



Woodinville Falcons Spring “Day in the Life” Plans

Below are the guidelines for Woodinville High School as we return to the building on April 19, 2021.

Cohorts

Cohort A (Even House Number) will attend WHS in person on Monday and Tuesday of each week, and will Zoom into their classes on Thursday and Friday of each week.

Cohort B (Odd House Number) will Zoom into their classes on Monday and Tuesday of each week and will attend WHS in person on Thursday and Friday of each week.

Cohort C (all students who chose the remote-only option or who did not respond to the survey) will Zoom into their classes on Monday, Tuesday, Thursday and Friday.

*Note: All students must only come to school for the days of their specific cohort. We do not have current capacity for students to attend school in-person on days they are not assigned. Students who attend in person on days they are not assigned to will be sent home or will need to be picked up by a family member.

For all groups, **Wednesdays** remain focused on office hours and clubs, and will be provided virtually following the same schedules as they have all year. We will continue our drive-up distribution days on Wednesdays as well.

Daily Schedule

High School Schedule Template

	Monday Group A In-Person Group B & Remote Learners On Zoom	Tuesday Group A In-Person Group B & Remote Learners On Zoom	Thursday Group B In-Person Group A & Remote Learners On Zoom	Friday Group B In-Person Group A & Remote Learners On Zoom
Prior to 7:30	Grab n' Go Breakfast			
7:30-8:35	Period 1 (Direct Instruction & Guided Practice)	Period 2 (Direct Instruction & Guided Practice)	Period 1 (Direct Instruction & Guided Practice)	Period 2 (Direct Instruction & Guided Practice)
8:35-8:40	Passing Time			
8:40-9:45	Period 3 (Direct Instruction & Guided Practice)	Period 4 (Direct Instruction & Guided Practice)	Period 3 (Direct Instruction & Guided Practice)	Period 4 (Direct Instruction & Guided Practice)
9:45-9:50	Passing Time			
9:50-10:55	Period 5 (Direct Instruction & Guided Practice)	Period 6 (Direct Instruction & Guided Practice)	Period 5 (Direct Instruction & Guided Practice)	Period 6 (Direct Instruction & Guided Practice)
10:55-11:00	Passing Time			
11:00-12:05	Period 7 (Direct Instruction & Guided Practice)	<i>Flexible Time Based on Student Need (required)</i>	Period 7 (Direct Instruction & Guided Practice)	<i>Flexible Time Based on Student Need (required)</i>
12:05-1:25	Grab n' Go Lunch, Staff Lunch, Bus Travel Time, Cleaning			
1:25-1:55 (on Zoom)	Period 1 (AB & Remote) Intervention Time	Period 2 (AB & Remote) Intervention Time	Period 5 (AB & Remote) Intervention Time	Period 6 (AB & Remote) Intervention Time
1:55-2:05	Bio Break			
2:05-2:35 (on Zoom)	Period 3 (AB & Remote) Intervention Time	Period 4 (AB & Remote) Intervention Time	Period 7 (AB & Remote) Intervention Time	<i>Flexible Time Based on Student Need</i>

Flex Time:

Attendance is required for Flex Time on Tuesdays and Fridays (11:00 a.m. - 12:05 p.m.) This course is listed as Period 9 on students' schedules.

Bell Schedules:

Bell Schedules can be found under Quicklinks or Our School on the [WHS website homepage at https://woodinville.nsd.org/](https://woodinville.nsd.org/).



Preventing Transmission of Coronavirus

Please do not come to school if you are ill or showing symptoms of illness.

People with COVID-19 have had a wide range of symptoms reported - ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If you are experiencing any of these symptoms:

- Please contact your medical provider for additional health instructions and/or testing.
- If you feel ill, notify the attendance office of your absence.
- Communicate with your building nurse to determine the appropriate plan for your healthy return.

Preparing for School

What to bring to school checklist:

- Mask: a clean one each day
- Warm Clothes for waiting outside at the health check station
- Backpack
- Small snack
- Eat breakfast (unless getting breakfast at school)
- Charged Laptop (and case) - If your student requires a device for school, please [use this form to make a request \(https://www.nsd.org/northshore-learns/support/request\)](https://www.nsd.org/northshore-learns/support/request). A device can be checked out at WHS if you don't have one.
- Laptop Charger
- Headphones that work with your laptop (if you have them)
- Your Phone - this is to scan the QR code for your Good-to-Go pass to class*
- Your School ID card - this is to expedite the entrance process, we can also scan your phone with the StudentVUE app set to ID card.*
- COMPLETE your Health Check by 6:45AM, your name will be on a list when you get here



*Note: we will have an alternative process for students without phones.

