,749	\$ 926,193	35.27%	\$ 2,161,468	\$ 375,600	\$ 2,537,068	\$ 643,120	25.3%	\$ 2,020,491	\$ (516,577)
<b>OTHER FUNDING SOURCES</b>										
9399		Use of Fund Balance								
	\$ -	\$ -	0.0%	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -	0.0%	\$ 1,500,000	\$ -
	\$ -	\$ -	0.0%	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -	0.0%	\$ 1,500,000	\$ -
	\$ 299,225,363	\$ 154,041,113	51.5%	\$ 300,246,758	\$ 395,652	\$ 300,642,410	\$ 155,157,137	51.6%	\$ 300,889,549	\$ 247,139

**Town of West Hartford**  
**Projected General Fund Expenditures for Fiscal Year Ending June 30, 2020**  
**as of November 30, 2020**

Department	Fiscal Year 2020 (Nov 2019)		Fiscal Year 2021 (Nov 2020)				Fiscal Year 2021			
	Prior Year Actual	YTD Actual Expense	YTD % Expended	Adopted Budget	Supplemental Appropriation	Revised Budget	Actual YTD Expenditures	%	Projected Expenditures	Fav/(Unfav) Variance
<b>01-Town Clerk</b>										
Personal Services	203,751	\$ 97,847	48.0%	\$ 195,156	\$ -	\$ 195,156	\$ 95,741	49.1%	\$ 214,784	(19,628)
Non-personal Services	85,726	28,324	33.0%	79,395	-	79,395	41,740	52.6%	89,314	(9,919)
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	11,797	4,465	37.8%	11,941	-	11,941	5,482	45.9%	14,540	(2,599)
<b>Department Total</b>	<b>301,274</b>	<b>130,636</b>	<b>43.4%</b>	<b>286,492</b>	<b>-</b>	<b>286,492</b>	<b>142,963</b>	<b>49.9%</b>	<b>318,638</b>	<b>(32,146)</b>
<b>02-Town Council</b>										
Personal Services	121,419	\$ 46,678	38.4%	\$ 128,355	\$ -	\$ 128,355	\$ 48,417	37.7%	\$ 128,355	(0)
Non-personal Services	258,340	254,140	98.4%	258,678	-	258,678	220,352	85.2%	258,678	0
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	8,985	3,069	34.2%	9,626	-	9,626	3,579	37.2%	9,626	0
<b>Department Total</b>	<b>388,744</b>	<b>303,887</b>	<b>78.2%</b>	<b>396,659</b>	<b>-</b>	<b>396,659</b>	<b>272,348</b>	<b>68.7%</b>	<b>396,659</b>	<b>(0)</b>
<b>11-Town Manager</b>										
Personal Services	373,078	\$ 144,627	38.8%	\$ 369,053	\$ -	\$ 369,053	\$ 143,720	38.9%	\$ 368,793	260
Non-personal Services	12,681	3,707	29.2%	6,600	-	6,600	1,892	28.7%	7,000	(400)
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	23,244	7,735	33.3%	23,397	-	23,397	7,971	34.1%	23,397	0
<b>Department Total</b>	<b>409,002</b>	<b>156,069</b>	<b>38.2%</b>	<b>399,050</b>	<b>-</b>	<b>399,050</b>	<b>153,583</b>	<b>38.5%</b>	<b>399,190</b>	<b>(140)</b>
<b>13-Corporation Counsel</b>										
Personal Services	277,974	\$ 113,127	40.7%	\$ 320,807	\$ -	\$ 320,807	\$ 79,572	22.9%	\$ 273,639	47,168
Non-personal Services	131,637	30,721	23.3%	97,800	150,000	247,800	155,762	62.9%	247,800	0
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	19,719	7,292	37.0%	22,816	-	22,816	5,370	23.5%	19,605	3,211
<b>Department Total</b>	<b>429,330</b>	<b>151,139</b>	<b>35.2%</b>	<b>441,423</b>	<b>150,000</b>	<b>591,423</b>	<b>234,704</b>	<b>39.7%</b>	<b>541,044</b>	<b>50,379</b>
