

## NOTICE TO BIDDERS

Notice is hereby given that the Board of School Trustees of the Tippecanoe School Corporation, Tippecanoe County, Indiana will receive sealed bids up to the hour of 11:00 A.M. local time, Thursday, May 6<sup>th</sup>, 2021, at the office of said Board of School Trustees, Administration Building, 21 Elston Road, Lafayette 47909; at that time bids will be publicly opened and read aloud.

Bids received after such time will be returned unopened. Bids may be withdrawn prior to such time, but no bids shall be withdrawn for a period of 60 days thereafter.

THIS PROJECT INVOLVES REMOVING THE EXISTING GYMNASIUM CANOPY AT DAYTON ELEMENTARY SCHOOL (730 COLLEGE STREET, DAYTON, IN) AND CONSTRUCTING A NEW ENTRY VESTIBULE AT THE GYMNASIUM. AN ADDITIONAL CANOPY OVER THE MAIN ENTRANCE IS ALSO INCLUDED IN THE PROJECT.

Bids shall be addressed to the Board of School Trustees of the Tippecanoe School Corporation, Attn: Amanda Brackett, CFO. Bids shall be completely and properly executed on Bid Form 96 (most recent), as prescribed by the State Board of Accounts, giving financial data as recent as possible and in no event more than 90 days old. Each bid shall be accompanied by an executed non-collusion affidavit, an executed bid bond in the minimum amount of five percent (5%) of the bid and such other documents required by the Instructions to Bidders. Bid bond may be a certified or cashier's check payable to the Board of School Trustees of the Tippecanoe School Corporation, Lafayette, Indiana, or an acceptable bidder's bond.

Requirements for signing bids:

1. Any bid not signed by the individual making same shall have attached to it a power of attorney evidencing authority to sign the bid in the name of the person for whom it is signed.
2. A bid signed for a partnership shall be signed by one of the partners or by an attorney-in-fact. If signed by an attorney-in-fact, there shall be attached to the bid a power of attorney, evidencing authority to sign the bid, executed by the partners.
3. Bids which are submitted by a corporation shall have the correct name thereof and the signature of the president or other authorized officer of the corporation and secretary or an assistant manually written below the corporate name following the word "by \_\_\_\_\_", and shall have affixed the corporate seal.
4. Each bid shall be enclosed in a sealed envelope, properly marked with the name and place of business of the bidder, and the contract for which the bid is submitted.

Contract price will be based upon a complete exemption of Indiana State Sales Tax, and if later determined that a tax must be paid by Owner, contract price will be adjusted to reflect this liability of Owner. Owner will furnish copies of tax exemption certificates to all contractors.

The successful bidder will be required to furnish an approved combination performance and payment bond in an amount equal to one hundred percent (100%) of the contract price.

The Instructions to Bidders and General Conditions of the Contractor for Construction contained in the Project Manual Specifications for the Project are by this reference made a part hereof, and all bidders shall be deemed advised of the provisions thereof and of the General Conditions, Specifications, and Drawings for the Project. Copies of all such documents are on file in the following locations:

Office of the Owner  
Tippecanoe School Corp.  
21 Elston Road  
Lafayette, IN 47905

Office of the Architect  
Keystone Architecture, Inc.  
322 Main Street  
Lafayette, IN 47901  
cordoganclarkplanroom.com

Plan Room  
Blueprint Specialties, Inc.  
1500 Union Street  
Lafayette, IN 47904  
bpsplanroom.com

Copies of the bidding documents will not be mailed, but must be purchased at Blueprint Specialties, 1500 Union Street, Lafayette, Indiana 47904, 765-742-6976. The plans and specifications will be available on Thursday, April 15<sup>th</sup>, 2021. Send all questions during bidding to Cameron Chambers at Keystone Architecture, [cameron@keystonearch.com](mailto:cameron@keystonearch.com)

A pre-bid meeting will be held on Tuesday, April 27<sup>th</sup>, 2021 at 10:30 A.M. local time at Dayton Elementary School (730 College Street, Dayton, Indiana). All prospective bidders are STRONGLY encouraged to attend this meeting.

The Owner reserves the right to reject any and all bids and to waive any informalities, irregularities, or errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt for bids.

By: Ms. Amanda Brackett  
Chief Financial Officer