

KENNEWICK SCHOOL DISTRICT NO. 17  
SCHOOL BOARD MEETING  
ADMINISTRATION BUILDING / Remote Board Meeting  
December 16, 2020

M I N U T E S

MEMBERS PRESENT

Board Members: Dawn Adams, President of the Board; Heather Kintzley, Vice President of the Board; Ron Mabry, Legislative Representative of the Board; Michael Connors, Board Member; Diane Sundvik, Board Member; Long Doan, Student Representative to the Board; and Dr. Traci Pierce, Superintendent and Secretary of the Board.

Cabinet Members: Matt Scott, Assistant Superintendent of Curriculum, Assessment and Professional Development; Jack Anderson, Assistant Superintendent of Secondary Education; Rob Phillips, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; Robyn Chastain, Executive Director of Communications and Public Relations; Ron Cone, Executive Director of Information Technology.

Other Guest(s): Dr. Amy Person, Health Officer, Benton-Franklin Health District  
Steve Bump, Manager, Safety & Health Consulting|NV5  
Bronson Brown, School Attorney  
John Perkins, Facilities Executive Committee

CABINET MEMBERS ABSENT

Dr. Doug Christensen, Associate Superintendent of Human Resources; excused.

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 289 staff and guests in attendance.

ELECTIONS OF OFFICERS

The election of officers was held per RCW 28A.330.010.

Heather Kintzley made a motion to nominate the current officers to remain in their current positions for 2021.

Seconded by Michael Connors.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Mabry	Yes
	Connors	Yes
	Sundvik	Yes

Motion carried 5-0.

## COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

Brittany Russell, 10251 Ridgeline Drive, Apt. E112, Kennewick, shared her concerns regarding educators not feeling like they are heard and supported by the Board and Administrators.

Allison Dabler, 1128 S. Tranquility PR SE, Kennewick, shared her concerns that the number of COVID cases per 100k data does not support students returning to school.

Misty Kelly, 97310 E. Bader Road, Kennewick, spoke on equal opportunity for all District students. Ms. Kelly noted how students in the top percent and bottom percent are academically serviced, while hundreds in the middle are left behind by not opening schools for all.

## CONSENT ITEMS

Motion by Diane Sundvik to approve the consent items as presented.

Seconded by Heather Kintzley.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Mabry	Yes
	Connors	Yes
	Sundvik	Yes

Motion carried 5-0.

The consent items were as follows:

- Minutes of Regular Board Meeting November 18, 2020
- Personnel Actions – Certificated, Classified and Extracurricular
- Payroll and Vouchers Ending November 30, 2020
- Budget Status Report Ending October 31, 2020
- Purchase/Sale Agreement of 2.0 Acre Trios Health Site
- 2020 – 2021 Perkins Assurances – KSD and Tri-Tech Skills Center
- Resolution No. 2, 2020 – 2021: Cancellation of Outstanding Warrants
- Curriculum Adoptions:
  - ***SMARTS Online Executive Function Curriculum***, Author, Dr. Lynn Meltzer, Published by RESEARCHCHILD. This material will be used in Special Services classrooms for grades 9 to 12 in secondary schools.
  - ***Building a Foundation in Mathematics***, Authors, John C. Peterson and National Joint Apprenticeship Training Committee (NJATC), published by Cengage. This material will be used to satisfy the apprenticeship math entrance class for grades 11 to 12 at Tri-Tech Skills Center.

Student Representative to the Board, Long Doan, reported on the Superintendent/Student Advisory Group meeting held by Zoom on December 2, 2020. Long added that he attended the first District Equity Committee meeting and shared that he was accepted into Stanford University.

Ron Mabry commented that the WSSDA legislative team is in full swing and is currently working on pre-policy reviews.

Diane Sundvik shared that Mr. Mabry was nominated as the WSSDA Legislative Representative for District 11 and that she has been able to attend many of the Legislative meetings on the WSSDA website. Ms. Sundvik added that she heard Dr. Pierce speak at the WASA Women in Leadership Conference and noted that she is proud of Long Doan for being accepted into Stanford University.

## REPORTS AND DISCUSSIONS

### Elementary Hybrid Safety Assessment Results

Superintendent Dr. Traci Pierce shared highlights from Governor Inslee's December 16 press conference regarding the process of getting more students back into the classroom. His recommendation is based on new data that shows that schools can limit transmission when strong health and safety protocols are in place. Dr. Pierce then presented an update on the results of the safety assessment conducted by NV5 Dade Moeller. In summary, the assessment concluded that Kennewick School district has implemented the health agency guidance and has adequately implemented the controls and protocols to continue in-person learning in a safe and healthy environment.

Steve Bump, Manager, Safety 7 Health Consulting NV5 Dade Moeller, and Dr. Amy Person, Health Officer, Benton-Franklin Health District, were both in attendance to answer questions.

Ms. Sundvik asked Mr. Bump what the controls are that he mentioned were in place. Mr. Bump responded that the controls are the training of all staff, occupancy limit signs posted, and the constant monitoring and reminders to staff and students.