Health and Safety: Daily Health Screening/Attestation

- Every student and staff member must complete an NSD [Health Check](https://www.nsd.org/northshore-learns/reopening/health-check) daily found at <https://www.nsd.org/northshore-learns/reopening/health-check>.
 - The NSD Health Attestation form should be completed prior to getting on the bus or arriving at school. To avoid wait lines, **complete your Health Check BEFORE 6:45AM.**
 - The temperature check will take place before students enter the building.
 - The daily attestation app (Qualtrics) will be emailed every morning to student(s) parent(s)/guardian(s) to complete before 7a.m.
 - If a student and or staff member receives a red X after completing the daily attestation screening, do **not** attend school that day. The student's parent/guardian will need to call the school and notify the attendance office of in-person absence.
 - If a student arrives without the daily attestation completed, they will first have to complete their attestation questions on an iPad/questionnaire form. Once cleared they will be allowed to enter the building to have their temperature taken get your Good to Go pass to get into classes and asked to apply hand sanitizer.
 - Please help with health checks by completing attestation forms early online/complete phone attestations. This will keep from slowing down our daily process.
- PLEASE be mindful of attestation questions as once it is submitted it is the record for the day.**

Student Arrival to Campus

Bus Zone:

Students riding the school buses will be dropped off in our bus zone and walk down to the gym foyer for entering the building each day.

Student Parking:

- Students can park in the Upper lot and 600 lot only
- A parking pass is required to park on campus: <https://woodinville.nsd.org/resources/parking>
 - Parking hangers will be FREE for the remainder of the 2020-21 school year for Seniors and Juniors who would like to park on campus. Hangers will be issued on a first-come, first-served basis. You can apply for a hanger on the WHS website parking page, link above. Applications will be closed once all available parking hangers have been issued.
 - Once approved, hangers can be picked up from Mr. Dillman in the main office starting April 19th. All hangers must be picked up by Friday April 30th. All cars parked on campus must have a hanger. Students who illegally park on campus may lose their parking privileges for the following year(s).
- For the first week (April 19-23), parking is on a first-come, first-serve basis while parking hangers are being distributed. Parking hanger enforcement will start the second week (April 26).
- Questions, please contact Alan Dillman our campus supervisor adillman@nsd.org

Parent Drop Off:

- Students car riders should be dropped off in the main loop only.
- There will be no entrance for students in the lower lot.



- Parents/Guardians dropping off students must remain in their car; parents are not allowed inside the building (unless there is an emergency situation).

Health Checks and Entrance

Health Checks:

- Our building will open at 7:10 A.M.
- **Student ID:** *Students with technology should have their StudentVUE app set to ID Card with the photo and QR code displayed; students without technology must have their barcoded student photo ID card available.*
- We have two (2) student entrances with three (3) attestation lines into our building.
- Prior to entering buildings students will be reminded to wear their mask/face covering. If staff/student forgets their face covering one will be provided.
- While waiting for entry students/staff will be asked to remain 6 feet apart.
- Painted markers on the ground will be used to create walking lanes into the building entrances.
- Trained staff will greet and screen all students and staff.
- Staff will look for visible symptoms. Staff/students will be directed to the 2nd screening station if suspected of illness. This could be a 2nd temperature check or a visit to the nurse for an official screening in the isolation room.

