

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
March 2, 2021 - Special Meeting**

The Elizabeth City-Pasquotank Board of Education met virtually and via livestream, on Monday, March 2, 2021, at 5:30 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair  
Mr. George Archuleta  
Mrs. Virginia Houston  
Mr. Rodney Walton

Ms. Pam Pureza  
Mr. Daniel Spence  
Dr. Shelia Williams

The following staff members were present:

Rhonda James-Davis, Interim Superintendent  
Rachael Haines, Chief Finance Officer  
Dr. Amy Spencer, Chief Academic Officer  
Tammy W. Sawyer, Director of Community Schools/PIO  
Executive Asst to the Superintendent and Board

### **1.Meeting Called to Order by Chair**

Chair Warden called the meeting to order at 5:32 p.m.

### **2.Roll Call**

Tammy Sawyer called the roll and recorded members in attendance for the meeting. At the conclusion of roll call, Daniel Spence shared that he would recuse himself from any upcoming discussion on learning pods.

### **3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest**

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. Mr. Spence recused himself from participating in discussion of learning pods.

### **4.Approval of Agenda (Action)**

A motion was made by Rodney Walton, seconded by Dr. Shelia Williams, and unanimously carried, as confirmed by roll call, to approve the agenda.

### **5.Agenda Items**

#### **Personalized Education**

##### **Pam Pureza, Chair**

Learning Pod Memorandum of Understanding

Dr. Amy Spencer, Chief Academic Officer, presented the board with a memorandum of understanding for learning pods in the community. A motion was made by Pam Pureza, seconded by George Archuleta, and carried, as confirmed by roll call vote, to accept the memorandum of understanding as presented by Dr. Spencer. Daniel Spence recused himself from this vote.

### **Closed Session**

A motion was made by Dr. Shelia Williams, seconded by Pam Pureza, and carried unanimously, as confirmed by roll call vote, for the Board to enter into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6).

Closed session began at 6:02 p.m. The following Board Members were present: Sharon Warden, Chair; Pam Pureza, Vice-Chair; George Archuleta; Virginia Houston; Daniel Spence; Rodney Walton; and Dr. Shelia Williams. The following staff members were present: Rhonda James-Davis, Interim Superintendent; Karen Dameron, Interim Chief of Human Resources Officer.

A motion to come out of closed session was made by Pam Pureza, seconded by George Archuleta, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 7:05 p.m.

### **Meeting Called to Back to Order by Chair - Open Session**

Chair Warden called the meeting to order at 7:07 p.m. Tammy Sawyer called the roll and recorded members in attendance.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair  
Mr. George Archuleta  
Mrs. Virginia Houston  
Mr. Rodney Walton

Ms. Pam Pureza  
Mr. Daniel Spence  
Dr. Shelia Williams

The following staff members were present:

Rhonda James-Davis, Interim Superintendent  
Rachael Haines, Chief Finance Officer  
Karen Dameron, Interim Chief Human Resources Officer  
Dr. Amy Spencer, Chief Academic Officer  
Tammy W. Sawyer, Director of Community Schools/PIO/Executive to the Superintendent and Board of Education

### **6.Other**

There was no other business before the board.

### **7.Adjournment**

Chair Warden made a motion, seconded by Dr. Shelia Williams, and unanimously carried, as confirmed by roll call vote, to adjourn the meeting. The meeting ended at 7:10 p.m.

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Chair

Secretary