<b>14-Registrar of Voters</b>										
Personal Services	133,571	\$ 70,120	52.5%	\$ 205,000	\$ -	\$ 205,000	\$ 138,930	67.8%	\$ 211,695	(6,695)
Non-personal Services	29,972	10,986	36.7%	58,370	-	58,370	66,643	114.2%	81,903	(23,533)
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	7,335	2,763	37.7%	11,332	-	11,332	3,266	28.8%	8,832	2,500
<b>Department Total</b>	<b>170,878</b>	<b>83,869</b>	<b>49.1%</b>	<b>274,702</b>	<b>-</b>	<b>274,702</b>	<b>208,839</b>	<b>76.0%</b>	<b>302,430</b>	<b>(27,728)</b>
<b>15-Information Technology</b>										
Personal Services	472,488	\$ 182,477	38.6%	\$ 469,560	\$ -	\$ 469,560	\$ 196,885	41.9%	\$ 512,117	(42,557)
Non-personal Services	549,324	193,936	35.3%	543,500	-	543,500	167,908	30.9%	514,501	28,999
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	33,966	12,149	35.8%	34,235	-	34,235	13,339	39.0%	36,325	(2,090)
<b>Department Total</b>	<b>1,055,779</b>	<b>388,563</b>	<b>36.8%</b>	<b>1,047,295</b>	<b>-</b>	<b>1,047,295</b>	<b>378,132</b>	<b>36.1%</b>	<b>1,062,943</b>	<b>(15,648)</b>
<b>16-Financial Services</b>										
Personal Services	1,709,038	\$ 680,668	39.8%	\$ 1,697,387	\$ -	\$ 1,697,387	\$ 686,330	40.4%	\$ 1,618,959	78,428
Non-personal Services	511,689	302,540	59.1%	588,779	-	588,779	363,493	61.7%	588,779	0
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	122,819	44,267	36.0%	127,041	-	127,041	42,879	33.8%	119,547	7,494
<b>Department Total</b>	<b>2,343,546</b>	<b>1,027,476</b>	<b>43.8%</b>	<b>2,413,207</b>	<b>-</b>	<b>2,413,207</b>	<b>1,092,701</b>	<b>45.3%</b>	<b>2,327,286</b>	<b>85,921</b>



**Town of West Hartford**  
**Projected General Fund Expenditures for Fiscal Year Ending June 30, 2020**  
**as of November 30, 2020**

Department	Fiscal Year 2020 (Nov 2019)		Fiscal Year 2021 (Nov 2020)				Fiscal Year 2021			
	Prior Year Actual	YTD Actual Expense	YTD % Expended	Adopted Budget	Supplemental Appropriation	Revised Budget	Actual YTD Expenditures	%	Projected Expenditures	Fav/(Unfav) Variance
<b>17-Assessment Office</b>										
Personal Services	567,078	218,072	38.5%	\$ 649,422	\$ -	\$ 649,422	\$ 219,863	33.9%	\$ 574,147	\$ 75,275
Non-personal Services	77,407	29,055	37.5%	63,137	-	63,137	27,280	43.2%	63,137	0
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	41,954	14,675	35.0%	48,696	-	48,696	16,395	33.7%	42,886	5,810
<b>Department Total</b>	<b>686,439</b>	<b>261,802</b>	<b>38.1%</b>	<b>761,255</b>	<b>-</b>	<b>761,255</b>	<b>263,537</b>	<b>34.6%</b>	<b>680,170</b>	<b>81,085</b>
<b>19-Human Resources</b>										
Personal Services	424,598	137,541	32.4%	347,498	-	347,498	130,818	37.6%	350,184	(2,686)
Non-personal Services	72,774	30,749	42.3%	108,250	-	108,250	34,374	31.8%	108,250	0
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	27,086	9,172	33.9%	27,188	-	27,188	9,205	33.9%	25,986	1,202