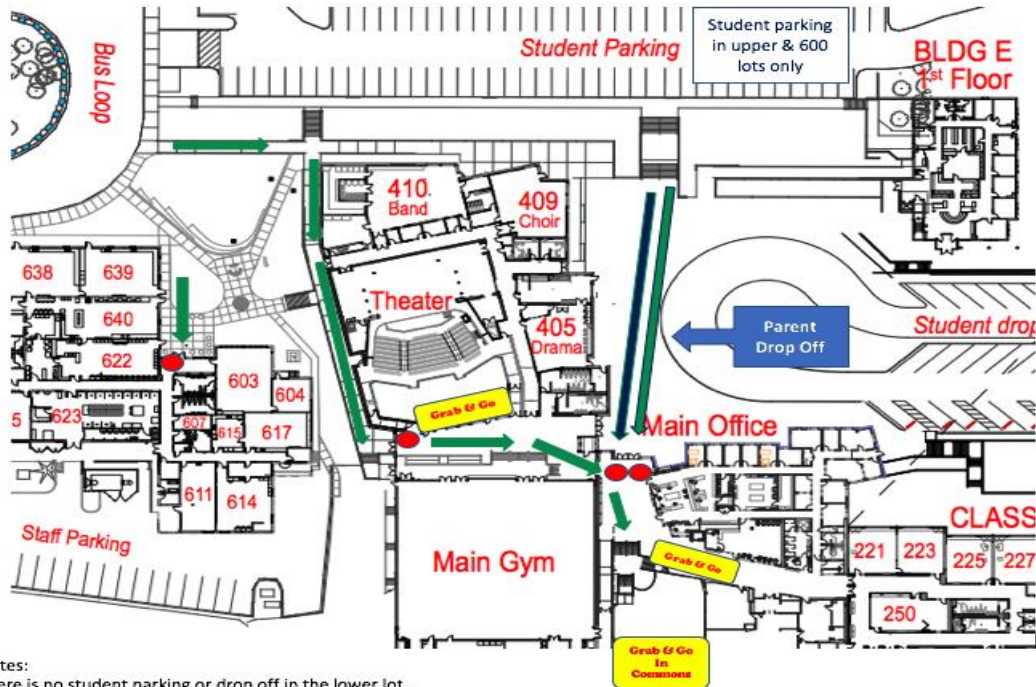
Entrance Locations and Map:

1. Bus zone to gym foyer: students riding the bus will walk down to the gym foyer
2. Upper parking lot to main office foyer: Two (2) lines will be available for student entry
3. The lower lot to the 100 foyer is *for staff only*

Any student with a class in the 600 building or E-Building will need to enter through the main building before going to class. All students will need to show teachers their Good-to-Go Daily Pass.



● The red dot indicates where the attestation areas are located.
Once cleared a student can just show their clearance at other building doors.



Good-to-Go Daily Pass to Class:

After students have completed their health check & temperature check, they will be directed to scan a QR code to receive their digital WHS Good-to-Go Daily Pass to Class. Students will show this pass to each teacher as they enter the classroom. Alternate forms of passes will be provided for students without devices.

After receiving a WHS Good-to-Go Daily Pass, students may grab a breakfast and will go straight to class.

Classrooms Expectations:

- Students **cannot enter their classrooms** until they have a complete health check and received a “Good-to-Go Daily Pass to Class”.
- Students and staff are required to wear masks during the school day at all times.
- Student desks or tables have been placed to allow six feet between seated students and staff.
- Seating may be assigned to limit shared spaces.
- Frequent hand washing/sanitizing will be encouraged.
- Students should not share devices, food or drinks.
- Sharing school supplies will be limited where possible.

Attendance

Students need to attend school based on their Cohort. Students may not change their cohort. If you are to attend in-person learning and you decide to stay home, you will be marked absent, even if you join via zoom. This is to let parents know that you did not come into the school building. Please email or call our attendance office to excuse the absence.

Late arrival:



- Students arriving after 7:30 A.M. must first come to the Health Check station in the Main Office Foyer, complete their daily health check, get temperature taken, and get a Good-to-Go Daily Pass to class.
- For all students with a morning open period; please plan to go through WHS Health Check Screening 5-10 minutes before your class begins. If you arrive earlier, please wait in your vehicle.

Any student with a class in the 600 building or E-Building will need to enter through the main building before going to class. All students will need to show teachers their Good-to-Go Daily Pass.

Early Dismissal:

- If your student needs an early dismissal during hybrid learning, please email the Attendance Office and the teacher of the class the student needs to leave early from. Please make sure this email is sent the night before so staff are aware the student is leaving early. Passes will not be taken to classes during this time.
- Students with an early dismissal must first come to the Health Check station in the Main Office Foyer to check out. If you are leaving early and the school has not received parent permission, your absence will not be excused after you leave campus. Students will need to leave campus once they complete the touchless checkout process.

Transit:

- Students with transit in their schedule between classes should arrive in the main office foyer 5-10 minutes before class begins to go through the Health Check Screening.
- Students arriving earlier should wait in their vehicle.

School Business

Hall Traffic:

- Stay to the right in all halls and remain 6 ft apart at all times.
- Tables have been placed down the center of halls to help separate traffic.

