



ELEMENTARY SCHOOL TEACHER JOB DESCRIPTION

Under the direction of the Head of School, an elementary school teacher serves as the School's primary leader in his/her grade (K-4), developing, implementing, and supporting a dynamic classroom experience for our Grade K-4 students.

Responsibilities include developing, implementing, assessing, and supporting a dynamic elementary classroom experience for our youngest students. Elementary school teachers will use a variety of methods, materials, and techniques to teach all core subjects and will work collaboratively with faculty across the grade levels. Working directly with students, the elementary teachers will assess students' academic skills for the purposes of refining classroom activities and providing feedback.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Elementary School teachers are responsible for delivering the core curriculum in a self-contained classroom. The preferred candidates will:

- Support the mission, philosophy, and core values of the School;
- Establish a climate of respect for each child, and maintain a safe and healthy working environment;
- Demonstrate academic excellence through a working knowledge of the core curriculum;
- Plan, prepare, and deliver instructional activities that facilitate active learning experiences and use a variety of teaching strategies;
- Utilize academic technology to enhance instruction;
- Collaborate effectively with colleagues;
- Regularly assess student progress and maintain accurate and comprehensive records
- Participate in parent conferences and communicate with parents regularly;
- Perform divisional responsibilities expected of faculty (for example, supervising students outside of class times, attending faculty meetings, professional development, etc.); and
- Fulfill other duties as assigned.

REQUIREMENTS

- Bachelor's degree in education or related field, master's degree and 3-5 years' experience preferred;
- Planning, organization, and problem-solving skills;
- Experience teaching in a classroom environment, preferably in an independent school;

- Demonstrated knowledge and experience in child development and educational practices;
- A commitment to best practices in education;
- Ability to communicate effectively with students, families, and colleagues;
- A clear commitment to diversity, community, and inclusion in school communities; and
- An ability to work in a collegial and collaborative environment.

This is a 10-month, full-time, benefited, and salaried position.