

**OVERVIEW OF POLICY I-16
STUDENT CLUBS - EQUAL ACCESS ACT**

Board of Education policy provides for two types of clubs: School Clubs and Student Clubs. This chart provides a brief overview of the rules that apply to these clubs.

	School Clubs	Student Clubs
Definition	School Clubs are curriculum-related and sponsored by district Schools. School Clubs may receive leadership, direction, and support from the school and the district.	Student Clubs are authorized for the purpose of granting a place within the school for students to meet during non-instructional time. Student Clubs are initiated and led by students. Their meetings, ideas and activities are not sponsored or endorsed by the Board of Education, the district, school, or employees.
Criteria	<p>'School Club' means a club:</p> <ul style="list-style-type: none"> • whose subject matter is taught or will soon be taught in a regular course and does not have as its purpose or part of its purpose the advocacy of any political, theological, ideological or partisan view on curriculum related subject matter, • whose subject matter concerns the body of courses as a whole and does not have as its purpose or part of its purpose the advocacy of any political, theological, ideological or partisan view on curriculum related subject matter; • in which participation is required for a particular course; or • in which participation results in academic credit 	<p>'Student Club' means any club whose subject or purpose is not included in the definition of School Club and which complies with the following criteria:</p> <ul style="list-style-type: none"> • Its meetings are voluntary, student Initiated and student-led; • There is no sponsorship of the meetings by the school or by district employees; • Employees of the district are present at meetings only in a non-participatory capacity; • The meetings do not interfere with the orderly conduct of educational activities within the school; • Non-school persons may not direct, conduct, control, or regularly attend activities of Student Clubs. This would include outside organizations that direct club sport teams; • A Student Club must obtain approval on the district's form from the principal or the principal's designee before non-school persons may attend meetings at the school. • All students are eligible to be members subject to the provisions of this policy.
Application Requirement	<p>Faculty members or students proposing School Clubs must submit written application on the district form no later than October 1 of the year when the club is organized.</p> <p>Student government and clubs that are governed by the Utah High Schools Activities Association are exempt from the authorization requirements.</p>	Students proposing Student Clubs must submit written application for authorization on the district form no later than October 1 of each year.
Deadline	October 1 by 5:00 p.m.	
Application Process	Completed applications should be submitted to the Building Administrator (principal or designated assistant principal) who will review the materials and send the application to the High School School Leadership Support Director. Decisions regarding the authorization of each School Club and Student Club will be made by November 1.	

	School Clubs	Student Clubs
Authorization of Club	<p>The High School School Leadership Support director shall review applications for authorization of clubs on a case-by-case basis. Before granting authorization for School Clubs, the Administrator must find:</p> <p>(1) the proposed club would meet this policy's definition of a School Club, (2) the proposed club's purpose and activities are lawful and comply with this policy and, (3) proposed name complies with this policy.</p> <p>The High School School Leadership Support</p>	<p>director shall review applications for authorization of clubs on a case-by-case basis. Before granting authorization for Student Clubs, the Administrator must find:</p> <p>(1) the proposed club would meet this policy's definition of a Student Club, (2) the proposed club's purpose and activities are lawful and comply with this policy and, (3) the proposed name complies with this policy.</p>
Membership	<p>Membership in School Clubs is limited to students who are currently registered in the district.</p> <p>Clubs may require that prospective members try out based on objective criteria outlined in the application materials. Try-outs shall not require activities which violate laws, policies or regulations of the State or district.</p> <p>Membership may not be limited on the basis of age, color, disability, gender, gender identity, genetic information, national origin, pregnancy, race, religion, or sexual orientation.</p> <p>A parent/guardian signature on the district approved form is required for membership and attendance.</p> <p>Attendance or participation in Student Club meetings or activities is limited to members, except that non-school persons may attend on occasion to make presentations if approved in advance by the Building Administrator. Non-school persons or organizations shall not direct, conduct, control or regularly attend meetings or activities of clubs.</p>	<p>Membership in Student Clubs is limited to students who are currently registered in the school.</p>
Club Names	<p>The High School School Leadership Support director shall approve the names of clubs consistent with law and policy provided that the proposed name:</p> <ul style="list-style-type: none"> • Reasonably reflects the nature, purposes, and activities of the club; • Does not result in undue disruption of school operations; • Does not subject students to harassment or persecution; • Does not violate the prohibitions and limits listed in the policy, and; • Does not imply inappropriate association with outside organizations or groups. <p>If the administrator finds the proposed club name does not satisfy these criteria, the Administrator shall deny authorization of a club's name or require changes prior to granting authorization.</p>	
Adult Supervision	<p>The principal will annually designate faculty members as advisors of School Clubs. Faculty advisors organize and direct the purpose and activities of the School Club.</p>	<p>The principal will ensure that a school-approved faculty supervisor is present at the meetings and activities of Student Clubs held during non-instructional time at the school.</p> <p>School-approved faculty supervisors provide oversight to ensure compliance with the approved club charter and with applicable laws, rules, and policy. Faculty supervisors and other district or government employees shall not participate in any way in Student Clubs. No faculty member or school or district employee shall be required to attend any club meeting if the content of the speech at the meeting is contrary to the beliefs of the employee.</p>