<b>Department Total</b>	<b>524,458</b>	<b>177,462</b>	<b>33.8%</b>	<b>482,936</b>	<b>-</b>	<b>482,936</b>	<b>174,397</b>	<b>36.1%</b>	<b>484,421</b>	<b>(1,485)</b>
<b>20-Fire Services</b>										
Personal Services	11,595,973	4,714,277	40.7%	11,028,586	-	11,028,586	5,075,881	46.0%	12,051,546	(1,022,960)
Non-personal Services	1,380,295	532,952	38.6%	1,437,728	-	1,437,728	484,374	33.7%	1,326,990	110,738
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	189,603	69,970	37.1%	187,763	-	187,763	83,337	44.4%	187,763	0
<b>Department Total</b>	<b>13,164,871</b>	<b>5,317,199</b>	<b>40.4%</b>	<b>12,654,077</b>	<b>-</b>	<b>12,654,077</b>	<b>5,643,592</b>	<b>44.6%</b>	<b>13,566,299</b>	<b>(912,222)</b>
<b>22-Police Services</b>										
Personal Services	15,793,800	6,496,064	41.1%	15,375,019	-	15,375,019	6,508,661	42.3%	16,257,600	(882,581)
Non-personal Services	933,205	371,929	39.9%	1,028,425	20,052	1,048,477	320,325	30.6%	1,048,477	0
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	337,778	121,328	35.9%	334,076	-	334,076	144,523	43.3%	347,787	(13,711)
<b>Department Total</b>	<b>17,064,783</b>	<b>6,989,321</b>	<b>41.0%</b>	<b>16,737,520</b>	<b>20,052</b>	<b>16,757,572</b>	<b>6,973,509</b>	<b>41.6%</b>	<b>17,653,865</b>	<b>(896,293)</b>
<b>30-Community Development</b>										
Personal Services	2,287,600	853,337	37.3%	2,148,657	-	2,148,657	808,859	37.6%	2,114,418	34,239
Non-personal Services	179,279	74,243	41.4%	267,033	-	267,033	189,206	70.9%	266,811	222
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	160,298	55,320	34.5%	159,324	-	159,324	54,886	34.4%	159,324	0
<b>Department Total</b>	<b>2,627,177</b>	<b>982,899</b>	<b>37.4%</b>	<b>2,575,014</b>	<b>-</b>	<b>2,575,014</b>	<b>1,052,951</b>	<b>40.9%</b>	<b>2,540,553</b>	<b>34,461</b>
<b>31-Public Works</b>										
Personal Services	3,882,172	1,583,045	40.8%	4,070,926	24,000	4,094,926	1,531,001	37.4%	4,111,766	(16,840)
Non-personal Services	5,573,262	1,978,513	35.5%	7,044,973	39,600	7,084,573	2,957,583	41.7%	7,650,144	(565,571)
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	371,498	98,380	26.5%	399,360	-	399,360	108,573	27.2%	399,360	0
<b>Department Total</b>	<b>9,826,932</b>	<b>3,659,939</b>	<b>37.2%</b>	<b>11,515,259</b>	<b>63,600</b>	<b>11,578,859</b>	<b>4,597,158</b>	<b>39.7%</b>	<b>12,161,270</b>	<b>(582,411)</b>
<b>32-Facilities Services</b>										
Personal Services	1,062,076	447,160	42.1%	1,206,874	-	1,206,874	400,767	33.2%	1,183,103	23,771
Non-personal Services	850,105	356,071	41.9%	765,381	-	765,381	300,088	39.2%	765,381	0
Capital Outlay	-	-	-	-	-	-	-	-	-	0
Debt and Sundry	75,189	27,591	36.7%	91,134	-	91,134	29,805	32.7%	89,654	1,480
<b>Department Total</b>	<b>1,987,370</b>	<b>830,822</b>	<b>41.8%</b>	<b>2,063,389</b>	<b>-</b>	<b>2,063,389</b>	<b>730,660</b>	<b>35.4%</b>	<b>2,038,137</b>	<b>25,252</b>

