



April 16, 2021

Dear New-to-Cannon Families,

The Upper School (“US”) administrative team would like to officially welcome you to Cannon School! We look forward to getting to know you.

Whether you are new to independent schools or not, the spring before your first year at Cannon is an important time to plan and prepare so that when Thursday, August 19 arrives, everyone in your family is ready and excited for the school year to begin. This spring you will receive emails from the US administration. We want you to be comfortable with the transition process and to know what’s essential every step of the way.

#### **Placement Assessments and Course Selection**

Placement assessments will be done remotely this spring. You will be receiving an email the first week of May from Ms. Julia Finneyfrock, US Academic Coordinator, about what placement assessments your student will need to take and when. We ask for your assistance in monitoring these assessments, as the information we gain from these assessments will help us build an appropriate schedule for all of our new students.

#### **New Family Liaison and Grade Level Deans**

Ms. Julia Finneyfrock will also be the US New Family Liaison. Please don’t hesitate to reach out to Ms. Finneyfrock ([jfinneyfrock@cannonschool.org](mailto:jfinneyfrock@cannonschool.org)) with your questions. In addition, each grade level dean and his/her email address is listed below. The deans will reach out to US students this summer to share summer assignments, as well as exciting events to look forward to in the upcoming school year.

Class of 2022	Dean Tom Booker	<a href="mailto:tbooker@cannonschool.org">tbooker@cannonschool.org</a>
Class of 2023	Dean Michelle Zelaya	<a href="mailto:mzelaya@cannonschool.org">mzelaya@cannonschool.org</a>
Class of 2024	Dean Chris Williams	<a href="mailto:clwilliams@cannonschool.org">clwilliams@cannonschool.org</a>
Class of 2025	Dean Joe Trojan	<a href="mailto:jtrojan@cannonschool.org">jtrojan@cannonschool.org</a>

#### **New Family Resource Page**

Soon, we will share information which includes September class trips, summer athletic workout schedules, driver’s education, textbook purchases, and required reading lists. Until then, please check out our [New Family Resource page](#) (look for 2021-22 school year information, only) and reach out to your grade level dean or Ms. Finneyfrock with any additional questions.

Until next month, stay safe and healthy.

Sincerely,

Deb Otey  
Head of Upper School  
Cannon School