



POSITION: Catholic Religion Part-Time Teacher (FTE 0.20)
CAMPUS/DIVISION: High School/Indonesian Educational Program
REPORTS TO: High School Principal & IEP Manager
JOB OPENING: 16 April - 15 Mei 2021

PURPOSE:

Under the supervision of the High School (HS) Principal and Indonesian Educational Program (IEP) Manager, the Catholic Religion Part-Time Teacher is responsible for working collaboratively to develop and implement Catholic Religion program at JIS. JIS educators work in a professional learning community to continuously improve teaching practice for the benefit of the students at the Jakarta Intercultural School in pursuit of our Mission, Vision, Values and Dreams.

QUALIFICATIONS

1. Bachelor's Degree holder in Theology of Catholic Education
2. Previous experiences minimum of 5 years teaching Catholic in National Plus School or 3 years in SPK school
3. Has enough knowledge about National Curriculum and have ability to collaborate with international curriculum.
4. Ability to make syllabus, semester plan, weekly plan and lesson plan based on National Curriculum
5. Ability to communicate effectively in English and Indonesian
6. Documented evidence of strong pedagogical foundation and practices, with an emphasis on constructivist approaches of teaching
7. Experience with, and commitment to a professional Learning Community
8. Versed in documenting student learning via innovative approaches
9. Have experience in National Accreditation is preferred
10. A commitment to international education and developing global citizens of the future.
11. A clear commitment to Child Safeguarding, safety, service learning and environmental stewardship

DUTIES AND RESPONSIBILITIES

1. Teaches Catholic Religion Lesson based on any pedagogy and teaching approaches
2. Makes Syllabus, Semester Plan, Weekly Plan and Lesson Plan based on National Curriculum, with minimum 1 month in advance
3. Develops and evaluates Catholic Religion syllabus in order to accommodate the students' needs and government needs
4. Makes students report and assessment (Individually, monthly, semester) through many variations of techniques.
5. Coordinates with other teachers to integrate the curriculum for High School levels
6. Makes lesson planning, assessment, documentation
7. Makes a required education agency report, and any other requirement from government
8. Provides a complete documentation for National Accreditation archive and to fulfil all requirement including government officer monitoring, and checking-in every semester
9. Empowers students to take responsibility for their learning and actions
10. Identifies and seeks support when in need
11. Attends meeting, workshop and training organized by government, if needed
12. Able and willing to work in an asynchronous or synchronous online platform if necessary



13. Embraces the JIS Learning Dispositions of Resilience, Resourcefulness, Relating and Reflecting
14. Performs other related duties and assuming other responsibilities as assigned by the HS Principal and IEP Manager, including and not limited to participation in class/School's activities or events, attendance of workshops organized by JIS

TO APPLY

Interested qualified candidate, please send your cover letter, resume and 3-5 list of professional references to recruitment@jisedu.or.id.