	School Clubs	Student Clubs
Facilities	<p>The Building Administrator will determine and assign facilities for School Clubs and Student Clubs consistent with the needs of the school.</p> <p>In assigning facilities, the Building Administrator may give priority to School Clubs over Student Clubs.</p> <p>The school may provide financial or other support to School Clubs.</p>	<p>In assigning facilities, the Building Administrator may give priority to School Clubs over Student Clubs. No preference or priority shall be given among Student Clubs.</p> <p>The school shall provide only the space for Student Club meetings. Except as otherwise provided for in this policy, no other expenditure of public funds is authorized.</p> <p>Each school may establish in writing the non instructional times during which Student Clubs may meet (e.g. Student Club meetings will be scheduled between 2:30 and 6:00 p.m. Monday through Friday).</p> <p>Each school may establish in writing the number of hours Student Clubs may meet per month except that all Student Clubs must be treated equally (e.g. up to 4 hours of meetings per month may be scheduled for individual Student Clubs).</p>
Communications	<p>School Clubs and Student Clubs will have equal access to bulletin boards, the public address system and the school newspaper, subject to the reasonable time, place and manner restrictions set by the principal, consistent with district policy and directives.</p> <p>All authorized clubs will be allowed a group picture in the yearbook.</p>	
Fund Raising	<p>School Clubs will have access to school sponsored fund raising and a school financial account. All School Club fund raising must comply with policy I-17.</p>	<p>Student Clubs may raise funds but are not permitted to participate in school sponsored fund raising programs. In all fund raising, Student Clubs must inform potential donors in writing that the Student Club is not sponsored by the school.</p>
Prohibitions and limits	<p>The High School School Leadership Support director shall deny authorization to any club or require changes prior to granting authorization if the administrator finds that its purpose or activities would:</p> <ul style="list-style-type: none"> • Violate the law or administrative rules or advocate such imminent violation. This restriction does not apply to appropriate discussions concerning the changing of laws or rules, or to actions taken through appropriate channels or procedures to effectuate such changes. • Harass or denigrate any person or advocate such imminent action; • Intend to cause a person to fear to freely exercise or enjoy any right secured by the Constitution or laws of the United States or the state of Utah, or advocate such imminent action; • Advocate or approve sexual activity outside of marriage, or involve presentations in violation of laws or regulations governing sex education or privacy rights of individuals or families (See High School Resource Guide for Parents and Teachers on Teaching Human Sexuality); • Include any effort to engage in or conduct mental health therapy, counseling, or psychological services for which a license would be required under Title 58, Chapters 60 or 61 of the Utah Code. 	

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<p>Prohibitions and Limits (Continued)</p>	<p>The High School School Leadership Support director may request information and shall require changes in a club's proposed purpose or activities which the administrator finds necessary to:</p> <ul style="list-style-type: none"> • Prevent any material or substantial interference with the orderly operation of the school; • Protect the well-being of students and faculty; • Ensure compliance with all applicable laws, rules, regulations and policies; • Maintain order and discipline; • Protect the rights of parents and students; or • Restrict activities harmful to the school's educational mission. 	
<p>Review of Authorization</p>	<p>The Building Administrator shall investigate any report or allegation that an authorized School Club or Student club is participating in activities beyond the scope of its charter, constitution or bylaws, or is in violation of any applicable law, rule; regulation or policy. The Building Administrator shall assist the School Club advisor or Student Club members to correct any compliance issues. The Building Administrator shall report the allegation, results of the investigation, and the corrective actions to the High School School Leadership Support director. After meeting with the faculty advisor or school-approved faculty supervisor and the students involved, the High School School Leadership Support director may do any of the following:</p> <ul style="list-style-type: none"> • Allow the original charter, constitution, or bylaws to be modified to include the activities if they are in compliance with the law, rules, regulations or policies; • Instruct the advisor or faculty supervisor not to allow similar violations in future; • Suspend the club's authorization pending further corrective action as determined by the Building Administrator or High School School Leadership Support director, or; • Terminate the club's authorization. 	
<p>Appeal of Club Decisions</p>	<p>Any student directly affected by a decision made under this policy may appeal the decision by writing to the Superintendent or designee.</p>	