

## Orchard Elementary PTO

### Meeting Agenda

April 14<sup>th</sup>, 3:30 pm, via Zoom

- I. **Call meeting to order** – CJ called the meeting to order at 3:37 pm
- II. **Treasurer's Report** – Jon reported income from One Book One School, meaning that we came in substantially under budget this year. Papa John's also provided income last month, and there was a \$500 deposit made for the yearbook. We have approximately \$43,000 in the account.
- III. **Principal's Report** – Alysia shared that the preparations for Return to School are the current focus. Students will be 3 feet from one another, and 6 feet from adults. Masks will be worn all day, and families will be encouraged to pack back-up masks. Laptop trays will be provided for lunchtime. The current plan is to provide snacks to students, as they will be eating earlier and later than they are used to. PTO will host a snack drive next week to collect individual servings of wrapped items. Sarah Landon volunteered to make a flyer for the snack drive.
- IV. **Old Business/Revisits**
  - a. **Yearbook**
  - b. **Book Fair** – Alysia reported that the Book Fair will be held online in May.
  - c. **OBOS Debrief** – Alysia shared that OBOS was successful, based on the number of students that were participating at school and turning in answers to the daily questions.
  - d. **Teacher Appreciation Week/Hospitality** – Adjustments have been made to the way building funds can be spent for

hospitality. The PTO Hospitality Committee will contribute funds and Alysia will reach out to the committee, as Pam Rothwell mentioned that they were willing to provide whatever is needed. Kriste is working with 509 Coffee Company to secure a date/time.

- e. **Papa John's Pizza Night** – Shelly Owens let us know earlier in the week that the next Papa John's Pizza Fundraising Night is Tuesday the 20<sup>th</sup>. Alysia will send this information out over SeeSaw and Kriste will post it to social media.

**V. New Business**

- a. Bylaw Revisions – The PTO Executive Board members will have a separate meeting to discuss changes to the bylaws and job descriptions.

**VI. Questions or Comments**

- a. Extra appreciation for our custodial staff was discussed, as well as our school nurse. This information will be forwarded on to the hospitality team. Administrative Professionals Day is next Wednesday the 21<sup>st</sup>.
- b. It would be helpful if parent volunteers would be available on the first day of school in the parking lot/street to welcome students and families and to remind them of some safety procedures.

**VII. Adjournment** – Kriste adjourned the meeting at 4:22 pm

**In Attendance:** CJ Rodriguez, Danica Garcia, Jon Hall, Angela Kopenc, Sarah Landon, Sarah Hall, Alysia Arsanto, Kriste Colley-Kummer