**Town of West Hartford**  
**Projected General Fund Expenditures for Fiscal Year Ending June 30, 2020**  
**as of November 30, 2020**

Department	Fiscal Year 2020 (Nov 2019)		Fiscal Year 2021 (Nov 2020)				Fiscal Year 2021		
	Prior Year Actual	YTD Actual Expense	YTD % Expended	Adopted Budget	Supplemental Appropriation	Revised Budget	Actual YTD Expenditures	Projected Expenditures	Fav/(Unfav) Variance
<b>40-Leisure and Social Services</b>									
Personal Services	1,890,505	\$ 970,360	51.3%	\$ 1,714,833	\$ 45,500	\$ 1,760,333	\$ 620,778	\$ 1,541,312	219,021
Non-personal Services	900,167	413,328	45.9%	986,640	116,500	1,103,140	361,480	1,056,107	47,033
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	101,178	40,833	40.4%	109,295	-	109,295	35,066	105,487	3,808
<b>Department Total</b>	<b>2,891,850</b>	<b>1,424,521</b>	<b>49.3%</b>	<b>2,810,768</b>	<b>162,000</b>	<b>2,972,768</b>	<b>1,017,324</b>	<b>2,702,905</b>	<b>269,863</b>
<b>41-Library Services</b>									
Personal Services	2,331,179	\$ 981,816	42.1%	\$ 2,495,769	-	\$ 2,495,769	\$ 836,374	\$ 2,357,280	138,489
Non-personal Services	594,574	297,352	50.0%	652,637	-	652,637	303,315	650,068	2,569
Capital Outlay	-	-	-	-	-	-	-	-	0
Debt and Sundry	165,148	61,809	37.4%	181,609	-	181,609	56,332	166,488	15,121
<b>Department Total</b>	<b>3,090,901</b>	<b>1,340,977</b>	<b>43.4%</b>	<b>3,330,015</b>	<b>-</b>	<b>3,330,015</b>	<b>1,196,020</b>	<b>3,173,836</b>	<b>156,179</b>
<b>90-Capital Financing</b>	<b>16,580,749</b>	<b>7,947,696</b>	<b>47.9%</b>	<b>17,318,952</b>	<b>-</b>	<b>17,318,952</b>	<b>9,025,649</b>	<b>16,846,661</b>	<b>472,291</b>
<b>91-Non-departmental</b>	<b>56,714,600</b>	<b>31,454,889</b>	<b>55.5%</b>	<b>54,665,217</b>	<b>-</b>	<b>54,665,217</b>	<b>24,511,472</b>	<b>55,233,606</b>	<b>(568,389)</b>
<b>Non-Departmental-FEMA</b>	<b>584,840</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>126,676</b>	<b>126,676</b>	<b>(126,676)</b>
<b>Sub-total Town</b>	<b>130,258,683</b>	<b>62,629,167</b>	<b>48.1%</b>	<b>130,173,230</b>	<b>395,652</b>	<b>130,568,882</b>	<b>57,796,213</b>	<b>132,556,589</b>	<b>(1,987,705)</b>
<b>51-Board of Education</b>	<b>168,161,357</b>	<b>59,307,038</b>	<b>35.3%</b>	<b>170,073,528</b>	<b>-</b>	<b>170,073,528</b>	<b>57,257,029</b>	<b>169,949,528</b>	<b>124,000</b>
<b>Total before BOE Transfer</b>	<b>298,420,040</b>	<b>121,936,205</b>	<b>40.9%</b>	<b>300,246,758</b>	<b>395,652</b>	<b>300,642,410</b>	<b>115,053,242</b>	<b>302,506,117</b>	<b>(1,863,705)</b>
<b>51-Board of Education</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transf. to Non-Lapsing Fund</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand Total</b>	<b>298,420,040</b>	<b>121,936,205</b>	<b>40.9%</b>	<b>300,246,758</b>	<b>395,652</b>	<b>300,642,410</b>	<b>115,053,242</b>	<b>302,506,117</b>	<b>(1,863,705)</b>