



**Lamoille North Supervisory Union and  
Lamoille North Modified Unified School District  
Finance and Capital Committee  
September 23, 2019**

**Those in attendance:** Mark Stebbins, Angela Lamell, Lisa Barry, Katie Orost, Bart Bezio (on the phone), Deb Clark, Melinda Mascolino

**Minute Taker:** Sue Trainor

**Call to Order, Approval of Agenda and Public Comment:** Stebbins called the meeting to order at 5:34 p.m.

**Determine Committee Schedule for 2019-2020 School Year:** Clark provided the Committee with a calendar and additional paperwork that outlined the budget creation timeline.

Barry proposed meeting on the third Monday of the month. She stated it had worked well last year. There was a question as to whether there needed to be more meetings in the month. Clark anticipated being able to accomplish the work in a single monthly meeting. However, she stated it depended on the availability of administrators to meet with the Committee. Clark stated it was a possibility that towards the end of the process there might be a need to meet again before a regular Board meeting.

Clark stated that the LNSU Board would need to possibly adopt on November 11<sup>th</sup> and at the latest on November 25<sup>th</sup>. The last opportunity for the MUUSD Board to adopt the budget would be January 13<sup>th</sup>. Clark proposed January 17<sup>th</sup> as the date of the annual meeting.

Lamell agreed that the third Monday on the month worked for her. Stebbins stated that Prescott had informed him that she would be interested in participating on the Committee and Thursdays were best for her. Stebbins stated that Mondays worked for him and one Thursday a month would work as well. Lamell and Bezio stated they could attend a Thursday meeting. Bezio's preference would be a Monday. Orost stated the third Thursday of the month would not work for her.

Stebbins reviewed the calendar and stated the first meeting would be held on October 21<sup>st</sup> at 6:00 p.m. The rough draft of the budget would be available at that first meeting. Once there was more definitive information on negotiations they could determine if they could hold a meeting on a Thursday in November. He hoped to have as many people in attendance as possible.

**Other Business:** Clark informed the Committee she and Laflam would have the final draft of the space use analysis this week. It would be presented to this Committee on October 21<sup>st</sup>. The Committee agreed they should see the report before the full Board did. The full Board would then receive the report on October 28<sup>th</sup>.

Clark then reported there was a possibility of obtaining some property. The property was not immediately available but she wanted the Committee to know there was a possibility of a last minute opportunity becoming available.

**Adjourn:** Orost made a motion, seconded by Lamell, to adjourn the meeting at 5:52 p.m.