

UPPER PERKIOMEN SCHOOL DISTRICT

FINANCE COMMITTEE

April 6, 2021

The Finance Committee Meeting was held virtually with the following committee members attending: Melanie Cunningham (chairperson), Keith McCarrick, and Judy Maginnis. Others in attendance were: Sandy Kassel, Dan Direso, and Allyn Roche

1. Approval of Meeting Minutes

- a. Motion by Keith McCarrick, seconded by Judy Maginnis, to approve the March 15, 2021 Finance Committee Meeting minutes. Motion carried.

2. DISCUSSION

The budget timeline was reviewed for the dates leading to budget adoption.

a. Cost of Full day Kindergarten in the budget adoption

The costs of full day kindergarten in the budget and as far as capital was presented. The budget includes four elementary teachers, two specialists, supplies, books, technology, and transportation for a total of \$631,056. An additional cost of \$379,000 is estimated to come from capital for facilities, improvements, furniture, and casework for the classroom areas.

b. Transportation of virtual Western Center students

If virtual is offered and not accommodated at the High School and transportation is provided from the home we would incur an additional cost of \$41,000 at a minimum. This cost is not in the budget for 21-22. If a virtual option is provided the delivery is intended to occur to the students at a location in the High School.

c. Expenditures

Staffing additions to the budget were presented which included:

9 professional staff:

- 4 full-day Kindergarten
- 2 Elementary Specialists
- 2 Autistic Support
- 1 Instructional Coach

1 Network Administrator (will help to reduce need for contracted services)

1 Administrative Support to support Facilities and Technology

Total Estimated at \$1,022,649.

New/Additional Contracted Services includes:

- Support Counselors – Lakeside
 - Increase in Instructional Substitute Support
 - Administrative Temporary Support
 - Feasibility Study
 - Custodial Services
 - Transportation – New Contract
- Total Estimated at \$1,087,770.

Other positions in the budget that were not filled for 20-21

- Full-time maintenance position
 - 2 Security Safety Services
 - Crossing guards – individuals are unavailable this year
- Total Estimated at \$324,263.

Expenditure Summary

A review of Instruction (1000), Support Services (2000), Operation of Non-Instructional Services (3000), and Other Financing Services (5000) are showing total expenditures of \$70,728,253. Currently we are showing a revenue total of \$65,807,252 with \$500,000 of ESSER funds budgeted at a 0 millage rate. A 3.7% millage increase, the maximum under Act 1, will increase the estimated revenue by \$1,448,588. We are looking at a fund balance need between \$3,472,413. and \$4,921,001.

The major expenditures were then presented which included:

Salaries

Retirement

Purchased Professional, Technical, Property and Other Services, the Western Center and the Budgetary Reserve to account for the increase in Charter Students.

The administration will work on the budget the next two weeks to tighten and see what can be adjusted.

Mrs. Maginnis asked if we could go back to our previous cyber program. Dr. Roche explained that the previous cyber program was a secondary asynchronous concentration. Mrs. Bast explained we are investigating cyber options for next year and not decrease the level of service. Dr Roche reported that we hope to send out a questionnaire at the end of April to get an idea what type of virtual parents may be interested in if offered. The previous program was expensive and did not have a good K-5 platform.

Motion by Mrs. Maginnis and seconded by Mr. McCarrick to adjourn the meeting at 8:00PM.

