

**On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service.**

**An updated Executive Order was issued extending through May 6, 2021.**

**This meeting will be live streamed through the school district's Zoom account on YouTube.**

**It is anticipated that the Board will entertain a motion to enter executive session at 5:45 p.m. to discuss the employment history of particular person, collective negotiations of Bus Driver, Food Service, and Monitor contracts pursuant to the Taylor Law, and financial history of particular persons as per the Independent Audit for year ending June 30, 2021 and Management Letter.**

**Open Session will begin at 6:30 p.m.**

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. President's Comments**

- Remarks
- Correspondence

**IV. Superintendent's Report**

- Spelling Bee
- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**V. Student Representative- Ms. Carlyn Bjorling**

**VI. Warrant Review- March (Mr. Johnson and Mrs. Personale)**

**(BOARD ACTION)**

- A-67 General 13425, 13429-13508 (Check Print) Void Checks #'s 13276 and 13229
- A-68 General 9005916-9005972 (ACH)
- A-69 General 13426-13428 (In House)
- A-71 General 13512-13571 (Check Print)
- A-72 General 9005973-9006018 (ACH)
- A-73 General 13509-13511, 13572 (In House)
- C-17 Cafeteria 2285-2293
- C-18 Cafeteria 2294-2298
- F-29 Federal 657-660 (Check Print)
- F-30 Federal 9000215-9000216 (ACH)
- F-31 Federal 9000217 (ACH)
- F-32 Federal 661-663 (Check Print)
- H-26 Capital 388-390 (Check Print)
- H-27 Capital 9000065-9000066 (ACH)

**VII. Minutes**

**(BOARD ACTION)**

- April 5, 2021- Regular Board Meeting
- April 14, 2021- Special Board Meeting

**VIII. 2020 Capital Improvement Project- Contract No. 05- Controls Contract (CC)**

**(BOARD ACTION)**

Based on review and a meeting, Turner Construction Company created a scope of work that meets the priorities of the District. Proposal received in accordance with NYS OGS State Contract Pricing.

Contract: Contract No. 025- Controls Contract (MC)

Contractor: Day Automation  
Base Bid: \$1,878,031

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the No. 05- Controls Contract (CC) as follows:

Contract: Day Automation \$1,878,031

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Cheryl Birx	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Michelle Pedzich	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

**IX. Budget Presentation (BOARD ACTION)**

Proposed 2021-2022 Budget

**X. Consensus Agenda (BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**1. Treasurer’s Report**

The Treasurer’s Report for the Period of March 1, 2021 - March 31, 2021. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**2. Budget Status Report**

The Appropriation Status Report, which is a summary, for the period of July 1, 2020 - March 31, 2021. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**3. Revenue Status Report**

The Revenue Status Report, which is a summary, for the period of July 1, 2020 – March 31, 2021. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**4. Visual and Performing Arts Hall of Fame**

Approval of the Visual and Performing Arts Hall of Fame. The first inductees will be the 2022-2023 school year.

**5. Surplus Books**

Mrs. Marissa Logue, Academy Principal, requesting approval to declare as surplus items the attached listing of books from the Academy library.

**6. Donation**

Mr. Dan Bowman, Director of Technology, is requesting approval to accept a donation from Canandaigua All Sports Boosters (CASB) in the amount of \$5,524.12 to purchase various technology items and software to be installed at Braves Field.

**7. New Scholarship**

Mrs. Marissa Logue is requesting approval for a one-time scholarship to be given at the awards ceremony for the 2020-2021 school year. Cary and Brian Burke would like to celebrate the lives of their sons Teddy and Tyler Burke, who would have been members of the Class of 2021, by awarding two scholarships in their memory. Teddy and “Ty” were twins who were born prematurely. Tyler survived 23 days and Teddy survived 23 months. Both of them are loved and cherished beyond words by their family and friends. Tyler had an immense fighting spirit and Teddy was filled such joy that his smile would light up a room. Two students who will seek higher education and will make the world a better place will receive a one-time \$300 scholarship.

**8. Property Tax Report Card**

Approval of the 2021-2022 Property Tax Report Card.

