

Temple City Unified School District
PERSONNEL COMMISSION

DISTRICT OFFICE
Board Room
9700 E. Las Tunas Drive
Temple City, California

Unapproved Minutes – Regular Meeting of March 16, 2021

The regular meeting was called to order at 4:02 p.m. by Maria Garner **Call to Order**

Personnel Commission Members present:

Gina Aparicio
Ann Seitz
Maria Garner

Administrative Officers Present:

Hannah Geddy, Interim Assistant Superintendent Personnel

Staff Members Present:

Juris Burgos, Director of Personnel Services
Lucy Lin, Personnel Technician II
Lily Marquez, Personnel Technician I

The pledge of allegiance was led by Maria Garner

Pledge of Allegiance

None

**Individuals Wishing to
Address the
Commission**

On a motion of Member Seitz, seconded by Member Aparicio on a 3-0 vote, the Personnel Commission approved the minutes of the Regular Meeting of February 16, 2021.

**Approval of Minutes of
Regular Meeting of
February 16, 2021**

On a motion of Member Seitz, seconded by Member Aparicio, and on a 3-0 vote, the Personnel Commission ratified the eligibility list for Accounting Assistant II – February 10, 2021.

Eligibility List

On a motion of Member Aparicio seconded by Member Seitz, and on a 3-0 vote, the Personnel Commission received Personnel Order No. 2021-13 – February 24, 2021.

Personnel Order

On a motion of Member Seitz seconded by Member Aparicio, and on a 3-0 vote, the Personnel Commission received Personnel Order No. 2021-14 – March 10, 2021.

None

Business Matters

Director of Personnel Services –

- Personnel Technician I vacancy update - The interview process has concluded for the position of Personnel Technician I. We are currently at the reference checking step.
- Compensation Study Update- We have established the benchmark positions and twelve comparable school districts. CPS has started the process and we will keep you posted.

Interim Assistant Superintendent -

- Offering In-Person Child Care Sessions - we are looking to offer in-person sessions for families of our essential workers. That will require a lot of staffing on our part, there may be a need for temporary positions to fulfill this goal.
- Providing a Safe Working and Learning environment - We are looking into an air filtration system that can help kill COVID and reduce risk of cold, flu and air irritants caused by seasonal fires. We want to offer this to our staff and students to help keep everybody safe.

Member Aparicio – When is the anticipated date for the students to return?

Interim Assistant Superintendent – We are doing a transitional roll out. Starting April 5, 2021, we will bring on TK through 3rd grade. And next we will bring on our 4th, 5th and 6th. Seniors will be returning on April 12th.

On motion of Member Seitz, seconded by Member Aparicio and on a 3-0 vote, the Personnel Commission adjourned to closed session at 4:27 p.m.

On motion of Member Aparicio, seconded by Member Seitz and on a 3-0 vote, the Personnel Commission reconvened to open session at 4:59 p.m. There was no action taken in closed session.

On a motion of Member Seitz, seconded by Member Aparicio, and on a 3-0 vote, the Personnel Commission adjourned the meeting at 4:59 pm.

Director's Report

Matters from the Commission

Adjournment to Closed Session

Reconvene to Open Session

Adjournment

Ann Seitz

Gina Aparicio

Maria Garner