

Valley View Elementary

1395 South 600 East

Bountiful, Utah 84010

Phone 801-402-2050

Fax 801-402-2051

Request For Student Records

To: _____

Dear Colleague:

The student listed below recently registered at this school.

We would appreciate receiving their current school records and any speech, resource or 504 files at your earliest convenience.

Thank you very much.

Sincerely yours,

Neesha Killpack

Principal