Bathrooms:

Teachers may allow students to use the restrooms, but only one student can be let out of the classroom at a time. Students may not gather in the halls or restrooms.

Classrooms:

- Cleaning wipes and hand sanitizer will be available in each classroom.
- Teachers will spray their classroom tables at the end of each class period and students will get a paper towel to wipe off their desk before leaving.
- Food will be allowed in classrooms, please be sure to clean up after yourself. Teachers may limit the time allowed for snacks and all students must put their mask back on once you are done.

Library:

The library will be closed our first week back. Services will continue for Curbside Pick Up. Please see our [Library webpage \(https://woodinville.nsd.org/academics/library\)](https://woodinville.nsd.org/academics/library) for details and updates.



The WHS Library has books for you. Scan the QR code to request books and indicate pick-up or drop-off. (Details are in the form.) Know exactly what you want? Scan the QR code. Want us to pick out



something just for you? Scan the QR code. Want the latest and greatest read? Scan the QR code. Tell us what you want to read and we'll get it to you.

Nurse:

- Visits to the Health Room should be limited to those that are feeling ill, scheduled procedures, medication administration, and emergencies. Minor incidents are to be handled in the classroom.

Access to Main Office/Visitors/Deliveries for Students:

- Office hours are 7:00 a.m. - 12:20 p.m. Monday, Tuesday, Thursday, and Friday.
- Office staff are available remotely on Wednesdays.
- The main office will have restricted access
 - Students should see the reception desk for access.
 - Parents and the public are only allowed in the office in the event of an emergency.
- Online payments and delivering forms/documents electronically are highly encouraged to limit contact and traffic in the office.
- Due to the safety protocols, we are unable to accept deliveries of items to be dropped off for students in the Main Office, as well as sending messages to students.
- Parents should take care of communications regarding appointments, etc. at home and make any arrangements for early dismissals in advance through the Attendance Office.

Students Refusing to Follow Safety Guidelines:

- Any student who refuses to follow safety guidelines (face mask, social distancing, leaving campus, etc.) will be referred to administration.
- Administration will contact the student's parents/guardians to report the insubordination & follow the NSD guidelines for consequences.

Bus Stop Information

Scan the QR Code below to open up Transportations E-link to find bus number, times, and locations for Hybrid Learning. Enter public for both the username and password.

Once logged in:

- 1) Select your grade
- 2) Enter your house number only in the 1st box
- 3) Enter your street address in the 2nd box
- 4) Enter your zip code in the 3rd box
- 5) Select "Find School/Transportation Info"



Food Service

Breakfast and Lunch will be served each day and are free to all students. Meals can be picked up at "Grab and Go" stations at specific times. There are three (3) pick up locations centrally located in the Gym Foyer, Main Office Foyer, and Commons.

Breakfast: 7:10 - 7:35 A.M.

Lunch: 12:05 - 12:20 P.M. - (Take home)



Counseling

The Woodinville Counseling Team is excited to be back in the building starting April 19th and are ready to support students who are returning to in person learning. Students will be able to safely meet with their School Counselor during their cohort assigned days while practicing social distancing. Please visit our website for scheduling appointments:

<https://outlook.office365.com/owa/calendar/WHSCounseling1@nsd.org/bookings/>. For students who will continue with the remote learning model, your Counselors want to stay connected. Please reach out to your Counselor via Zoom, at lunch, after school, or email to set up a different time to meet.

Counselors are aware of the increase of mental health and need for support due to the pandemic. We realize the transition from our homes to school after a year away might create some anxiety or stress. Counselors will support the transition back to campus and welcome freshmen as they arrive at the building for the first time. Christine Kakalecik, a licensed Mental Health provider, is an additional resource for the students. Please speak with your School Counselor about how to be referred or check out Ms. K's website at:

<https://sites.google.com/view/mentalhealthcounselingwhs/home>

We want to hear from you! Please reach out via email if we can help with anything:

A-C:	Mrs. Miller	kmiller3@nsd.org
D-H:	Mrs. Lamb	klamb@nsd.org
I-Me:	Mr. Churchill	schurchill@nsd.org
Mi-Sc:	Mr. Hirsch	nhirsch@nsd.org
Se-Z:	Mrs. Brenner	sbrenner@nsd.org
Running Start, College/Career	Mrs. Gerlinger	egerlinger@nsd.org

For more information, please check out the [WHS counseling website](#) at

<https://woodinville.nsd.org/counseling>.