Ms. Sundvik asked if N95 masks were available. Dr. Pierce shared that the masks are available and that L & I identified staff who should be given the mask. Those staff members were then fitted with the N95 masks.

Ms. Sundvik asked who is responsible for addressing parents if they are not wearing a mask on campus. Dr. Pierce stated that principals are responsible for speaking with parents, and staff should report any concern to their principal. She also stated that the District would continue to communicate information and reminders that masks are a requirement.

### 2019 – 2020 General Fund Year-End

Executive Director of Business Operations, Vic Roberts, presented a financial summary for 2019/2020. He reviewed enrollment numbers noting that the average student FTE for the 2019/2020 school year was 26 more than budgeted. Budgeted, projected, and final General Fund revenue and expenditure amounts were reviewed. Revenues exceeded expenditures by \$7.87M prior to the transfer of funds to the Transportation Vehicle and Capital Projects Funds. The ending fund balance increased from \$31.86M to \$38.84M. Mr. Roberts discussed revenue trends, comparing 2019/2020 revenues with actual revenues from 2019/2020. Total wages and benefit-cost for 2019/2020 were \$4.46M less than budgeted. Mr. Roberts reviewed the Materials, Supplies, and Operating Costs by activity, noting some of the more significant variances of actual costs to budget. The Statement of Fund Balance was reviewed with Mr. Roberts discussing the various categories of fund balance amounts and the changes from the prior year.

Mr. Roberts discussed the 2020/2021 budget, noting student enrollment FTE was running below budget and that the enrollment for the school year was projected to be close to 550 FTE short of budget. The shortage of revenue from enrollment is expected to be offset by operations and staff costs coming in under budget. It was noted that a preliminary deficit of \$6.9M was projected for 2020/2021 when lost revenue from special education enrollment, transportation funding, and food service revenue was considered. Mr. Roberts highlighted challenges with the 2021/2022 budget.

#### Comprehensive Sexual Health Education Update

Assistant Superintendent of Curriculum, Assessment, and Professional Development Matt Scott presented and updated the Board on Senate Bill 5395, Comprehensive Sexual Health Education requirements, which was passed by the Legislature and the voters in 2020. Mr. Scott reviewed the required timeline, parents' and guardians' rights, and curriculum selection and instruction. A list of Kennewick School District action steps for 2020 – 2021 was shared at the end of Mr. Scott's presentation.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

##### Ridge View Modernization

Capital Projects Manager Ryan Jones presented an update on the Ridge View Modernization plan, which had been discussed with and supported by the Facilities Executive Committee. District eligibility for state construction assistance program (SCAP) funding was reviewed and it was noted that the District was only eligible for SCAP funding to replace the current 44,473 Ridge View Elementary square footage. The SCAP formula indicates that the District is not currently eligible for funding to add new elementary space. Plans are to re-build Ridge View Elementary at 62,000 square feet meaning the District would not receive SCAP funding for the square footage exceeding 44,473 square feet. Resolution No. 1, 2020 – 2021: Certifying Ridge View Elementary School Construction

Project will be New-in-lieu of Modernization of Existing Facilities was presented for Board approval.

John Perkins, a member of the Facilities Executive Committee, shared that the committee fully supports the recommendation for Ridge View Elementary's modernization plan.

Motion by Heather Kintzley to approve Resolution No. 1, 2020 – 2021: Certifying Ridge View Elementary School Construction Project will be New-in-lieu of Modernization of Existing Facilities.

Seconded by Diane Sundvik.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Mabry	Yes
	Connors	Yes
	Sundvik	Yes

Motion carried 5-0.

Policy No. 2004, INSTRUCTION: Performance Improvement Goals, First Reading

Matt Scott presented a new policy on performance improvement goals, which is part of WSSDA's "essential" policy package.

Motion by Diane Sundvik to accept Policy No. 2004, INSTRUCTION: Performance Improvement Goals, as written for first and second reading.

Seconded by Heather Kintzley.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Mabry	Yes
	Connors	Yes
	Sundvik	Yes

Motion carried 5-0.

Policy No. 2005, INSTRUCTION: School Improvement Plans, First Reading

Matt Scott presented a new policy on school improvement plans, which is part of WSSDA's "essential" policy package.

Motion by Diane Sundvik to approve Policy No. 2005, INSTRUCTION: School Improvement Plans, for first and second reading.

Seconded by Michael Connors.

Roll call vote:	Adams	Yes
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Kintzley	Yes
Mabry	Yes
Connors	Yes
Sundvik	Yes

Motion carried 5-0.

#### EXECUTIVE SESSION

President Dawn Adams announced an end to the business portion of the meeting at 7:22 p.m. and moved the Board into executive session per RCW 42.30.110 (1) (i) to discuss a legal issue for approximately 30 minutes. Ms. Adams noted that no further formal action would be taken.

#### OTHER BUSINESS AS AUTHORIZED BY LAW.

Ms. Adams reconvened the regular session of the Board at 7:43 p.m. There being no further business, the Board adjourned at 7:43 p.m.

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RECORDING SECRETARY

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PRESIDENT OF THE BOARD

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SECRETARY OF THE BOARD

Approved: January 27, 2021