**9. AP Proctoring**

Mrs. Marissa Logue is requesting approval for the following for AP proctoring:  
Lauren Bolanda, Christine Crater, Arlene DeVinney, Alexandra Grimm, Benjamin Grimm, John LaFave, Barbara Morgan, Michael Morgan, Karen Salvia-Mottler, Jeffrey Scheetz, and Robert Sloan

**10. Appointment- Commissioning Services Bid Results**

**WHEREAS**, the Board of Education of the Canandaigua City School District (the “Board of Education”) has determined that it is in the best interest of the Canandaigua City School District (“School District”) to retain a qualified firm to provide commissioning and related professional services (“Services”) in connection with its 2020 Capital Improvement Project (the “Project”); and

**WHEREAS**, the School District previously issued a Request for Proposals (“RFP”) for the Services in connection with the Project; and

**WHEREAS**, the School District has received proposals in response to the RFP, diligently analyzed the proposals and conducted interviews of selected candidates as part of the selection process; and

**WHEREAS**, the School District, as a result of the RFP process and the recommendation of the Project Construction Manager, Turner Construction Company, has selected M/E Engineering, P.C. (“M/E”) to provide the Services; and

**WHEREAS**, the School District’s legal counsel, Ferrara Fiorenza, PC in cooperation with the Project Construction Manager has prepared a contract for the Services which has been submitted to the Board of Education for consideration;

**NOW, THEREFORE**, be it resolved as follows:

1. The Board of Education approves the retention of M/E to provide the Services and proceed with the Project in accordance with the terms and conditions of the contract approved by legal counsel and previously shared with the Board of Education.

2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the approved contract with M/E on behalf of the Board of Education and take all steps necessary or convenient to proceed under the contract in connection with the Project.
  
3. Upon approval by the Board of Education, this resolution shall take effect immediately.

**11. Budget Transfer**

The below transfer is over \$20,000 and require Board of Education approval. This is necessary for to true up payroll budget codes that are over/under estimate for the remainder of the year.

From	A2110.120-21-1230	Instructional Salary 6	\$42,206.49
To:	A2110.130-21-1240	Instructional Salary 7-8	\$42,206.49
From	A2110.120-12-1230	Instructional Salary K-5	\$33,401.83
To:	A2110.141.00-1261	Sick Bank Instructional	\$33,401.83

**12. Course Name Change- Initial Approval**

At the April CIE meeting, the Council reviewed and approved the following course name change request. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

- ELA Workshop to Writing Workshop

**13. K-5 Math Program Recommendation- Initial Approval**

At the April CIE meeting, the Council reviewed and approved the adoption of the new Everyday Math Program. A thorough review occurred through a pilot program, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

**14. Recommendations of the Committee on Preschool Special Education**

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**15. Recommendations of the Committee on Special Education**

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Tammy Brand	Typist-Confidential	6/29/2021	33

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Rayon Hemmings	Bus Monitor FT	Resignation	4/23/21
April Burke	Teacher Aide	Resignation	4/16/2021

2. Instructional Personnel

A. Resignation

- 1) James Anderson has resigned from his coaching position of Spring Strength and Conditioning.
- 2) Mark Sutter has resigned from his coaching position of JV Girls Outdoor Track.
- 3) Hannah Cox, Music Orchestra Teacher at the Academy, has resigned from the District effective June 30, 2021.
- 4) Heidi Robb, Assistant Principal of the Primary School, has resigned from the District effective June 30, 2021.

5) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Samantha Makitra	Special Education Teacher	PS	4/30/2021 – 6/16/2021

6) Non-Certified Substitute Teacher

The following individual has been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Alicia Wallace

7) Contract Substitute Teacher

The following individual has been recommended to Contract Substitute Teacher positions for the 2020 – 2021 school year at the contractual rate:

Emily Monahan – Primary/Elementary

8) Teacher On Special Assignment

The following staff member is recommended for a Special Assignment for the 2021-2022 school year at their current salary:

Kelly Scammell – Dean of Students; Primary-Elementary School

**XI. Board Committee Reports**

- Audit Committee- Mrs. Michelle Pedzich
- Policy Committee- Mrs. Beth Thomas

**XII. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.



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- **Character Education Committee- Mr. Milton Johnson**
  - **Council for Instructional Excellence (CIE)- Dr. Jen Schneider**
  - **Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller**
  - **Safety / Health / Security Committee**
  - **COVID19 Safety Committee- Dr. Jen Schneider**

**XIII. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

**XIV. Upcoming Events**

- April 21- Community Forum
- April 21- Policy Committee
- April 21- Character Education Meeting
- April 21- Regular Board Meeting
- April 28- Special Board Meeting
- May 7- Audit Committee
- May 10- Regular Board Meeting